

**University Curriculum Committee
2024-2025**

Meeting Agenda for Wednesday, August 28, 2024

<https://commonwealthu-edu.zoom.us/j/92601736741>

1. Minutes from Previous Meetings – May 8, 2024
2. Welcome and Introductions
 - a. Introduce GEC members
3. Summer Updates
4. Vice Chair Nominations
5. 2024-2025 Meeting and Review Schedule
6. New Review Groups
 - a. Group 1: Kathy Allison, Jeff Bosworth, Julie Lammel, Christopher Podeschi, Annjane Ross
 - b. Group 2: Cathy D’Ortona, Robin Droган, Shelly Ji, David Russell, Justin Wagner
 - c. Group 3: Glorianne Dziuba, Carolyn LaMacchia, Tulare Park, Mykola Polyuha, Deb Rotella
7. Policy Agenda for the Year (so far)
 - a. Advanced Coursework Policy
 - b. Expedited Approval Policy
 - c. Experimental Course Policy
 - d. Bloomsburg Legacy Policies to Update/Rescind:
 - i. [PRP 3224](#): Guidelines for Course Numbering System
 - ii. [PRP 3230](#): Course, Co-Curricular Learning Experience, and Academic Program Development Policy and Proposal Requirements
 - iii. [PRP 3233](#): Required Format for Master Course Syllabi for BUCC Approval
 - iv. [PRP 3234](#): Expedited Approval for Distance Education Option for Existing Courses
 - e. Other policy needs?
8. Coursedog Agenda for the Year (so far)
 - a. Create Program Moratorium and Course Deletion Forms
 - b. Create One-Time Use Advanced Coursework Designation Form
 - c. Implement Expedited Approval Workflow (once M&D approves)
 - d. Update existing workflows to reflect reorganization changes
 - e. Add section to forms for GEC comment
 - f. Input new College Curriculum Committees (once established)
 - g. Update modality questions for course and program forms
 - h. Import missing course information from Banner

9. Bylaws Updates Needed
 - a. Clarify election procedures and voting
 - b. Re-establish proportional representation of the committee following restructuring
 - c. Other clean-up as needed
10. Subcommittee Assignments
 - a. Coursedog Subcommittee
 - b. Policy and Bylaws Subcommittee
 - c. GEC Liaison/Representative
 - d. Designated Members (2) for approving small change proposals (once approved at M&D)

Information Items

- Master of Speech-Language Pathology Program: Significant Changes
- PHYS 211: Modality Change using Interim Expedited Approval Policy
- MATH 110A: No gen ed attached, unlike MATH 110.

Proposals Ready for UCC Review for Wednesday, Sept. 11, 2024

- Departments will be notified of meeting on Monday, Sept. 2./ Tuesday, Sept. 3.
- Reviews conducted between Monday, Sept. 2 and Sunday, Sept. 8.
- Feedback emailed to departments on Monday, Sept. 9.

Group 1: Kathy, Jeff, Julie, Christopher, Annjane

- MEDJ494: Independent Study. [New Undergraduate Course](#)
- MSJD315: Exploring the Arts Through Young Adult Literature: [Sharepoint](#)

Group 2: Cathy, Robin, Shelly, David, Justin

- COUN590: Educational Research and Writing. [New Graduate Course](#)

Group 3: Glorianne, Carolyn, Tulare, Mykola, Deb

- HLPE311 Teaching Health. [Small Changes to Undergraduate Course](#)

Proposals Going to Open Comment Friday, August 30

- ART274 Sculpture: Installation and Site-Specificity (Revision)
- ART291 Video Art (Add GE Technologies)
- ART400 Digital Art Focus (New Course)
- COUN MS School Counseling (Revision)
- CRJU AS Criminal Justice (Revision)
- CRJU BS Criminal Justice (Revision)
- CRJU Criminal Justice Minor (Revision)

- ECED Early Childhood Ed (Revision)
- EGGS Emergency Management Minor
- EGGS305 Environmental Risks and Hazards (GE Diversity)
- EGGS306 Anthropogenic Risks and Hazards
- ENGL Professional Writing Minor (Revision)
- HLSC AA Healthcare Professions (Revision)
- HPED Health Physical Education (Revision)
- MUSI493 Independent Study
- NURS301 Principles of Nursing Research and Evidence-Based Practice
- NURS505 Ad Pharm, PA, Patho

**University Curriculum Committee
2024-2025**

Meeting Agenda for Wednesday, September 11, 2024

<https://commonwealthu-edu.zoom.us/j/92601736741>

1. Approval of Agenda
2. Minutes from Previous Meetings – August 28, 2024
3. Curriculum Proposals
 - a. MEDJ494: Independent Study. [New Undergraduate Course](#)
 - i. **Review Group 1**
 - ~~b. MSJD315: Exploring the Arts Through Young Adult Literature: [Sharepoint](#)~~
 - ~~i. GE: Creativity and Expression: Arts (GEC does not recommend)~~
 - ~~ii. **Review Group 1**~~
 - c. COUN590: Educational Research and Writing. [New Graduate Course](#)
 - i. **Review Group 2**
 - d. HLPE311 Teaching Health. [Small Changes to Undergraduate Course](#)
 - i. **Review Group 3**
4. Vice Chair elections: No nominations
5. GEC Liaison: Cathy D’Ortona
6. Policies to Approve
 - a. Advanced Coursework Policy
 - b. Expedited Approval Policy
 - c. Experimental Course Policy
7. Timeline for Bylaws Revision
8. Policies to Rescinded by Senate/Provost (tentative)
 - a. PRP 3224: Course Numbering
 - b. PRP 3230: Omnibus Forms
 - c. PRP 3233: Course Approval Forms
 - d. PRP 3234: Distance Education
 - e. PRP 3612: MyCore GenEd System (old BU)
9. Elections Update
 - a. Carolyn LaMacchia resigned her seat on UCC
10. Provost Remarks

Information Items

- MATH 110A: GEC met and “does not object to UCC fixing the clerical error to bring MATH 110A into alignment with MATH 110.” Provost Kiec approved.
- New UCC website available: <https://www.commonwealthu.edu/offices-directory/academic-affairs/curriculum-committee>

- Meet and Discuss Fall 2024 Dates: Sept. 25, October 23, November 20. Meetings held 2-4 p.m. on Wednesdays, same days as UCC meetings.
- When reviewing proposals, if you have no comments, please leave your initials at the bottom of the proposal so that we know it was reviewed. Thank you!

Proposals Ready for UCC Review for Wednesday, Sept. 25, 2024

- Departments will be notified of meeting on Monday, Sept. 16.
- Reviews conducted between Monday, Sept. 16 and Sunday, Sept. 22.
- Feedback emailed to departments on Monday, Sept. 23.

Group 1: Kathy, Jeff, Julie, Christopher, Annjane

- ART 400 Digital Art Focus (New Undergraduate Course)
- MUSI493 Independent Study (New Course)
- NURS301 Principles of Nursing Research and Evidence-Based Practice (Small Changes)
- COMM BS Communication Studies (Significant Change)
- COMM407 Communication Capstone (Revision)

Group 2: Cathy, Robin, Shelly, David

- CRJU AS Criminal Justice (Small Changes to Program)
- CRJU BS Criminal Justice (Small Changes to Program)
- CRJU Criminal Justice Minor (Small Changes to Program)
- ENGL Professional Writing Minor (Significant Changes to Program)
- HLSC AAS Healthcare Professions (Small Changes to Program)

Group 3: Glorianne, Jeremy, Tulare, Mykola, Deb

- ECED Early Childhood Ed (Significant Changes to Program)
- HPED BSED Health Physical Education (Small Changes to Program)
- EGGS305 Environmental Risks and Hazards (Significant Changes)
- EGGS306 Anthropogenic Risks and Hazards (New Course)
- EGGS Emergency Management Minor (New Minor)

Proposals in Open Comment 9/9/2024

- COMM BS Communication Studies (Significant Change)
- COMM407 Communication Capstone (Revision)

Proposals Going to GEC

- ART 274 Sculpture (Small Changes)
- ART291 Video Art (Restructuring for Gen Ed: Add Technologies)

Proposals Going to Graduate Council

- COUN MS School Counseling (Significant Changes to Program)
- COUN 503 Sexuality Counseling (Small Changes)
- NURS505 Ad Pharm, PA, Patho (New Course)

**University Curriculum Committee
2024-2025**

Meeting Agenda for Wednesday, September 25, 2024

<https://commonwealthu-edu.zoom.us/j/92601736741>

1. Approval of Agenda
2. Minutes from Previous Meetings – September 11, 2024
3. Proposals from College of Arts, Humanities, Education, and Social Sciences
 - a. ECED Early Childhood Ed (Significant Changes to Program)
 - i. Group 3
 - b. HPED BSED Health Physical Education (Small Changes to Program)
 - i. Group 3
 - c. EDUC 494 Independent Study (New Undergraduate Course)
 - i. Group 2
 - d. ART 400 Digital Art Focus (New Undergraduate Course)
 - i. Group 1
 - e. MUSI493 Independent Study (New Course)
 - i. Group 1
 - f. ENGL Professional Writing Minor (Significant Changes to Program)
 - i. Group 2
 - g. COMM497 Communication Capstone (Revision)
 - i. Group 1
 - h. COMM BA Communication Studies (Significant Change)
 - i. Group 1
 - i. CRJU AS Criminal Justice (Small Changes to Program)
 - j. CRJU BS Criminal Justice (Small Changes to Program)
 - k. CRJU Criminal Justice Minor (Small Changes to Program)
 - i. Group 2
4. Proposals for College of Health, Science, and Technology
 - a. NURS301 Principles of Nursing Research and Evidence-Based Practice (Small Changes)
 - i. Group 1
 - b. HLSC AAS Healthcare Professions (Small Changes to Program)
 - i. Group 2
 - c. EGGS305 Environmental Risks and Hazards (Significant Changes)
 - d. EGGS306 Anthropogenic Risks and Hazards (New Course)
 - i. Group 3
 - e. EGGS Emergency Management Minor (New Minor)
 - i. Group 3

5. Meet and Discuss Update
6. Next Meeting

Proposals Ready for UCC Review for Wednesday, Oct. 9, 2024

- Departments will be notified of meeting on Monday, Sept. 30.
- Reviews conducted between Monday, Sept. 30 and Sunday, Oct. 6
- Feedback emailed to departments on Monday, Oct. 7.

Group 1: Kathy, Jeff, Julie, Christopher, Annjane

Group 2: Cathy, Robin, Shelly, David

Group 3: Glorianne, Tulare, Mykola, Deb

Information Items

The following courses had moved from another department into the Department of K12, Health & Physical Education, Middle Level, & Secondary Education (K12HPEMLSE) and should have the prefix updated from HLTH to HLED:

HLTH 214 to HLED214

HLTH 314 to HLED314

HLTH330 to HLED330

HLTH 341 to HLED341

These courses had no changes other than the prefix.

**University Curriculum Committee
2024-2025**

Meeting Agenda for Wednesday, October 9, 2024

<https://commonwealthu-edu.zoom.us/j/92601736741>

1. Approval of Agenda
2. Minutes from Previous Meetings – September 25, 2024
3. Welcoming new UCC members
4. Proposals for College of Health, Science, and Technology
 - a. EGGS Emergency Management Minor (New Minor)
 - i. Postponed on 9/25/24
 - ii. Group 3
 - b. HLSC AAS Healthcare Professions (Small Changes to Program)
 - i. Postponed on 9/25/24
 - ii. Group 2
5. Proposals from College of Arts, Humanities, Education, and Social Sciences
 - a. MUSI493 Independent Study (New Course)
 - i. Postponed on 9/25/24
 - ii. Group 1
6. UCC Reviewers for “Small Changes” Proposals
 - a. Robin Drohan and Glorianne Dziuba
7. Proposal Reviews: Reminders and Past Practice
8. Coursedog Workflow Updates
9. Advanced Coursework Project
10. Bylaws Discussion

Proposals Ready for UCC Review for Wednesday, Oct. 23, 2024

- Departments will be notified of meeting on Monday, Oct. 14.
- Reviews conducted between Monday, Oct. 14 and Sunday, Oct. 20
- Feedback emailed to departments on Monday, Oct. 21.

Group 1: Kathy, Jeff, Julie, Christopher, AnnJane

- Spec Ed (PK-12) / EChild (PK-4): Significant Changes to Undergraduate Program
- Special Education: Significant Changes to Undergraduate Program
- Special Education: Small Changes to Graduate Program
- Special Education PK-12: Significant Changes to Graduate Program

Group 2: Cathy, Shelly, David, Ronda

- SPEC401: Significant Changes to Undergraduate Course
- SPEC501: Significant Changes to Graduate Course
- SPEC402: Significant Changes to Undergraduate Course
- SPEC502: Significant Changes to Graduate Course
- SPEC 403: Significant Changes to Undergraduate Course
- SPEC 503: Significant Changes to Graduate Course
- Visual Arts: Significant Changes to Undergraduate Program (currently in open comment)

Group 3: Tulare, Mykola, Deb, Allison

- SPEC404: Significant Changes to Undergraduate Course
- SPEC504: Significant Changes to Graduate Course
- NURS505: New Graduate Course
- NUTR205: Significant Changes to Undergraduate Course (currently in open comment)
- Counseling: Significant Changes to Graduate Program

Small Changes: Robin Drogan and Glorianne Dziuba

Proposals Before GEC

- ART274
- ART291
- BIO235
- SOCI102
- SOWK310 (currently in open comment)
- SOWK3120 (currently in open comment)
- SOWK322 (currently in open comment)

Information Items

Using the expedited policy for small changes, BIOL493 is now set to repeatable. This is due to the course having a range of credits from 1-6, which students often take across two semesters.

**University Curriculum Committee
2024-2025**

Meeting Agenda for Wednesday, October 23, 2024

<https://commonwealthu-edu.zoom.us/j/92601736741>

1. Approval of Agenda
2. Minutes from Previous Meetings – October 9, 2024
3. Proposals for College of Health, Science, and Technology
 - a. BIOL 235 (GE: Natural World)
 - i. Group 1
 - b. NURS505: New Graduate Course
 - i. Group 3
 - c. NUTR205: Significant Changes to Undergraduate Course (currently in open comment)
 - i. Group 3
4. Proposals from College of Arts, Humanities, Education, and Social Sciences
 - a. HIST 252 (GE: Diversity)
 - i. Group 2
 - b. Visual Arts: Significant Changes to Undergraduate Program
 - i. Group 2
 - c. Counseling: Significant Changes to Graduate Program
 - i. Group 3
 - d. SPEC401: Significant Changes to Undergraduate Course
 - e. SPEC501: Significant Changes to Graduate Course
 - f. SPEC402: Significant Changes to Undergraduate Course
 - g. SPEC502: Significant Changes to Graduate Course
 - i. Group 2
 - h. SPEC 403: Significant Changes to Undergraduate Course
 - i. SPEC 503: Significant Changes to Graduate Course
 - j. SPEC404: Significant Changes to Undergraduate Course
 - k. SPEC504: Significant Changes to Graduate Course
 - i. Groups 2 and 3
 - l. Spec Ed (PK-12) / EChild (PK-4): Significant Changes to Undergraduate Program
 - m. Special Education: Significant Changes to Undergraduate Program
 - i. Group 1
 - n. Special Education: Small Changes to Graduate Program
 - o. Special Education PK-12: Significant Changes to Graduate Program
 - i. Group 1
5. Advanced Coursework Project Updates

6. Bylaws Discussion: To Review for November 6

Proposals Ready for UCC Review for Wednesday, Nov. 6, 2024

- Departments will be notified of meeting on Monday, Oct. 28.
- Reviews conducted between Monday, Oct. 28 and Sunday, Nov. 3
- Feedback emailed to departments on Monday, Nov. 4.

Group 1: Kathy, Jeff, Julie, Christopher, AnnJane

Group 2: Cathy, Shelly, David, Ronda

Group 3: Tulare, Mykola, Deb, Allison

Small Changes: Robin Droган and Glorianne Dziuba

Information Items

The following Small Change Proposals have recently been approved:

- [COUN 503](#)
- [HLPE 493](#)
- [HLPE 494](#)
- [Radiologic Technology AAS](#) (Program)

**University Curriculum Committee
2024-2025**

Meeting Agenda for Wednesday, November 6, 2024

<https://commonwealthu-edu.zoom.us/j/92601736741>

1. Approval of Agenda
2. Minutes from Previous Meetings – October 23, 2024
3. Proposals from College of Arts, Humanities, Education, and Social Sciences
 - i. ART291: Restructuring for General Education (Technologies)
 1. Group 1
 - ii. SOCI102: Restructuring for General Education (Citizenship)
 1. Group 2
 - iii. SOCI322: Restructuring for General Education (Citizenship)
 1. Group 3
4. Advanced Coursework Project Updates
5. Bylaws Discussion: Voting on Election/Committee Composition Articles

Proposals Ready for UCC Review for Wednesday, Nov. 20, 2024

- Departments will be notified of meeting on Monday, Nov. 11.
- Reviews conducted between Monday, Nov. 11 and Sunday, Nov. 17
- Feedback emailed to departments on Monday, Nov. 18.

Group 1: Kathy, Jeff, Julie, Christopher, AnnJane

Group 2: Cathy, Shelly, David, Ronda

Group 3: Tulare, Mykola, Deb, Allison

- [Archaeology Minor](#) (Significant Change)

Small Changes: Robin Drogan and Glorianne Dziuba

Information Items

The following Small Change Proposals have recently been approved:

- [ART 274](#)
- [COUN 503](#)
- [Radiologic Technology AAS](#) (Program)

Commented [DF1]: Remove highlighting if approved by 11/6 meeting.

**University Curriculum Committee
2024-2025**

Meeting Agenda for Wednesday, November 20, 2024

<https://commonwealthu-edu.zoom.us/j/92601736741>

1. Approval of Agenda
2. Minutes from Previous Meetings – November 6, 2024
3. Proposals from Interdisciplinary Studies
 - a. [ISTD 493](#) (New Undergraduate Course)
 - i. Group 1
 - b. [ISTD 497](#) (New Undergraduate Course)
 - i. Group 1
4. Proposals from College of Arts, Humanities, Education, and Social Sciences
 - a. [Archaeology Minor](#) (Significant Change)
 - i. Group 3
5. Advanced Coursework Discussion
 - a. [Art, Graphic Design Advanced Coursework](#) (3 courses)
 - b. [Media and Journalism Advanced Coursework](#) (1 course, no gen ed)
 - i. Group 1
 - c. [Psychology Advanced Coursework](#) (1 course, no gen ed)
 - d. [Dance Advanced Coursework](#) (1 course, no gen ed)
 - e. [Theater Advanced Coursework](#) (2 courses, no gen ed)
 - f. [Art, Video Art Advanced Coursework](#) (2 courses, no gen ed)
 - i. Group 2
 - g. [Art, Ceramics, Drawing, and Sculpture Advanced Coursework](#) (4 courses, no gen ed)
 - i. Group 3
6. Bylaws Discussion

Proposals Ready for UCC Review for Wednesday, Dec. 4, 2024

- Departments will be notified of meeting on Monday, Nov. 25.
- Reviews conducted between Monday, Nov. 25 and Sunday, Dec. 1
- Feedback emailed to departments on Monday, Dec. 2.

Group 1: Kathy, Jeff, Julie, Christopher, AnnJane

- [Art, Graphic Design Advanced Coursework](#) (3 courses)
- [Media and Journalism Advanced Coursework](#) (1 course, no gen ed)

Group 2: Cathy, Shelly, David, Ronda

- [Psychology Advanced Coursework](#) (1 course, no gen ed)
- [Dance Advanced Coursework](#) (1 course, no gen ed)
- [Theater Advanced Coursework](#) (2 courses, no gen ed)
- [Art, Video Art Advanced Coursework](#) (2 courses, no gen ed)

Group 3: Tulare, Mykola, Deb, Allison

- [BIOL 398](#) (New Undergraduate Course)
- [Trauma-Informed Counseling Certificate](#) (Reactivate from Moratorium)
- [Art, Ceramics, Drawing, and Sculpture Advanced Coursework](#) (4 courses, no gen ed)

Small Changes: Robin Drohan and Glorianne Dziuba

Information Items

The following small changes proposal has been approved:

[COUN 503](#)

**University Curriculum Committee
2024-2025**

Meeting Minutes for Wednesday, August 28, 2024

<https://commonwealthu-edu.zoom.us/j/92601736741>

Members Present: G. Dziuba, D. Frohlich (Chair), C. D’Ortona, K. Hall, J. Jeffery (sub for C. LaMacchia), A. Ross, K. Allison, C. Podeschi, T. Park, D. Russell, S. Ji, J. Bosworth, R. Droган, T. Fetterman, M. Polyuha, G. Dziuba.

Guests: A. McEvoy, L. Selznick, D. Thomas, R. Willoughby, A. Boswell, D. Thomas

1. Approval of Agenda – M. Polyuha/K. Allison motion. With nine votes in favor, the motion passed.
2. Minutes from Previous Meetings – May 8, 2024 – K. Allison indicated that she was at the previous meeting, but her name doesn’t appear in the minutes. M. Polyuha/C. D’Ortona motion to approve, with amendment. **With ten votes in favor, the motion passed.**
3. Welcome and Introductions
 - a. Introduce GEC members
4. Summer Updates
 - a. There was no summer AWA approved for UCC members
 - b. Updates for program information, department names, and college names (due to reorganization)
5. Vice Chair Nominations
 - a. Email nominations to Traci by Tuesday, Sept 3
 - b. Review UCC bylaws on Sharepoint (and Traci will email after meeting)
6. Election of Missing Members
 - a. 1 from Bloomsburg (COHP)
 - b. 1 (or 2) from Lock Haven, CASSH and/or COST (we actually have 1 extra on Lock Haven from COEHS)
 - c. 2 from Mansfield (CASSH and COEHS)
7. 2024-2025 Meeting and Review Schedule
8. New Review Groups
 - a. Group 1: Kathy Allison, Jeff Bosworth, Julie Lammel, Christopher Podeschi, Annjane Ross
 - b. Group 2: Cathy D’Ortona, Robin Droган, Shelly Ji, David Russell

- c. Group 3: Glorianne Dziuba, Jeremy Jeffery, Tulare Park, Mykola Polyuha, Deb Rotella
- 9. Policy Agenda for the Year (so far) – review these policies on the 9/11 meeting.
 - a. Advanced Coursework Policy
 - b. Expedited Approval Policy
 - c. Experimental Course Policy
 - d. Bloomsburg Legacy Policies to Update/Rescind:
 - i. [PRP 3224](#): Guidelines for Course Numbering System
 - ii. [PRP 3230](#): Course, Co-Curricular Learning Experience, and Academic Program Development Policy and Proposal Requirements
 - iii. [PRP 3233](#): Required Format for Master Course Syllabi for BUCC Approval
 - iv. [PRP 3234](#): Expedited Approval for Distance Education Option for Existing Courses
 - e. Other policy needs
- 10. Coursedog Agenda for the Year (so far)
 - a. Create Program Moratorium and Course Deletion Forms
 - b. Create One-Time Use Advanced Coursework Designation Form
 - c. Implement Expedited Approval Workflow (once M&D approves)
 - d. Update existing workflows to reflect reorganization changes
 - e. Add section to forms for GEC comment
 - f. Input new College Curriculum Committees (once established)
 - g. Update modality questions for course and program forms
 - h. Import missing course information from Banner
 - i. Department curriculum committees are not included in the workflow.
- 11. Bylaws Updates Needed
 - a. Clarify election procedures and voting
 - b. Re-establish proportional representation of the committee following restructuring
 - c. Other clean-up as needed – Clarify relationship between GEC and UCC.
- 12. Subcommittee Assignments
 - a. Coursedog Subcommittee – Lammel, Ji, Dziuba, Ross, Park
 - b. Policy and Bylaws Subcommittee – Podeschi, Hall, Mykola, Allison, Jeffery
 - c. GEC Liaison/Representative
 - d. Designated Members (2) for approving small change proposals (once approved at M&D)

Information Items

- Master of Speech-Language Pathology Program: Significant Changes
- PHYS 211: Modality Change using Interim Expedited Approval Policy
- MATH 110A: No gen ed attached, unlike MATH 110.

- R. Drohan motioned to send proposal to GEC for approval.
- **With eleven votes in favor, the motion passed.**

Proposals Ready for UCC Review for Wednesday, Sept. 11, 2024

- Departments will be notified of meeting on Monday, Sept. 2./ Tuesday, Sept. 3.
- Reviews conducted between Monday, Sept. 2 and Sunday, Sept. 8.
- Feedback emailed to departments on Monday, Sept. 9.

Group 1: Kathy, Jeff, Julie, Christopher, Annjane

- MEDJ494: Independent Study. [New Undergraduate Course](#)
- MSJD315: Exploring the Arts Through Young Adult Literature: [Sharepoint](#)

Group 2: Cathy, Robin, Shelly, David

- COUN590: Educational Research and Writing. [New Graduate Course](#)

Group 3: Glorianne, Carolyn, Tulare, Mykola, Deb

- HLPE311 Teaching Health. [Small Changes to Undergraduate Course](#)

Proposals Going to Open Comment Friday, August 30

- ART274 Sculpture: Installation and Site-Specificity (Revision)
- ART291 Video Art (Add GE Technologies)
- ART400 Digital Art Focus (New Course)
- COUN MS School Counseling (Revision)
- CRJU AS Criminal Justice (Revision)
- CRJU BS Criminal Justice (Revision)
- CRJU Criminal Justice Minor (Revision)
- ECED Early Childhood Ed (Revision)
- EGGS Emergency Management Minor
- EGGS305 Environmental Risks and Hazards (GE Diversity)
- EGGS306 Anthropogenic Risks and Hazards
- ENGL Professional Writing Minor (Revision)
- HLSC AA Healthcare Professions (Revision)
- HPED Health Physical Education (Revision)
- MUSI493 Independent Study
- NURS301 Principles of Nursing Research and Evidence-Based Practice
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Meeting Agenda for Wednesday, September 11, 2024

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Members Present: D. Frohlich (Chair), G. Dziuba, D. Russell, J. Lammel, R. Droган, H. Feldhaus, C. D'Ortona, K. Hall, T. Park, S. Ji, K. Allison, C. Podeschi, J. Bosworth, M. Polyuha.

Guests: A. Miller, T. Starmack, A. La Valley, E. Baltrinic, T. Hoover, A. Larson, A. Boswell, H. Lineman, J. Cerrito, M. Kiec

1. Approval of Agenda – R. Droган/K. Allison motion to approve. With seven votes in favor, the motion passed.
2. Minutes from Previous Meetings – August 28, 2024 – R. Droган/K. Allison motion to approve. With ten votes in favor, the motion passed.
3. Curriculum Proposals
 - a. MEDJ494: Independent Study. [New Undergraduate Course](#)
 - i. **Review Group 1**
 - ii. Motion to approve: Droган/Lammel. **With eight votes in favor, the motion passed.**
 - iii. K. Allison submitted her comments late. T. Fetterman will send them to the department.
 - ~~b. MSJD315: Exploring the Arts Through Young Adult Literature: [Sharepoint](#)~~
 - ~~i. GE: Creativity and Expression: Arts (GEC does not recommend)~~
 - ~~ii. **Review Group 1**~~
 - c. COUN590: Educational Research and Writing. [New Graduate Course](#)
 - i. **Review Group 2**
 - ii. Motion to approve: Droган/Allison. **With ten votes in favor, the motion passed.**
 - iii. Discussion of how to indicate course cap for dual listed courses. It was decided to have total course cap in the cap field, and put the split in the rationale section.
 - iv. Update EDL590 to have a cap of 15, and not 20.
 - d. HLPE311 Teaching Health. [Small Changes to Undergraduate Course](#)
 - i. **Review Group 3**
 - ii. Motion to approve: R. Droган/C. D'Ortona. **With eight votes in favor and one abstention, the motion passed.**
 - iii. Make sure prereqs match on course form and syllabus.

- iv. Course description should begin with a verb.
- 4. Vice Chair elections: No nominations
- 5. GEC Liaison: Cathy D'Ortona
- 6. Policies to Approve
 - a. Advanced Coursework Policy – Motion to approve: M. Polyuha/K. Allison. With eight votes in favor, the motion passed.
 - i. Can advanced courses be part of GE?
 - ii. Suggestion to create a course numbering policy
 - iii. PRP3224 discussion. Suggestion to send simultaneously to M&D with advanced coursework policy. If we want to do that, we will have to vote by email within the next week.
 - iv. D. Russell volunteered to draft a policy and share by Sunday.
 - b. Expedited Approval Policy
 - i. R. Drogan/M. Polyuha motion to approve. **With eleven votes in favor, the motion passed.**
 - c. Experimental Course Policy
 - i. R. Drogan/C. D'Ortona motion to approve. **With ten votes in favor, the motion passed.**
- 7. Timeline for Bylaws Revision
 - a. List of faculty members across colleges and campuses.
- 8. Policies to Rescinded by Senate/Provost (tentative)
 - a. PRP 3224: Course Numbering
 - b. PRP 3230: Omnibus Forms
 - c. PRP 3233: Course Approval Forms
 - d. PRP 3234: Distance Education
 - e. PRP 3612: MyCore GenEd System (old BU)
 - i. D. Russell motioned to rescind. C. D'Ortona agreed and added PRP3230. D. Russell amended the motion to include PRP3233. After some discussion, D. Russell amended the motion to include PRP3230, 3233, 3234, and 3612. Seconded by C. D'Ortona. **With ten votes in favor, the motion passed.**
- 9. Elections Update
 - a. Carolyn LaMacchia resigned her seat on UCC
- 10. Provost Remarks

Information Items

- MATH 110A: GEC met and “does not object to UCC fixing the clerical error to bring MATH 110A into alignment with MATH 110.” Provost Kiec approved.
- New UCC website available: <https://www.commonwealthu.edu/offices-directory/academic-affairs/curriculum-committee>

- Meet and Discuss Fall 2024 Dates: Sept. 25, October 23, November 20. Meetings held 2-4 p.m. on Wednesdays, same days as UCC meetings.
- When reviewing proposals, if you have no comments, please leave your initials at the bottom of the proposal so that we know it was reviewed. Thank you!

Proposals Ready for UCC Review for Wednesday, Sept. 25, 2024

- Departments will be notified of meeting on Monday, Sept. 16.
- Reviews conducted between Monday, Sept. 16 and Sunday, Sept. 22.
- Feedback emailed to departments on Monday, Sept. 23.

Group 1: Kathy, Jeff, Julie, Christopher, Annjane

- ART 400 Digital Art Focus (New Undergraduate Course)
- MUSI493 Independent Study (New Course)
- NURS301 Principles of Nursing Research and Evidence-Based Practice (Small Changes)
- COMM BA Revision
- COMM497 Independent Study

Group 2: Cathy, Robin, Shelly, David

- CRJU AS Criminal Justice (Small Changes to Program)
- CRJU BS Criminal Justice (Small Changes to Program)
- CRJU Criminal Justice Minor (Small Changes to Program)
- ENGL Professional Writing Minor (Significant Changes to Program)
- HLSC AAS Healthcare Professions (Small Changes to Program)

Group 3: Glorianne, Jeremy, Tulare, Mykola, Deb

- ECED Early Childhood Ed (Significant Changes to Program)
- HPED BSED Health Physical Education (Small Changes to Program)
- EGGS305 Environmental Risks and Hazards (Significant Changes)
- EGGS306 Anthropogenic Risks and Hazards (New Course)
- EGGS Emergency Management Minor (New Minor)

Proposals in Open Comment 9/9/2024

- COMM BS Communication Studies (Significant Change)
- COMM407 Communication Capstone (Revision)

Proposals Going to GEC

- ART 274 Sculpture (Small Changes)
- ART291 Video Art (Restructuring for Gen Ed: Add Technologies)

Proposals Going to Graduate Council

- COUN MS School Counseling (Significant Changes to Program)
- COUN 503 Sexuality Counseling (Small Changes)
- NURS505 Ad Pharm, PA, Patho (New Course)

**University Curriculum Committee
2024-2025**

Meeting Agenda for Wednesday, September 25, 2024

<https://commonwealthu-edu.zoom.us/j/92601736741>

Members Present: D. Frohlich (Chairperson), R. Droган, C. D’Ortona, J. Lammel, K. Allison, S. Ji, T. Park, C. Podeschi, G. Dziuba, M. Polyuha, J. Bosworth, D. Rotella, A. Ross, K. Hall.

Guests: A. Way, I. Everett, A. La Valley, D. Thomas, M. Decker, D. DeVallance, J. Bronner, D. Tedford, M. Grimsley, J. Haney, C. Droll, N. Rinnert, K. Beishline, A. Boswell, B. Everhart, M. Marnella, A. Miller, K. Olszewski, P. Cook, K. Ely, M. Woods, H. Feldhaus.

1. Approval of Agenda – Droган/D’Ortona motion to approve. **With seven votes in favor, the motion passed.**
2. Minutes from Previous Meetings – September 11, 2024 – Droган/D’Ortona motion to approve. **With seven votes in favor, the motion passed.**
3. Proposals from College of Arts, Humanities, Education, and Social Sciences
 - a. ECED Early Childhood Ed (Significant Changes to Program)
 - i. Group 3
 - ii. Motion to approve: C. D’Ortona/M. Polyuha.
 - iii. In the Coursedog proposal, campus is “Main,” and it should be all campuses.
 - iv. **With seven votes in favor, the motion passed.**
 - b. HPED BSED Health Physical Education (Small Changes to Program)
 - i. Group 3
 - ii. Motion to approve: R. Droган/C. D’Ortona
 - iii. **With ten votes in favor, the motion passed.**
 - c. EDUC 494 Independent Study (New Undergraduate Course)
 - i. Group 2
 - ii. Motion to approve: C. D’Ortona/M. Polyuha
 - iii. **With ten votes in favor, the motion passed.**
 - d. ART 400 Digital Art Focus (New Undergraduate Course)
 - i. Group 1
 - ii. Motion to approve: M. Polyuha/R. Droган
 - iii. Class size discrepancy – discussion of stacked courses.

iv. With ten votes in favor, the motion passed.

e. MUSI493 Independent Study (New Course)

- i. Group 1
- ii. Motion to approve: M. Polyuha/R. Drogan.
- iii. Start term should be Spring 2025.
- iv. K. Allison motioned to postpone definitely to October 9. Seconded by C. D'Ortona. **With ten votes in favor, the motion passed.**

f. ENGL Professional Writing Minor (Significant Changes to Program)

- i. Group 2
- ii. Motion to approve: M. Polyuha/C. D'Ortona
- iii. Issue with degree map (typos)
- iv. With ten votes in favor, the motion passed.**

g. COMM497 Communication Capstone (Revision)

- i. Group 1
- ii. Motion to approve: C. D'Ortona/M. Polyuha.
- iii. With twelve votes in favor, the motion passed.**

h. COMM BA Communication Studies (Significant Change)

- i. Group 1
- ii. Motion to approve: C. D'Ortona/M. Polyuha.
- iii. Removing major from Mansfield campus. There are no Comm Studies faculty on the Mansfield campus after this semester.
- iv. With twelve votes in favor, the motion passed.**

i. CRJU AS Criminal Justice (Small Changes to Program)

j. CRJU BS Criminal Justice (Small Changes to Program)

k. CRJU Criminal Justice Minor (Small Changes to Program)

- i. Group 2
- ii. Motion to approve: R. Drogan/C. D'Ortona
- iii. With twelve votes in favor, the motion passed.**

4. Proposals for College of Health, Science, and Technology

a. NURS301 Principles of Nursing Research and Evidence-Based Practice (Small Changes)

- i. Group 1
- ii. Motion to approve: R. Drogan/M. Polyuha.

iii. With ten votes in favor, the motion passed.

b. HLSC AAS Healthcare Professions (Small Changes to Program)

- i. Group 2
- ii. Motion to approve: R. Drogan/M. Polyuha.
- iii. The department would like to change BIOL110 to a Biology elective.
- iv. Impact statement was suggested.
- v. K. Allison motioned to postpone definitely until October 9, and review again with the comments from the dean's office. Seconded by R. Drogan.

With eleven votes in favor, the motion passed.

c. EGGS305 Environmental Risks and Hazards (Significant Changes)

d. EGGS306 Anthropogenic Risks and Hazards (New Course)

- i. Group 3
- ii. Motion to approve: M. Polyuha/C. D'Ortona
- iii. Course descriptions were not complete. Course type was incorrect.

iv. With twelve votes in favor, the motion passed.

e. EGGS Emergency Management Minor (New Minor)

- i. Group 3
- ii. Motion to approve: M. Polyuha/C. D'Ortona.
- iii. Degree map is missing. Millersville course equivalency.
- iv. R. Drogan motioned to approve definitely until October 9. Seconded by C. D'Ortona. **With ten votes in favor, the motion passed.**

5. Meet and Discuss Update

- a. Policies were approved at Meet and Discuss.

6. Next Meeting

- a. Bylaws discussion

Proposals Ready for UCC Review for Wednesday, Oct. 9, 2024

- Departments will be notified of meeting on Monday, Sept. 30.
- Reviews conducted between Monday, Sept. 30 and Sunday, Oct. 6
- Feedback emailed to departments on Monday, Oct. 7.

Group 1: Kathy, Jeff, Julie, Christopher, Annjane

Group 2: Cathy, Robin, Shelly, David

Group 3: Glorianne, Tulare, Mykola, Deb

Information Items

The following courses had moved from another department into the Department of K12, Health & Physical Education, Middle Level, & Secondary Education (K12HPEMLSE) and should have the prefix updated from HLTH to HLED:

HLTH 214 to HLED214

HLTH 314 to HLED314

HLTH330 to HLED330

HLTH 341 to HLED341

These courses had no changes other than the prefix.

**University Curriculum Committee
2024-2025**

Meeting Agenda for Wednesday, October 9, 2024

<https://commonwealthu-edu.zoom.us/j/92601736741>

Members Present: G. Dziuba, D. Frohlich (Chairperson), J. Lammel, T. Park, D. Russell, K. Hall, K. Allison, J. Bosworth, C. D’Ortona, D. Rotella, R. Droган, S. Ji, R. Mariani, C. Podeschi.

Guests: A. Way, N. Rinnert, J. Bodenman, D. Thomas, H. Lineman, R. Baylor, D. DeVallance

1. Approval of Agenda – R. Droган/T. Park motion to approve. With nine votes in favor, the motion passed.
2. Minutes from Previous Meetings – September 25, 2024 – R. Droган/K. Allison motion to approve. With nine votes in favor, the motion passed.
3. Welcoming new UCC members
4. Proposals for College of Health, Science, and Technology
 - a. EGGS Emergency Management Minor (New Minor)
 - i. Postponed on 9/25/24
 - ii. Group 3
 - iii. Motion to approve: R. Droган/C. D’Ortona
 - iv. **With nine votes in favor, the motion passed.**
 - b. HLSC AAS Healthcare Professions (Small Changes to Program)
 - i. Postponed on 9/25/24
 - ii. Group 2
 - iii. Motion to approve: M. Polyuha/R. Droган.
 - iv. **With twelve votes in favor, the motion passed.**
5. Proposals from College of Arts, Humanities, Education, and Social Sciences
 - a. MUSI493 Independent Study (New Course)
 - i. Postponed on 9/25/24
 - ii. Group 1
 - iii. Motion to approve: M. Polyuha/R. Droган
 - iv. **With eleven votes in favor, the motion passed.**
6. UCC Reviewers for “Small Changes” Proposals
 - a. Robin Droган and Glorianne Dziuba
7. Proposal Reviews: Reminders and Past Practice

8. Coursedog Workflow Updates
9. Advanced Coursework Project
10. Bylaws Discussion
 - a. Bylaws subcommittee met and revised bylaws.
 - b. Discussion of college representation on committee

Proposals Ready for UCC Review for Wednesday, Oct. 23, 2024

- Departments will be notified of meeting on Monday, Oct. 14.
- Reviews conducted between Monday, Oct. 14 and Sunday, Oct. 20
- Feedback emailed to departments on Monday, Oct. 21.

Group 1: Kathy, Jeff, Julie, Christopher, AnnJane

- Spec Ed (PK-12) / EChild (PK-4): Significant Changes to Undergraduate Program
- Special Education: Significant Changes to Undergraduate Program
- Special Education: Small Changes to Graduate Program
- Special Education PK-12: Significant Changes to Graduate Program

Group 2: Cathy, Shelly, David, Ronda

- SPEC401: Significant Changes to Undergraduate Course
- SPEC501: Significant Changes to Graduate Course
- SPEC402: Significant Changes to Undergraduate Course
- SPEC502: Significant Changes to Graduate Course
- SPEC 403: Significant Changes to Undergraduate Course
- SPEC 503: Significant Changes to Graduate Course
- Visual Arts: Significant Changes to Undergraduate Program (currently in open comment)

Group 3: Tulare, Mykola, Deb, Allison

- SPEC404: Significant Changes to Undergraduate Course
- SPEC504: Significant Changes to Graduate Course
- NURS505: New Graduate Course
- NUTR205: Significant Changes to Undergraduate Course (currently in open comment)
- Counseling: Significant Changes to Graduate Program

Small Changes: Robin Drogan and Glorianne Dziuba

Proposals Before GEC

- ART274

- ART291
- BIO235
- SOCI102
- SOWK310 (currently in open comment)
- SOWK3120 (currently in open comment)
- SOWK322 (currently in open comment)

Information Items

Using the expedited policy for small changes, BIOL493 is now set to repeatable. This is due to the course having a range of credits from 1-6, which students often take across two semesters.

**University Curriculum Committee
2024-2025**

Meeting Minutes for Wednesday, October 23, 2024

<https://commonwealthu-edu.zoom.us/j/92601736741>

Members Present: D. Frohlich, R. Mariani, A. Maloney, R. Droган, C. D’Ortona, D. Russell, G. Dziuba, C. Podeschi, T. Park, J. Lammel, S. Ji, D. Rotella, K. Hall, J. Bosworth, A. Ross

Guests: D. Thomas, K. Beishline, M. Walsh, J. Sheaffer, M. Grimsley, R. Carey, A. Boswell, B. Lylo, D. DeVallance, M. Feeney, H. Lineman, J. Cerrito

1. Approval of Agenda – A. Maloney/R. Droган motion to approve. **With eight votes in favor, the motion passed.**
2. Minutes from Previous Meetings – October 9, 2024 – R. Droган/G. Dziuba motion to approve. **With 10 votes in favor and one abstention, the motion passed.**
3. Proposals for College of Health, Science, and Technology
 - a. BIOL 235 (GE: Natural World)
 - i. Group 1
 - ii. Motion to approve: R. Droган/A. Maloney. **With ten votes in favor, the motion passed.**
 - iii. K. Beishline said that she will address the questions on the feedback forms.
 - b. NURS505: New Graduate Course
 - i. Group 3
 - ii. Motion to approve: D. Rotella/G. Dziuba
 - iii. **With twelve votes in favor, the motion passed.**
 - c. NUTR205: Significant Changes to Undergraduate Course (currently in open comment)
 - i. Group 3
 - ii. Motion to approve: G. Dziuba/R. Droган motion to approve.
 - iii. **With eleven votes in favor, the motion passed.**
4. Proposals from College of Arts, Humanities, Education, and Social Sciences
 - a. HIST 252 (GE: Diversity)
 - i. Group 2
 - ii. Motion to approve: D. Russell/T. Park.

- iii. J. Bosworth indicated that the changes were made in Sharepoint.
- iv. **With eleven votes in favor, the motion passed.**

b. Visual Arts: Significant Changes to Undergraduate Program

- i. Group 2
- ii. Motion to approve: T. Park/R. Drohan
- iii. **With eleven votes in favor, the motion passed.**

c. Counseling: Significant Changes to Graduate Program

- i. Group 3
- ii. Motion to approve: R. Drohan/T. Park
- iii. **With eleven votes in favor, the motion passed.**

d. SPEC401: Significant Changes to Undergraduate Course

e. SPEC501: Significant Changes to Graduate Course

f. SPEC402: Significant Changes to Undergraduate Course

g. SPEC502: Significant Changes to Graduate Course

- i. Group 2
- ii. Motion to approve: D. Rotella/C. Podeschi
- iii. **With twelve votes in favor, the motion passed.**

h. SPEC 403: Significant Changes to Undergraduate Course

i. SPEC 503: Significant Changes to Graduate Course

j. SPEC404: Significant Changes to Undergraduate Course

k. SPEC504: Significant Changes to Graduate Course

- i. Groups 2 and 3
- ii. Motion to approve: D. Russell/C. Podeschi
- iii. **With eleven votes in favor, the motion passed.**

l. Spec Ed (PK-12) / EChild (PK-4): Significant Changes to Undergraduate Program

m. Special Education: Significant Changes to Undergraduate Program

- i. Group 1
- ii. Motion to approve: A. Maloney/C. Podeschi
- iii. **With twelve votes in favor, the motion passed.**

n. MS Special Education: Small Changes to Graduate Program

o. Special Education PK-12: Significant Changes to Graduate Program

- i. Group 1
- ii. Motion to approve: T. Park/C. Podeschi

iii. With twelve votes in favor, the motion passed.

5. Advanced Coursework Project Updates

- a. Motion to designate all 300-level and above courses as advanced. Seconded by C. Podeschi. **With twelve votes in favor, the motion passed.**

6. Bylaws Discussion: To Review for November 6

- a. C. Podeschi provided an update from the policies subcommittee.

Proposals Ready for UCC Review for Wednesday, Nov. 6, 2024

- Departments will be notified of meeting on Monday, Oct. 28.
- Reviews conducted between Monday, Oct. 28 and Sunday, Nov. 3
- Feedback emailed to departments on Monday, Nov. 4.

Group 1: Kathy, Jeff, Julie, Christopher, AnnJane

Group 2: Cathy, Shelly, David, Ronda

Group 3: Tulare, Mykola, Deb, Allison

Small Changes: Robin Drohan and Glorianne Dziuba

Information Items

The following Small Change Proposals have recently been approved:

- [HLPE 493](#)
- [HLPE 494](#)

**University Curriculum Committee
2024-2025**

Meeting Minutes for Wednesday, November 6, 2024

<https://commonwealthu-edu.zoom.us/j/92601736741>

Present: A. Maloney, A. G. Dziuba, K. Allison, G. Walker, C. D’Ortona, J. Lammel, C. Podeschi, S. Ji, K. Hall, R. Mariani, D. Russell, T. Park, D. Rotella, J. Bosworth, M. Polyuha, D. Frohlich, R. Drogan, A. Ross.

Guests: H. Feldhaus, R. Baylor, G. Walker, R. Lambert, T. Madigan, A. Boswell, S. Smeltz, D. Marken, D. DeVallance, D. Thomas

1. Approval of Agenda – Motion to approve: A. Maloney/C. Podeschi. **With 10 votes in favor, the motion passed.**
2. Minutes from Previous Meetings – October 23, 2024 – Motion to approve: D. Russell/D. Rotella. **With nine votes in favor and one abstention, the motion passed.**
3. Proposals from College of Arts, Humanities, Education, and Social Sciences
 - i. ART291: Restructuring for General Education (Technologies)
 1. Group 1
 2. Motion to Approve: C. Podeschi/K. Allison
 3. Remove “video” from course description and an SLO edit. Exhibit work and (remove “to”), clarification on topic covered appropriate use of technology.
 4. **With ten votes in favor, the motion passed.**
 - ii. SOCI102: Restructuring for General Education (Citizenship)
 1. Group 2
 2. Motion to approve: D. Russell/T. Park
 3. Course description should be shorter.
 4. **With eleven votes in favor, the motion passed.**
 - iii. SOCI322: Restructuring for General Education (Citizenship)
 1. Group 3
 2. Motion to approve: D. Rotella, G. Dziuba
 3. Wording in SLOs
 4. **With thirteen votes in favor, the motion passed.**

4. Advanced Coursework Project Updates
 - a. CAHESS proposals are at GEC and UCC step. CHST proposals are at dean step.
 - b. Traci will create a folder in Sharepoint for the original approved syllabi, for reference when reviewing these proposals.
5. Bylaws Discussion: Voting on Election/Committee Composition Articles
 - a. D. Russell motioned to approve option 2 in Article IV and Article V part A. Seconded by C. Podeschi. **With twelve votes in favor, the motion passed.**
 - b. C. D'Ortona motioned to approve changes to Article VI and VII. Seconded by C. Podeschi. **With twelve votes in favor, the motion passed.**
 - c. C. Podeschi motioned to approve voting wording in Article V, seconded by D. Russell. **With eleven votes in favor, the motion passed.**

Proposals Ready for UCC Review for Wednesday, Nov. 20, 2024

- Departments will be notified of meeting on Monday, Nov. 11.
- Reviews conducted between Monday, Nov. 11 and Sunday, Nov. 17
- Feedback emailed to departments on Monday, Nov. 18.

Group 1: Kathy, Jeff, Julie, Christopher, AnnJane

Group 2: Cathy, Shelly, David, Ronda

Group 3: Tulare, Mykola, Deb, Allison

- [Archaeology Minor](#) (Significant Change)

Small Changes: Robin Drogan and Glorianne Dziuba

Information Items

The following Small Change Proposals have recently been approved:

- [ART 274](#)
- [Radiologic Technology AAS](#) (Program)

**University Curriculum Committee
2024-2025**

Meeting Minutes for Wednesday, November 20, 2024

<https://commonwealthu-edu.zoom.us/j/92601736741>

Members Present: D. Frohlich, G. Dziuba, C. Podeschi, T. Park, S. Ji, K. Allison, K. Hall, A. Maloney, C. D'Ortona, J. Bosworth, D. Russell, J. Lammel, R. Mariani, R. Droган, M. Polyuha

Guests: E. Krupp, R. Baylor, J. Oast, D. Marken, R. Lilla, M. Decker, A. Boswell, D. DeVallance

1. Approval of Agenda – Motion to approve was made by A. Maloney/C. Podeschi. **With nine votes in favor, the motion passed.**
2. Minutes from Previous Meetings – November 6, 2024 – Motion to approve was made by C. D'Ortona/R. Droган with suggested changes. Changes: Add D. Frohlich & R. Droган to attendance, and correct college to CAHESS. **With eleven votes in favor, the motion passed.**
3. Proposals from Interdisciplinary Studies
 - a. [ISTD 493](#) (New Undergraduate Course)
 - i. Group 1
 - ii. Motion to approve ISTD493 and ISTD497 together as a group: R. Droган/K. Allison
 - iii. Course description is 5 words too long.
 - iv. Check that course is repeatable
 - v. **With thirteen votes in favor, the motion passed.**
 - b. [ISTD 497](#) (New Undergraduate Course)
 - i. Group 1
 - ii. Motion to approve: see above.
4. Proposals from College of Arts, Humanities, Education, and Social Sciences
 - a. [Archaeology Minor](#) (Significant Change)
 - i. Group 3
 - ii. Motion to approve: A. Maloney/M. Polyuha
 - iii. **With twelve votes in favor, the motion passed.**
5. Advanced Coursework Discussion
 - a. [Art, Graphic Design Advanced Coursework](#) (3 courses)
 - b. [Media and Journalism Advanced Coursework](#) (1 course, no gen ed)
 - i. Group 1
 - c. [Psychology Advanced Coursework](#) (1 course, no gen ed)
 - d. [Dance Advanced Coursework](#) (1 course, no gen ed)

- e. [Theater Advanced Coursework](#) (2 courses, no gen ed)
 - f. [Art, Video Art Advanced Coursework](#) (2 courses, no gen ed)
 - i. Group 2
 - g. [Art, Ceramics, Drawing, and Sculpture Advanced Coursework](#) (4 courses, no gen ed)
 - i. Group 3
6. Bylaws Discussion

Proposals Ready for UCC Review for Wednesday, Dec. 4, 2024

- Departments will be notified of meeting on Monday, Nov. 25.
- Reviews conducted between Monday, Nov. 25 and Sunday, Dec. 1
- Feedback emailed to departments on Monday, Dec. 2.

Group 1: Kathy, Jeff, Julie, Christopher, AnnJane

- [Art, Graphic Design Advanced Coursework](#) (3 courses)
- [Media and Journalism Advanced Coursework](#) (1 course, no gen ed)

Group 2: Cathy, Shelly, David, Ronda

- [Psychology Advanced Coursework](#) (1 course, no gen ed)
- [Dance Advanced Coursework](#) (1 course, no gen ed)
- [Theater Advanced Coursework](#) (2 courses, no gen ed)
- [Art, Video Art Advanced Coursework](#) (2 courses, no gen ed)

Group 3: Tulare, Mykola, Deb, Allison

- [BIOL 398](#) (New Undergraduate Course)
- [Trauma-Informed Counseling Certificate](#) (Reactivate from Moratorium)
- [Art, Ceramics, Drawing, and Sculpture Advanced Coursework](#) (4 courses, no gen ed)

Small Changes: Robin Drohan and Glorianne Dziuba

Information Items

The following small changes proposal has been approved:

[COUN 503](#)

**University Curriculum Committee
2024-2025**

Meeting Agenda for Wednesday, December 4, 2024

<https://commonwealthu-edu.zoom.us/j/92601736741>

Members Present: D. Frohlich (Chairperson), G. Dziuba, K. Allison, M. Polyuha, D. Rotella, S. Ji, K. Hall, D. Russell, T. Park, J. Bosworth, R. Droган, A. Maloney, R. Mariani, J. Lammel, A. Ross, C. Podeschi.

Guests: E. Krupp, V. Hron, M. Grimsley, J. Venditti, S. Carnicom, R. Lambert, A. Boswell, D. Thomas, D. DeVallance, K. Beishline.

1. Approval of Agenda – K. Allison/A. Ross motion to approve. **With eleven votes in favor, the motion passed.**
2. Minutes from Previous Meetings – November 20, 2024 – Tabled until next meeting.
3. Proposal from College of Health, Science and Technology
 - a. [BIOL 398](#) (New Undergraduate Course)
 - i. Group 3
 - ii. Motion to approve: R. Droган/D. Russell.
 - iii. Adjust prerequisites to say only GPA requirement and BIOL180. The other requirements are covered in the internship application.
 - iv. **With thirteen votes in favor, the motion passed.**
4. Advanced Coursework Discussion
 - a. [Media and Journalism Advanced Coursework](#) (1 course, no gen ed)
 - i. Motion to approve: R. Droган/D. Russell.
 - ii. **With nine votes in favor, the motion passed.**
 - b. [Psychology Advanced Coursework](#) (1 course, no gen ed)
 - i. Motion to approve: R. Droган/K. Allison
 - ii. **With ten votes in favor, the motion passed.**
 - c. [Dance Advanced Coursework](#) (1 course, no gen ed)
 - i. Motion to approve: R. Droган/T. Park
 - ii. **With eleven votes in favor, the motion passed.**
 - d. [Theater Advanced Coursework](#) (2 courses, no gen ed)
 - i. THEA108 motion to approve: R. Droган/D. Russell. **With eight in favor, two opposed, and three abstentions, the motion passed.**
 - ii. THEA212 motion to approve: R. Droган/K. Allison. **With eleven votes in favor, the motion passed.**
 - e. [Art, Graphic Design Advanced Coursework](#) (3 courses)

- i. GRDS201 motion to approve: R. Drogan/D. Russell. **With ten votes in favor, the motion passed.**
 - ii. GRDS202 motion to approve R. Drogan/K. Allison. **With nine votes in favor and one abstention, the motion passed.**
 - iii. GRDS277 motion to approve: R. Drogan/C. Podeschi. **With nine votes in favor and one opposed, the motion passed.**
- f. [Art, Video Art Advanced Coursework](#) (2 courses, no gen ed)
 - i. ART291 motion to approve: T. Park/R. Drogan. **With six in favor and three abstentions, the motion passed.**
 - ii. ART292 motion to approve: K. Allison/R. Drogan. **With eleven votes in favor, the motion passed.**
- g. [Art, Ceramics, Drawing, and Sculpture Advanced Coursework](#) (4 courses, no gen ed)
 - i. ART211 motion to approve: R. Drogan/T. Park. **With nine votes in favor, the motion passed.**
 - ii. ART213 motion to approve: R. Drogan/T. Park. **With ten votes in favor, the motion passed.**
 - iii. ART220 motion to approve: R. Drogan/D. Russell. **With ten votes in favor, the motion passed.**
 - iv. ART271 motion to approve: R. Drogan/R. Mariani. **With ten votes in favor, the motion passed.**
- 5. Bylaws Discussion
- 6. UCC Accomplishments in Fall 2024

Information Items

The Spring 2025 UCC meeting schedule is as follows:

- Wednesday, Jan. 29 (Business Meeting)
 - Proposal Review Assignments for Feb. 12 meeting will be distributed at this time
- Monday, Feb 3: Proposal Deadline for AY 2025-26
 - Proposals need to be at least approved by department chair
- Wednesday, Feb. 12
- Wednesday, Feb. 26
- Wednesday, March 12
- Wednesday, March 26
- Wednesday, April 9
- Wednesday, April 23
- Wednesday, May 7

**University Curriculum Committee
2024-2025**

Meeting Agenda for Wednesday, January 29, 2025

<https://commonwealthu-edu.zoom.us/j/92601736741>

1. Approval of Agenda
2. Welcome Abdulrahman Abumurad
3. Minutes from Previous Meetings – November 20 and December 4, 2024
4. Finalize Revised Bylaws
 - a. Dennis will submit to M&D after today's meeting
5. Middle States Work: Charge for Graduate Council
6. Middle States Work: GE Assessment: Fall 2023 and Spring 2024
 - a. Dennis will email assessment documents to UCC after today's meeting
 - b. We will vote to approve next meeting, February 12, 2025
7. Policy Agenda for This Semester
 - a. Revise [PRP 3200: Program Approval](#). (Last revised 1984!)
 - b. Revise [PRP 3222: Undergraduate Degree Programs](#). (Last revised 1984!)
 - c. Minors Policy: Should there a limit on how many minors a student can have? Or should we explicitly state there is no limit?
 - d. Limit to Credits per Semester?
 - e. We will tentatively discuss these policies at our March 12 meeting
8. Advanced Coursework Project Updates
9. Open Question: Cross-listing courses
 - a. Request to cross-list [EDTC200](#) and [ECED204](#)
10. Error Correction: Credits for ATHT522 and ATHT542

Proposals Ready for UCC Review for Wednesday, Feb. 12, 2025

- Departments will be notified of meeting on Monday, Feb. 3.
- Reviews conducted between Monday, Feb. 3 and Sunday, Feb. 9
- Feedback emailed to departments on Monday, Feb.10.

Group 1: Kathy, Jeff, Julie, Christopher, AnnJane

- [BIOL449: New Undergraduate Course](#)
- [BIOL549: New Graduate Course](#)
- [Trauma-Informed Counseling Certificate: Reactivation](#)
- [STAT240: Advanced Coursework](#) (no gen ed)

Group 2: Cathy, Shelly, David, Ronda, Abdul

- [Telemental Health Certificate: Reactivation](#)

- [Foundations of Trauma-Informed Care Certificate: Reactivation](#)
- [DGFR122: Advanced Coursework](#) (no gen ed) [not recommended by Dean]
- [DATS210: Advanced Coursework](#) (no gen ed) [not recommended by Dean]

Group 3: Tulare, Mykola, Deb, Allison

- [Military Resilience and Trauma Counseling Certification: Reactivation](#)
- [CMSC125, CMSC130, CMSC150, CMSC215, CMSC240, CMSC250 Advanced Coursework](#) (no gen ed) [CMSC125, 130, 150, and 250 not recommended by Dean]

Small Changes: Robin Drogan and Glorianne Dziuba

- [Sports Nutrition Program](#)
- [Nutrition Program](#)
- [Health Sciences Program](#)
- [SPPP531](#)
- [Secondary Education-Mathematics Program](#)
- [Secondary Education-Social Studies Program](#)
- [Theatre – Integrated Program](#)
- [Theatre Minor](#)

The following proposal was started on the Master Workflow, before the Expedited Workflow was set up. Thus, I have “skipped” it past the open comment and Graduate Council steps.

- [IDT583](#)

Information Items

- Monday, Feb. 3, 2025 is the deadline for all curriculum proposals needed for AY 2025-2026. Proposals need to be signed off at least by the department chair to give Deans, College committees, GEC, Graduate Council, and UCC time to review by the end of Spring 2025.
- The Provost approved “Advanced Course Status” for the following courses:
 - ART211, ART213, ART220, ART271, ART291, ART292, DANC225, GRDS201, GRDS202, GRDS277, MEDJ298, PSYC281, THEA212 (13 total)
 - THEA 108 was declined for this reason: “THEA108 (declined) - While students may be enrolling in this course with prior knowledge and experience from which to draw upon and hence be viewing the course material from more advanced learning outcomes, as the prior experience basis for learning is not inherently necessary for enrollment and successful completion of the course, students may be engaging in the course materials at levels from introductory to advanced.”
- There is now a form in Coursedog for departments to request a name change. This is not a curriculum matter and does not need UCC review. The Coursedog platform is simply being used to track the workflow for these kinds of proposals.

**University Curriculum Committee
2024-2025**

Meeting Agenda for Wednesday, February 12, 2025

<https://commonwealthu-edu.zoom.us/j/92601736741>

1. Approval of Agenda
2. Minutes from Previous Meetings – January 29, 2025
3. Proposals from College of Health, Science and Technology
 - a. [BIOL449: New Undergraduate Course](#) [Group 1]
 - b. [BIOL549: New Graduate Course](#) [Group 1]
4. Proposals from Arts, Humanities, Education, and Social Sciences
 - a. [Trauma-Informed Counseling Certificate: Reactivation](#) [Group 1]
 - b. [Telemental Health Certificate: Reactivation](#) [Group 2]
 - c. [Foundations of Trauma-Informed Care Certificate: Reactivation](#) [Group 2]
 - d. [Military Resilience and Trauma Counseling Certification: Reactivation](#) [Group 3]
5. Advanced Coursework Proposals
 - a. [STAT240: Advanced Coursework](#) (no gen ed) [Group 1]
 - b. [DGFR122: Advanced Coursework](#) (no gen ed) [Group 2] [not recommended by Dean]
 - c. [DATS210: Advanced Coursework](#) (no gen ed) [Group 2] [not recommended by Dean]
 - d. [CMSC125, CMSC130, CMSC150, CMSC215, CMSC240, CMSC250 Advanced Coursework](#) (no gen ed) [Group 3] [CMSC125, 130, 150, and 250 not recommended by Dean]
6. Middle States Work: GE Assessment: Fall 2023 and Spring 2024
7. Preparing for Our Discussion on GE Courses Having Advanced Status
 - a. Data on CU and Legacy Institutions: Gen Ed Proportions
 - b. Statement from Visual Art on their courses

Proposals Ready for UCC Review for Wednesday, Feb. 26, 2025

- Departments will be notified of meeting on Monday, Feb. 17.
- Reviews conducted between Monday, Feb. 17 and Sunday, Feb. 23
- Feedback emailed to departments on Monday, Feb. 24.

Group 1: Kathy, Jeff, Julie, Christopher, AnnJane

- [IDT583](#): Small Changes to Graduate Course
- [PSYC365](#): New Undergraduate Course
- [PSYC390](#): New Undergraduate Course

- [MATH 140, 150 Advanced Coursework](#) (gen ed) [both courses not recommended by Dean]
- [GRDS282, 293 Advanced Coursework](#) (gen ed)
- [ART 243, 250, 252, 253, 254, 255, 256, 257, 260, 261, 262, 263 Advanced Coursework](#) (gen ed)

Group 2: Cathy, Shelly, David, Ronda, Abdul

- [SPMG130](#): Significant Revision Undergraduate Course (no gen ed)
- [THEA108](#): Significant Changes to Undergraduate Course (no gen ed)
- [ARTH251, 252, 253, 257, 258 Advanced Coursework](#) (gen ed)
- [ART214, 221, 230, 231, 232, 233, 234, 241, 242 Advanced Coursework](#) (gen ed)

Group 3: Tulare, Mykola, Deb, Allison

- [BIOL449](#): New Undergraduate Course
- [BIOL549](#): New Graduate Course
- [MGMT460](#): Significant Revision Undergraduate Course (no gen ed)
- [PSYC245 Advanced Coursework](#) (gen ed)
- [SOCI260 Advanced Coursework](#) (gen ed)
- [ART264, 265, 270, 272, 273, 274, 275, 276, 277, 281, 283, 290 Advanced Coursework](#) (gen ed)

Small Changes: Robin Drogan and Glorianne Dziuba

- [HLTH245](#)
- [Reading Graduate Program](#)

Information Items

- From Provost Kiec: I am sharing this information to follow-up on the COD conversation regarding the differences between concentration, track, specialization, and emphasis. While these terms have been utilized interchangeably, the BOG approved updates to Policy 1985-01-A last week, specifying that only the term **concentration** will be utilized. While the definition of concentration (formerly also track, specialization, and emphasis) did not change, it is now possible to have a concentration (minimum of 9 credits) in a doctoral degree. As we progress forward, we will begin aligning our nomenclature with concentration.
- Hold Wednesday, April 30 from 3-5 p.m. for a UCC meeting (if needed). We have a lot of proposals to get through before the end of the semester. Having an extra meeting will give us a little breathing room. We will need to coordinate with GEC to ensure both committees have quorum. As we near the end of the semester, I will have a better idea of whether the meeting is needed.

- Small Changes Proposal [SPPP531: Mentored Experience in Sport and Performance Psychology](#) has been approved.
- Bylaws Revisions will be discussed at the Feb. 19 Meet and Discuss meeting.

**University Curriculum Committee
2024-2025**

Meeting Agenda for Wednesday, February 26, 2025

<https://commonwealthu-edu.zoom.us/j/92601736741>

1. Approval of Agenda
2. Minutes from Previous Meetings – February 12, 2025
3. Proposals from Zeigler College of Business
 - a. [IDT583](#): Small Changes to Graduate Course [Group 1]
 - b. [MGMT460](#): Significant Revision Undergraduate Course (no gen ed) [Group 3]
 - c. [SPMG130](#): Significant Revision Undergraduate Course (no gen ed) [Group 2]
4. Proposals from Arts, Humanities, Education, and Social Sciences
 - a. [PSYC365](#): New Undergraduate Course [Group 1]
 - b. [PSYC390](#): New Undergraduate Course [Group 1]
 - c. [THEA108](#): Significant Changes to Undergraduate Course (no gen ed) [Group 2]
5. Advanced Coursework Proposals
 - a. [PSYC245 Advanced Coursework](#) (gen ed) [Group 3]
 - b. [SOCI260 Advanced Coursework](#) (gen ed) [Group 3]
 - c. [MATH 140, 150 Advanced Coursework](#) (gen ed) [both courses not recommended by Dean] [Group 1]
 - d. [ARTH251, 252, 253, 257, 258 Advanced Coursework](#) (gen ed) [Group 2]
 - e. [GRDS282, 293 Advanced Coursework](#) (gen ed) [Group 1]
 - f. [ART214, 221, 230, 231, 232, 233, 234, 241, 242 Advanced Coursework](#) (gen ed) [Group 2]
 - g. [ART 243, 250, 252, 253, 254, 255, 256, 257, 260, 261, 262, 263 Advanced Coursework](#) (gen ed) [Group 1]
 - h. [ART264, 265, 270, 272, 273, 274, 275, 276, 277, 281, 283, 290 Advanced Coursework](#) (gen ed) [Group 3]

Proposals Ready for UCC Review for Wednesday, March 12, 2025

- Departments will be notified of meeting on Monday, March 3.
- Reviews conducted between Monday, March 3 and Sunday, March 9.
- Feedback emailed to departments on Monday, March 10.

Group 1: Kathy, Jeff, Julie, Christopher, AnnJane

- [DGFR275 Intro to Computer Networks](#) Significant Changes Undergraduate Course
- [EXER261](#) Restructuring for Gen Ed [not Recommended by GEC]
- [ISTD108 Forensics Practicum](#) New Undergraduate Course
- [Mathematics](#) Significant Changes Undergraduate Program

- [Mathematics: Applied Math](#). Significant Changes Undergraduate Program
- [Nutrition](#) Small Changes Undergraduate Program
- [Sports Nutrition](#) Small Changes Undergraduate Program

Group 2: Cathy, Shelly, David, Ronda, Abdul

- [Ecology & Environ Conservation](#) Small Changes Undergraduate Program
- [Emergent Media](#) Minor Significant Changes
- [Health Sciences: General](#) Small Changes Undergraduate Program
- [Health Sciences: Pre-Physician Associate/Assistant](#) Small Changes Undergraduate Program
- [Secondary Education - Mathematics](#) Small Changes Undergraduate Program
- [Secondary Education – Social Studies](#) Small Changes Undergraduate Program

Group 3: Tulare, Mykola, Deb, Allison

- [CMSD510](#): Significant Changes
- [CMSD584: Significant Changes](#) [not Recommended by Dean]
- [CMSD586: Significant Changes](#) [not Recommended by Dean]
- [English for Professionals](#) New Minor
- [HLPE252](#) Restructuring for Gen Ed
- [Speech-Lang Pathology](#) Significant Changes Graduate Program [not Recommended by Dean]

Small Changes: Robin Drohan and Glorianne Dziuba

- [Theatre – Integrated Program](#)
- [Theatre Minor](#)
- [HLSC200](#)
- [SOWK516](#)
- [Biology BA](#)

Information Items

- The Provost approved the following for Advanced Course Status:
 - [STAT240](#)
 - [DGFR122](#)
 - [CMSC215, 240](#)
- The Provost rejected the following for Advanced Course Status:
 - [DATS210](#)
 - [CMSC125, 130, 150, 250](#)

**University Curriculum Committee
2024-2025**

Meeting Agenda for Wednesday, March 12, 2025

<https://commonwealthu-edu.zoom.us/j/92601736741>

1. Approval of Agenda
2. Minutes from Previous Meetings – February 26, 2025
3. Proposals from Interdisciplinary
 - a. [ISTD108 Forensics Practicum](#) New Undergraduate Course [Group 1]
4. Proposals from Arts, Humanities, Education, and Social Sciences
 - a. [English for Professionals](#) New Minor [Group 3]
 - b. [Emergent Media](#) Minor Significant Changes [Group 2]
 - c. [HLPE252](#) Restructuring for Gen Ed [Group 3]
 - d. [Secondary Education - Mathematics](#) Small Changes Undergraduate Program
[Secondary Education – Social Studies](#) Small Changes Undergraduate Program
5. Proposals from Health, Science and Technology
 - a. [DGFR275 Intro to Computer Networks](#) Significant Changes Undergraduate Course [Group 1]
 - b. [EXER261](#) Restructuring for Gen Ed [not Recommended by GEC] [Group 1]
 - c. [Ecology & Environ Conservation](#) Small Changes Undergraduate Program [Group 2]
 - d. [Health Sciences: General](#) Small Changes Undergraduate Program [Group 2]
[Health Sciences: Pre-Physician Associate/Assistant](#) Small Changes Undergraduate Program [Group 2]
 - e. [Mathematics](#) Significant Changes Undergraduate Program [Group 1]
[Mathematics: Applied Math](#). Significant Changes Undergraduate Program [Group 1]
 - f. [Nutrition](#) Small Changes Undergraduate Program [Group 1]
[Sports Nutrition](#) Small Changes Undergraduate Program [Group 1]
 - g. [CMSD510](#): Significant Changes [Group 3]
[CMSD584: Significant Changes](#) [not Recommended by Dean] [Group 3]
[CMSD586: Significant Changes](#) [not Recommended by Dean] [Group 3]
 - h. [Speech-Lang Pathology](#) Significant Changes Graduate Program [not Recommended by Dean] [Group 3]
6. Advanced Coursework Implementation Questions/Issues

Proposals Ready for UCC Review for Wednesday, March 26, 2025

- Departments will be notified of meeting on Friday, March 14.
- Reviews conducted between Monday, March 17 and Tuesday, March 25.

- Feedback emailed to departments on **Wednesday, March 26.**

Group 1: Kathy, Jeff, Julie, Christopher, AnnJane

- [AAS Radiologic Technology \(Significant Change\)](#)
- [Computer Science Minor \(New Minor\)](#)
- [Data Science Minor \(Reactivate Minor from Moratorium\)](#)
- [EXER478 Exercise Physiology II](#)
- [SOWK310 Human Behavior in the Social Environment I \(Restructuring for GE\)](#)
[recommended by GEC]
- [SOWK320 Human Behavior in the Social Environment II \(Restructuring for GE\)](#)
[recommended by GEC]
- [Safety Management Certificate \(New Certificate\)](#)

Group 2: Cathy, Shelly, David, Ronda, Abdul

- [COMM495 Health Comm Seminar \(New UG Course\)](#)
- [COMM595 Health Comm Seminar \(New G Course\)](#)
- [ENGL Linguistics Minor \(New Minor\)](#)
- [PSYC150 Applied Psych Stats \(Significant Change\)](#)
- [PSYC350 Research Lab in Psych \(Significant Change\)](#)
- [PSYC BS Psychology \(Significant Change\)](#)

Group 3: Tulare, Mykola, Deb, Allison

- [ATHT522 Functional Anatomy \(Significant Change\)](#)
- [BS Biology Fisheries \(Significant Change\)](#)
- [IDT495 Basic Apps of AI \(New UG Course\)](#)
- [IDT595 Basic Apps of AI \(New G Course\)](#)
- [RADT110 X-Ray Tech I \(Significant Change\)](#)
- [RADT120 X-Ray Tech II \(Significant Change\)](#)
- [RADT250 Clinical Course V \(Significant Change\)](#)

Small Changes: Robin Drogan and Glorianne Dziuba

- [English—Creative Writing: Undergraduate Program](#)
- [English—Literature and Society: Undergraduate Program](#)
- [BIOL112](#)

Information Items

- The Provost approved the following for Gen Ed courses for Advanced Status:
 - ART221, 230, 231, 232, 233, 234, 241, 242, 243, 250, 252, 253, 254, 255, 256, 257, 260, 261, 262, 263, 264, 265, 270, 272, 273, 274, 275, 276, 277, 290
 - GRDS282, 293
 - PSYC245
 - SOCI260

**University Curriculum Committee
2024-2025**

Meeting Minutes for Wednesday, January 29, 2025

<https://commonwealthu-edu.zoom.us/j/92601736741>

Present: D. Frohlich (Chair), K. Hall, J. Lammel, G. Dziuba, M. Polyuha, K. Allison, S. Ji, T. Park, A. Abumurad, D. Rotella, D. Russell, J. Bosworth, R. Mariani, C. Podeschi, R. Droган, G. Sechrist. C. D’Ortona.

Guests: H. Feldhaus, D. DeVallance, D. Thomas.

1. Approval of Agenda – R. Droган/K. Allison motion to approve. **With 12 votes in favor, the motion passed.**
2. Welcome Abdulrahman Abumurad
3. Minutes from Previous Meetings – November 20 and December 4, 2024
M. Polyuha/R. Droган motion to approve. **With 13 votes in favor, the motion passed.**
4. Finalize Revised Bylaws
 - a. Dennis will submit to M&D after today’s meeting
 - b. R. Droган/D. Russell motion to approve.
 - c. Suggestion to add wording to say that the bylaws can be reviewed prior to the four years.
 - d. **With 15 votes in favor, the motion passed.**
5. Middle States Work: Charge for Graduate Council
 - a. Motion to approve: C. Podeschi/M. Polyuha.
 - b. **With 14 votes in favor, the motion passed.**
6. Middle States Work: GE Assessment: Fall 2023 and Spring 2024
 - a. Dennis will email assessment documents to UCC after today’s meeting
 - b. We will vote to approve next meeting, February 12, 2025
7. Policy Agenda for This Semester
 - a. Revise [PRP 3200: Program Approval](#). (Last revised 1984!)
 - b. Revise [PRP 3222: Undergraduate Degree Programs](#). (Last revised 1984!)
 - c. Minors Policy: Should there a limit on how many minors a student can have? Or should we explicitly state there is no limit?

- d. Limit to Credits per Semester?
 - e. We will tentatively discuss these policies at our March 12 meeting
8. Advanced Coursework Project Updates
9. Open Question: Cross-listing courses
- a. Request to cross-list [EDTC200](#) and [ECED204](#)
 - b. UCC members wanted more information about this request.
10. Error Correction: ATHT522 and ATHT542

Proposals Ready for UCC Review for Wednesday, Feb. 12, 2025

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- Feedback emailed to departments on Monday, Feb.10.

Group 1: Kathy, Jeff, Julie, Christopher, AnnJane

- [BIOL449: New Undergraduate Course](#)
- [BIOL549: New Graduate Course](#)
- [Trauma-Informed Counseling Certificate: Reactivation](#)
- [STAT240: Advanced Coursework](#) (no gen ed)

Group 2: Cathy, Shelly, David, Ronda, Abdul

- [Telemental Health Certificate: Reactivation](#)
- [Foundations of Trauma-Informed Care Certificate: Reactivation](#)
- [DGFR122: Advanced Coursework](#) (no gen ed) [not recommended by Dean]
- [DATS210: Advanced Coursework](#) (no gen ed) [not recommended by Dean]

Group 3: Tulare, Mykola, Deb, Allison

- [Military Resilience and Trauma Counseling Certification: Reactivation](#)
- [CMSC125, CMSC130, CMSC150, CMSC215, CMSC240, CMSC250 Advanced Coursework](#) (no gen ed) [CMSC125, 130, 150, and 250 not recommended by Dean]

Small Changes: Robin Drogan and Glorianne Dziuba

- [Sports Nutrition Program](#)
- [Nutrition Program](#)
- [Health Sciences Program](#)
- [SPPP531](#)
- [Secondary Education-Mathematics Program](#)

- [Secondary Education-Social Studies Program](#)
- [Theatre – Integrated Program](#)
- [Theatre Minor](#)

The following proposal was started on the Master Workflow, before the Expedited Workflow was set up. Thus, I have “skipped” it past the open comment and Graduate Council steps.

- [IDT583](#)

Information Items

- Monday, Feb. 3, 2025 is the deadline for all curriculum proposals needed for AY 2025-2026. Proposals need to be signed off at least by the department chair to give Deans, College committees, GEC, Graduate Council, and UCC time to review by the end of Spring 2025.
- The Provost approved “Advanced Course Status” for the following courses:
 - ART211, ART213, ART220, ART271, ART291, ART292, DANC225, GRDS201, GRDS202, GRDS277, MEDJ298, PSYC281, THEA212 (13 total)
 - THEA 108 was declined for this reason: “THEA108 (declined) - While students may be enrolling in this course with prior knowledge and experience from which to draw upon and hence be viewing the course material from more advanced learning outcomes, as the prior experience basis for learning is not inherently necessary for enrollment and successful completion of the course, students may be engaging in the course materials at levels from introductory to advanced.”
 - New course form to change department name

University Curriculum Committee
2024-2025

Meeting Minutes for Wednesday, February 12, 2025

<https://commonwealthu-edu.zoom.us/j/92601736741>

Members Present: D. Frohlich, A. Abumurad, R. Drogan, M. Polyuha, D. Russell, J. Lammel, K. Allison, G. Sechrist, C. Podeschi, T. Park, K. Hall, S. Ji, C. D’Ortona, J. Bosworth, A. Maloney, G. Dziuba, R. Mariani, A. Ross.

Guests: W. Calhoun, T. Hoover, H. Feldhaus, L. Romero-Lucero, D. Thomas, T. Starmack, R. Baylor, D. DeVallance, K. Beishline, A. Ross.

1. Approval of Agenda – M. Polyuha/R. Drogan motion to approve. With eleven votes in favor, the motion passed.
2. Minutes from Previous Meetings – January 29, 2025 – R. Drogan/M. Polyuha motion to approve. With eleven votes in favor, the motion passed.
3. Proposals from College of Health, Science and Technology
 - a. [BIOL449: New Undergraduate Course](#) [Group 1]
 - b. [BIOL549: New Graduate Course](#) [Group 1]
 - c. Motion to approve: K. Allison/C. Podeschi.
 - d. With twelve votes in favor and one abstention, the motion passed.
4. Proposals from Arts, Humanities, Education, and Social Sciences
 - a. [Trauma-Informed Counseling Certificate: Reactivation](#) [Group 1]
 - b. [Telemental Health Certificate: Reactivation](#) [Group 2]
 - c. [Foundations of Trauma-Informed Care Certificate: Reactivation](#) [Group 2]
 - d. [Military Resilience and Trauma Counseling Certification: Reactivation](#) [Group 3]
 - e. Motion to approve together as a group: K. Allison/R. Mariani.
 - f. Military Resilience certificate shows 6 credits needed, but the degree map shows 9 credits. One class is included in the CMHC degree.
 - g. G. Sechrist shared that BOG policy states a concentration has a minimum of 9 credits at the graduate level, but a certificate doesn’t have a minimum credit level.
 - h. G. Sechrist also stated that certificate programs need to be available to any student, not just students in a related major.
 - i. R. Drogan suggested that an impact statement may be needed from the Exceptionalities program.
 - j. K. Allison pointed out that one said there is no prereq, but it requires CMHC550.
 - k. C. D’Ortona motioned to approve conditionally until we see policy wording. The wording was shared in chat, and C. D’Ortona withdrew her motion.

1. With thirteen votes in favor and one abstention, the motion passed.
5. Advanced Coursework Proposals
 - a. [STAT240: Advanced Coursework](#) (no gen ed) [Group 1]
 - i. K. Allison/C. Podeschi motion to approve
 - ii. With fourteen votes in favor, the motion passed.
 - b. [DGFR122: Advanced Coursework](#) (no gen ed) [Group 2] [not recommended by Dean]
 - i. C. D’Ortona/A. Abumurad motion to approve.
 - ii. D. DeVallance indicated that the dean’s office may have reviewed the wrong course, and he would take another look at it.
 - iii. With eleven in favor, two opposed and one abstention, the motion passed.
 - c. [DATS210: Advanced Coursework](#) (no gen ed) [Group 2] [not recommended by Dean]
 - i. Motion to approve: C. Podeschi/M. Polyuha.
 - ii. C. D’Ortona indicated that, while she feels the SLOs are sufficiently advanced, the course description seems more introductory. She suggested a review and revision of the course description.
 - iii. With thirteen votes in favor and one abstention, the motion passed.
 - d. [CMSC125, CMSC130, CMSC150, CMSC215, CMSC240, CMSC250 Advanced Coursework](#) (no gen ed) [Group 3] [CMSC125, 130, 150, and 250 not recommended by Dean]
 - i. Motion to approve: R. Drogan/M. Polyuha.
 - ii. W. Calhoun stated that each course requires a computer programming course as a prerequisite.
 - iii. M. Polyuha motioned to split the proposals and vote separately. Seconded by R. Drogan.
 - iv. CMSC125 – Two in favor, two opposed, and ten abstentions
 - v. CMSC130 – Two in favor, one opposed, and nine abstentions
 - vi. CMSC150 – Three in favor, one opposed, and nine abstentions
 - vii. CMSC215 – Eleven in favor and two abstentions, the motion passed.
 - viii. CMSC240 – With fourteen votes in favor, the motion passed.
 - ix. CMSC250 – With twelve votes in favor, one opposed, and one abstention, the motion passed.
6. Middle States Work: GE Assessment: Fall 2023 and Spring 2024
 - a. GEC Assessment reports were shared with UCC committee members.
 - b. C. D’Ortona stated that GEC members welcome feedback from UCC members.

- c. R. Drogan motioned to accept the receipt of the information from GEC, and C. D'Ortona seconded. With twelve votes in favor, the motion passed.
 - d. R. Drogan thanked GEC and the reviewers for their work. Other UCC members agreed.
- 7. Preparing for Our Discussion on GE Courses Having Advanced Status
 - a. Data on CU and Legacy Institutions: Gen Ed Proportions
 - b. Statement from Visual Art on their courses

Proposals Ready for UCC Review for Wednesday, Feb. 26, 2025

- Departments will be notified of meeting on Monday, Feb. 17.
- Reviews conducted between Monday, Feb. 17 and Sunday, Feb. 23
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Group 1: Kathy, Jeff, Julie, Christopher, AnnJane

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Group 2: Cathy, Shelly, David, Ronda, Abdul

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Group 3: Tulare, Mykola, Deb, Allison

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- [BIOL549](#): New Graduate Course
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- [SOCI260 Advanced Coursework](#) (gen ed)
- [ART264, 265, 270, 272, 273, 274, 275, 276, 277, 281, 283, 290 Advanced Coursework](#) (gen ed)

Small Changes: Robin Drogan and Glorianne Dziuba

- [HLTH245](#)
- [Reading Graduate Program](#)

Information Items

- From Provost Kiec: I am sharing this information to follow-up on the COD conversation regarding the differences between concentration, track, specialization, and emphasis. While these terms have been utilized interchangeably, the BOG approved updates to Policy 1985-01-A last week, specifying that only the term **concentration** will be utilized. While the definition of concentration (formerly also track, specialization, and emphasis) did not change, it is now possible to have a concentration (minimum of 9 credits) in a doctoral degree. As we progress forward, we will begin aligning our nomenclature with concentration. As we progress forward, we will begin aligning our nomenclature with concentration on the website, API, and other places it appears. Note: “study track” and “pathway” will continue to be used for 3 + 2, 4 + 1 programs, etc.
- Hold Wednesday, April 30 from 3-5 p.m. for a UCC meeting (if needed). We have a lot of proposals to get through before the end of the semester. Having an extra meeting will give us a little breathing room. We will need to coordinate with GEC to ensure both committees have quorum. As we near the end of the semester, I will have a better idea of whether the meeting is needed.
- Small Changes Proposal [SPPP531: Mentored Experience in Sport and Performance Psychology](#) has been approved.
- Bylaws Revisions will be discussed at the Feb. 19 Meet and Discuss meeting.

**University Curriculum Committee
2024-2025**

Meeting Minutes for Wednesday, February 26, 2025

<https://commonwealthu-edu.zoom.us/j/92601736741>

Members Present: D. Frohlich (Chair), A. Abumurad, G. Dziuba, D. Russell, K. Allison, C. D'Ortona, S. Ji, C. Podeschi, K. Hall, T. Park, M. Polyuha, A. Maloney, A. Ross, J. Bosworth, J. Lammel, R. Mariani.

Guests: R. Lambert, E. Krupp, M. Duncan, S. Carnicom, R. Hummel, D. Thomas, H. Lineman, V. Hron, K. Verno.

1. Approval of Agenda – M. Polyuha/T. Park motion to approve. **With twelve votes in favor, the motion passed.**
2. Minutes from Previous Meetings – February 12, 2025
3. Proposals from Zeigler College of Business
 - a. [IDT583](#): Small Changes to Graduate Course [Group 1]
 - i. M. Polyuha/R. Drohan motion to approve
 - ii. R. Hummel said that he received the comments and agreed with them.
 - iii. **With twelve votes in favor, the motion passed.**
 - b. [MGMT460](#): Significant Revision Undergraduate Course (no gen ed) [Group 3]
 - i. Motion to approve: M. Polyuha/T. Park.
 - ii. There were comments about class size. The department provided a justification.
 - iii. **With thirteen votes in favor, the motion passed.**
 - c. [SPMG130](#): Significant Revision Undergraduate Course (no gen ed) [Group 2]
 - i. Motion to approve: M. Polyuha/C. D'Ortona.
 - ii. Class size will be kept as is on proposal.
 - iii. **With fourteen votes in favor, the motion passed.**
4. Proposals from Arts, Humanities, Education, and Social Sciences
 - a. [PSYC365](#): New Undergraduate Course [Group 1]
 - i. Motion to approve: D. Russell/C. Podeschi
 - ii. **With thirteen votes in favor, the motion passed.**
 - b. [PSYC390](#): New Undergraduate Course [Group 1]
 - i. Motion to approve: R. Drohan/M. Polyuha.
 - ii. **With fourteen votes in favor, the motion passed.**
 - c. [THEA108](#): Significant Changes to Undergraduate Course (no gen ed) [Group 2]
 - i. Motion to approve: R. Drohan/M. Polyuha
 - ii. **With fourteen votes in favor, the motion passed.**

5. Advanced Coursework Proposals

- a. [PSYC245 Advanced Coursework](#) (gen ed) [Group 3]
 - i. Motion to approve: R. Droган/D. Russell
 - ii. **With fifteen votes in favor, the motion passed.**
- b. [SOC1260 Advanced Coursework](#) (gen ed) [Group 3]
 - i. Motion to approve: M. Polyuha/R. Droган.
 - ii. Suggestion to have a credit prerequisite for the course, to prevent first-semester freshman students from taking it.
 - iii. It was pointed out that the workflow skipped the dean's review. It will be routed to the dean.
 - iv. **With thirteen votes in favor, the motion passed.**
- c. [MATH 140, 150 Advanced Coursework](#) (gen ed) [both courses not recommended by Dean] [Group 1] [pulled by department]
- d. [ARTH251, 252, 253, 257, 258 Advanced Coursework](#) (gen ed) [Group 2] [pulled by department]
- e. [GRDS282, 293 Advanced Coursework](#) (gen ed) [Group 1]
 - i. Motion to approve: R. Droган/T. Park.
 - ii. **With eleven votes in favor and three abstentions, the motion passed.**
- f. [ART214, 221, 230, 231, 232, 233, 234, 241, 242 Advanced Coursework](#) (gen ed) [Group 2] [ART214 pulled by department]
 - i. Motion to approve: R. Droган/D. Russell.
 - ii. **With eleven votes in favor and two abstentions, the motion passed.**
- g. [ART 243, 250, 252, 253, 254, 255, 256, 257, 260, 261, 262, 263 Advanced Coursework](#) (gen ed) [Group 1]
 - i. Motion to approve: R. Droган/K. Allison
 - ii. **With eleven votes in favor and two abstentions, the motion passed.**
- h. [ART264, 265, 270, 272, 273, 274, 275, 276, 277, 281, 283, 290 Advanced Coursework](#) (gen ed) [Group 3] [ART281, 283 pulled by department]
 - i. Motion to approve: R. Droган/K. Allison
 - ii. **With eleven votes in favor and two abstentions, the motion passed.**

Proposals Ready for UCC Review for Wednesday, March 12, 2025

- Departments will be notified of meeting on Monday, March 3.
- Reviews conducted between Monday, March 3 and Sunday, March 9.
- Feedback emailed to departments on Monday, March 10.

Group 1: Kathy, Jeff, Julie, Christopher, AnnJane

- [DGFR275 Intro to Computer Networks](#) Significant Changes Undergraduate Course
- [EXER261](#) Restructuring for Gen Ed [not Recommended by GEC]
- [ISTD108 Forensics Practicum](#) New Undergraduate Course

- [Mathematics](#) Significant Changes Undergraduate Program
- [Mathematics: Applied Math](#). Significant Changes Undergraduate Program
- [Nutrition](#) Small Changes Undergraduate Program
- [Sports Nutrition](#) Small Changes Undergraduate Program

Group 2: Cathy, Shelly, David, Ronda, Abdul

- [Ecology & Environ Conservation](#) Small Changes Undergraduate Program
- [Emergent Media](#) Minor Significant Changes
- [Health Sciences: General](#) Small Changes Undergraduate Program
- [Health Sciences: Pre-Physician Associate/Assistant](#) Small Changes Undergraduate Program
- [Secondary Education - Mathematics](#) Small Changes Undergraduate Program
- [Secondary Education – Social Studies](#) Small Changes Undergraduate Program

Group 3: Tulare, Mykola, Deb, Allison

- [CMSD510](#): Significant Changes
- [CMSD584: Significant Changes](#) [not Recommended by Dean]
- [CMSD586: Significant Changes](#) [not Recommended by Dean]
- [English for Professionals](#) New Minor
- [HLPE252](#) Restructuring for Gen Ed
- [Speech-Lang Pathology](#) Significant Changes Graduate Program [not Recommended by Dean]

Small Changes: Robin Drogan and Glorianne Dziuba

- [Theatre – Integrated Program](#)
- [Theatre Minor](#)
- [HLSC200](#)
- [SOWK516](#)
- [Biology BA](#)

Information Items

- The Provost approved the following for Advanced Course Status:
 - [STAT240](#)
 - [DGFR122](#)
 - [CMSC215, 240](#)
- The Provost rejected the following for Advanced Course Status:
 - [DATS210](#)
 - [CMSC125, 130, 150, 250](#)

**University Curriculum Committee
2024-2025**

Meeting Minutes for Wednesday, March 12, 2025

<https://commonwealthu-edu.zoom.us/j/92601736741>

Members Present: D. Frohlich (Chairperson), D. Russell, S. Ji, C. D’Ortona, G. Dziuba, T. Park, K. Hall, J. Lammel, B. Everhart, R. Drohan, C. Podeschi, A. Ross, M. Polyuha, A. Maloney, R. Mariani, D. Rotella.

Guests: D. Thomas, A. Baker, A. Boswell, A. Fradkin, M. Decker, S. Rier, J. Page, P. Lawton, D. DeVallance, M. Feeney, K. Beishline, W. Calhoun, S. Scarpino, G. Sechrist.

1. Approval of Agenda – D. Frohlich shared an updated agenda. Motion to approve: C. D’Ortona/R. Drohan. **With ten votes in favor, the motion passed.**
2. Minutes from Previous Meetings – February 26, 2025 – Motion to approve: R. Drohan/D. Russell. **With twelve votes in favor, the motion passed.**
3. Proposals from Interdisciplinary
 - a. [ISTD108 Forensics Practicum](#) New Undergraduate Course [Group 1]
 - i. Motion to approve: M. Polyuha/C. Podeschi
 - ii. Assessment measures need to be added to the SLO table.
 - iii. **With eleven votes in favor, the motion passed.**
4. Proposals from Arts, Humanities, Education, and Social Sciences
 - a. [English for Professionals](#) New Minor [Group 3]
 - i. Motion to approve: R. Drohan/D. Russell
 - ii. **With twelve votes in favor, the motion passed.**
 - b. [Emergent Media](#) Minor Significant Changes [Group 2]
 - i. Motion to approve: M. Polyuha/C. Podeschi
 - ii. Suggestion to include advanced coursework for minors wording in the advanced coursework policy that we just approved.
 - iii. **With twelve votes in favor, the motion passed.**
 - c. [HLPE252](#) Restructuring for Gen Ed [Group 3]
 - i. Motion to approve: R. Drohan/M. Polyuha
 - ii. **With twelve votes in favor, the motion passed.**

- d. [Secondary Education - Mathematics](#) Small Changes Undergraduate Program
[Secondary Education – Social Studies](#) Small Changes Undergraduate Program
 - i. Motion to approve: R. Drogan/C. D’Ortona
 - ii. **With twelve votes in favor, the motion passed.**
- 5. Proposals from Health, Science and Technology
 - a. [DGFR275 Intro to Computer Networks](#) Significant Changes Undergraduate Course [Group 1]
 - i. Motion to approve: M. Polyuha/R. Drogan
 - ii. **With twelve votes in favor, the motion passed.**
 - b. [EXER261](#) Restructuring for Gen Ed **[not Recommended by GEC]** [Group 1]
 - i. Motion to approve: R. Drogan/D. Russell
 - ii. A. Fradkin indicated that she wanted to pull the proposal from today’s agenda.
 - c. [Ecology & Environ Conservation](#) Small Changes Undergraduate Program [Group 2]
 - i. Motion to approve: R. Drogan/M. Polyuha
 - ii. **With thirteen votes in favor, the motion passed.**
 - d. [Health Sciences: General](#) Small Changes Undergraduate Program [Group 2]
[Health Sciences: Pre-Physician Associate/Assistant](#) Small Changes Undergraduate Program [Group 2]
 - i. Motion to approve: R. Drogan/M. Polyuha
 - ii. **With fourteen votes in favor, the motion passed.**
 - e. [Mathematics](#) Significant Changes Undergraduate Program [Group 1]
[Mathematics: Applied Math.](#) Significant Changes Undergraduate Program [Group 1]
 - i. Motion to approve: R. Drogan/C. D’Ortona
 - ii. **With thirteen votes in favor, the motion passed.**
 - f. [Nutrition](#) Small Changes Undergraduate Program [Group 1]
[Sports Nutrition](#) Small Changes Undergraduate Program [Group 1]
 - i. Motion to approve: M. Polyuha/C. Podeschi
 - ii. **With fourteen votes in favor, the motion passed.**
 - g. [CMSD510](#): Significant Changes [Group 3]
[CMSD584: Significant Changes](#) **[not Recommended by Dean]** [Group 3]

CMSD586: Significant Changes [not Recommended by Dean] [Group 3]

- i. Motion to approve: C. D'Ortona/D. Russell
 - ii. **With twelve in favor and two abstentions, the motion passed.**
- h. Speech-Lang Pathology Significant Changes Graduate Program [not Recommended by Dean] [Group 3]
 - i. Motion to approve: C. D'Ortona/C. Podeschi
 - ii. **With twelve votes in favor and two abstentions, the motion passed.**
6. Advanced Coursework Implementation Questions/Issues
 - a. Not discussed due to time constraint.
7. Program Moratorium Questions
 - a. G. Sechrist shared new moratorium form.
 - b. Committee members discussed routing of the form and UCC involvement in the process.

Proposals Ready for UCC Review for Wednesday, March 26, 2025

- Departments will be notified of meeting on **Friday, March 14.**
- Reviews conducted between **Monday, March 17 and Tuesday, March 25.**
- Feedback emailed to departments on **Wednesday, March 26.**

Group 1: Kathy, Jeff, Julie, Christopher, AnnJane

- AAS Radiologic Technology (Significant Change)
- Computer Science Minor (New Minor)
- Data Science Minor (Reactivate Minor from Moratorium)
- EXER478 Exercise Physiology II
- Safety Management Certificate (New Certificate)
- SOWK310 Human Behavior in the Social Environment I (Restructuring for GE)
[recommended by GEC]
- SOWK320 Human Behavior in the Social Environment II (Restructuring for GE)
[recommended by GEC]
- SOWK516 Social Welfare Policy and Services I (Small Changes)

Group 2: Cathy, Shelly, David, Ronda, Abdul

- BIOL112 Aquaculture (Small Changes)
- COMM495 Health Comm Seminar (New UG Course)
- COMM595 Health Comm Seminar (New G Course)
- ENGL Linguistics Minor (New Minor)
- PSYC150 Applied Psych Stats (Significant Change)
- PSYC350 Research Lab in Psych (Significant Change)
- PSYC BS Psychology (Significant Change)

Group 3: Tulare, Mykola, Deb, Allison

- [ATHT522 Functional Anatomy \(Significant Change\)](#)
- [BS Biology Fisheries \(Significant Change\)](#)
- [EXER478 Exercise Physiology II \(Small Change\)](#)
- [IDT495 Basic Apps of AI \(New UG Course\)](#)
- [IDT595 Basic Apps of AI \(New G Course\)](#)
- [RADT110 X-Ray Tech I \(Significant Change\)](#)
- [RADT120 X-Ray Tech II \(Significant Change\)](#)
- [RADT250 Clinical Course V \(Significant Change\)](#)

Small Changes: Robin Drogan and Glorianne Dziuba

Information Items

- The Provost approved the following for Gen Ed courses for Advanced Status:
 - ART221, 230, 231, 232, 233, 234, 241, 242, 243, 250, 252, 253, 254, 255, 256, 257, 260, 261, 262, 263, 264, 265, 270, 272, 273, 274, 275, 276, 277, 290
 - GRDS282, 293
 - PSYC245
 - SOCI260

**University Curriculum Committee
2024-2025**

Meeting Agenda for Wednesday, April 9, 2025

<https://commonwealthu-edu.zoom.us/j/92601736741>

Members Present: D. Frohlich (Chairperson), R. Droган, J. Lammel, A. Abumurad, K. Allison, D. Russell, S. Ji, A. Ross, J. Bosworth, K. Hall, C. Podeschi, C. D'Ortona, R. Mariani, J. Lammel, D. Rotella, A. Maloney, M. Polyuha.

Guests: A. Boswell, L. Stocks, D. DeVallance, R. Baylor, K. Beishline,

1. Approval of Agenda – Motion to approve: R. Droган/D. Russell. With 10 votes in favor, the motion passed.
2. Minutes from Previous Meetings – March 26, 2025 – Motion to approve: R. Droган/C. D'Ortona. **With 11 votes in favor, the motion passed.**
3. Proposals from Arts, Humanities, Education, and Social Sciences
 - a. [POLI205 Film and Politics \(New Undergraduate Course\)](#) [recommended by GEC]
[Group 2]
 - i. Motion to approve: R. Droган/C. Podeschi.
 - ii. **With twelve votes in favor, the motion passed.**
4. Proposals from Health, Science and Technology
 - a. [Geographic Information System \(New Undergraduate Certificate\)](#) [Group 1]
 - i. Motion to approve: R. Droган/K. Allison.
 - ii. Degree map isn't clear on the last semester. It makes it look like the certificate is 15 credits and not 12.
 - iii. **With twelve votes in favor, the motion passed.**
 - b. [BIOL275 Marine Biology \(New Undergraduate Course\)](#) [Group 3]
 - i. Motion to approve: R. Droган/K. Allison
 - ii. **With thirteen votes in favor, the motion passed.**
5. GE Assessment: Fall 2024
 - a. Motion to accept receipt of the report: C. Podeschi/R. Droган
 - b. **With thirteen votes in favor, the motion passed.**
6. Proposal deadline for AY 2026-27: Feb. 2, 2026
 - a. Suggestion to provide training materials to college-wide curriculum committees

- b. Suggestion to set a deadline for UCC to receive a proposal
 - c. Suggestion to have significant changes due earlier than small changes, to allow for more review time
 - d. Options: end of fall semester/finals week – dept chair signature; ready for UCC by spring break week
 - e. Motion: Proposals are accepted on a rolling basis throughout the academic year. Proposals need to be received by UCC by date in order to be considered for the next academic catalog.
 - f. Suggestion to have deadline of the Friday of the 5th week of the semester.
 - g. K. Allison made a motion to set the deadline for proposals, seconded by D. Russell.
 - h. C. D’Ortona made a friendly amendment: Proposals are accepted on a rolling basis throughout the academic year. In order to receive full consideration for inclusion in the catalog for the coming year, the proposal must be through all previous steps and to UCC by Friday of week 5 of the spring semester.
 - i. K. Allison accepted the friendly amendment made by C. D’Ortona, and D. Russell seconded.
 - j. With fifteen votes in favor, the motion passed.**
7. Course Deactivation Form
- a. Suggestion to add a question on the form about course dependencies (prereqs for other courses)
8. High Impact Practices
9. M&D Bylaws Update
10. UCC Election Transitions

Proposals Ready for UCC Review for Wednesday, April 23, 2025

- Departments will be notified of meeting on Monday, April 14.
- Reviews conducted between Monday, April 14 and Sunday, April 20.
- Feedback emailed to departments on Monday, April 21.

Group 1: Kathy, Jeff, Julie, Christopher, AnnJane

- [EXER295 New Undergraduate Course](#) (No Gen Ed)
- [EXER410 New Undergraduate Course](#) (No Gen Ed)
- [EXER414 New Undergraduate Course](#) (No Gen Ed)
- [NURS531 Significant Changes to Graduate Course](#)

Group 2: Cathy, Shelly, David, Ronda, Abdul

- [FIN313 Significant Change to Undergraduate Course](#) (No Gen Ed)

- [HLTH204 Significant Changes to Undergraduate Course](#)
- [PHYS118 New Undergraduate Course](#) (GE Natural World, recommended by GEC)
- [BS Medical Imaging Significant Changes to Undergraduate Program](#)

Group 3: Tulare, Mykola, Deb, Allison

- [AS Business Administration](#) (Reactivation from Moratorium)
- [BIOL113 Small Changes](#)
- [PSYC340 Small Changes](#)
- [PSYC376 Small Changes](#)

Small Changes: Robin Drogan and Glorianne Dziuba

- [Theatre – Integrated Program](#) (THEA108 now approved)
- [Theatre Minor](#) (THEA108 now approved)

Information Items

- GEC is providing the results of their first Deep Dive on Tuesday, April 22 from 3:30-4:30 p.m. They analyzed First Year Seminar, Oral Communication, Quantitative Reasoning, and Writing.
 - Zoom link: <https://commonwealthu-edu.zoom.us/j/94206580431?pwd=Xo96duPjAJyNhB6dbhTH7DXT556UnQ.1>
- Remaining UCC Meetings This Semester: April 30 and May 7.