



COMMONWEALTH UNIVERSITY OF PENNSYLVANIA

## Workforce Development Fall 2025 Training Schedule

### Auctioneering

Topic	Location	Start	End	Days & Times	Cost
Auctioneering (300 Hours)	Lock Haven / Hybrid	10/2/2025	12/13/2025	Thursday, Friday 1 - 9 pm Zoom Saturdays 9 AM - 6 PM 10/11, 11/1, 11/15, 12/13 In-person; Lock Haven, PA Saturdays 10/25, 11/22 Zoom	\$3,500

### Commercial Driver's License (CDL) Training

Topic	Location	Start	End	Days & Times	Cost
Class A CDL 150-hr program (ttd150)	Bloomsburg	Rolling Admission		7 days a week (flexible scheduling)	\$4,995 +fees
Class B CDL 40-hr program (stb40)	Bloomsburg	Rolling Admission		7 days a week (flexible scheduling)	\$3,495 +fees
Class A Refresher 40-hr program (ttd40)	Bloomsburg	Rolling Admission		7 days a week (flexible scheduling)	\$3,895 +fees

### Health Career Training

Topic	Location	Start	End	Days & Times	Cost
<b>CU - Clearfield</b>					
Clinical Medical Assistant	Clearfield	9/16/2025	12/16/2025	Tuesday, Wednesday, Thursday 5:30 - 9:30 PM	\$2,699
Phlebotomy Technician	Clearfield	10/14/2025	12/9/2025	Tuesday, Wednesday, Thursday 5:30 - 9:30 PM	\$1,899
<b>CU - Lock Haven</b>					
Billing and Coding Specialist	Lock Haven	9/22/2025	12/10/2025	Monday, Wednesday 6 - 9:30 PM	\$1,999
Clinical Medical Assistant	Lock Haven	9/9/2025	12/13/2025	Tuesday, Thursday 6 - 9:30 PM Saturdays 9/20, 9/27, 10/11, 10/18, 11/1, 11/15, 12/6, 12/13 9 - 4:30 PM	\$2,699
Phlebotomy Technician	Lock Haven	9/29/2025	12/8/2025	Monday, Wednesday 6 - 9:30 PM Saturdays 10/25, 11/8, 11/22 9 - 4:30 PM	\$1,899



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### Machinist Pre-Apprenticeship Training

Topic	Location	Start	End	Days & Times	Cost
G and M Code Training for CNC Machining Centers (Mills)	KSCD CTC, Mill Hall	7/14/2025	9/22/2025	Monday 4:00 - 8:00 PM	\$950
Manual Lathe and Milling	KSCD CTC, Mill Hall	9/29/2025	11/24/2025	Monday 4:00 - 8:00 PM	\$950
MasterCam 2D Milling	KSCD CTC, Mill Hall	9/3/2025	10/22/2025	Wednesday 4:00 - 8:00 PM	\$950
Precision Measurement Instruments Certification	KSCD CTC, Mill Hall	9/2/2025	9/25/2025	Tuesday, Thursday 4:00 - 8:00 PM	\$900
Multimeter Certification	KSCD CTC, Mill Hall	10/14/2025	10/21/2025	Tuesday, Thursday 4:00 - 8:00 PM	\$400

### Management and Leadership Training

Topic	Location	Start	End	Days & Times	Cost
Leadership Development: Shaping Future Exceptional Leaders Certificate Program	Zoom Instructor-Led	10/1/2025	10/29/2025	Wednesdays 9 AM - 12 Noon	\$750
Management and Leadership Certificate Program	Bloomsburg	9/9/2025	11/11/2025	Tuesdays - 9/9, 9/30, 10/14, 10/28, 11/11 10 AM - 2 PM	\$795

### Professional Development Workshops

Topic	Location	Start	End	Days & Times	Cost
Fundamental Business Writing: Tools to Write Clear, Concise, and Professional Content	Zoom Instructor-Led	9/19/2025	9/19/2025	Friday 9 AM - 11 AM	\$189
The Essentials of AI: Start saving time today!	Zoom Instructor-Led	11/7/2025	11/7/2025	Friday 9 AM - 11 AM	\$189
Write Clear & Professional Emails: A Simple Method to Save Time and Improve Response Rates	Zoom Instructor-Led	10/10/2025	10/10/2025	Friday 9 AM - 11 AM	\$189
ChatGPT for Your Business	Zoom Instructor-Led	12/2/2025	12/2/2025	Tuesday 12 - 1 PM	\$75
Write to Sell: Strategies to Connect with Clients to Overturn Objections	Zoom Instructor-Led	12/5/2025	12/5/2025	Friday 9 AM - 11 AM	\$189
Build Your First Business Chatbot in 60 Minutes	Zoom Instructor-Led	12/9/2025	12/9/2025	Tuesday 12 - 1 PM	\$75
Design Business Images with ChapGPT	Zoom Instructor-Led	12/16/2025	12/16/2025	Tuesday 12 - 1 PM	\$75
Build Winning Presentatinos & Proposals with MS Copilot	Zoom Instructor-Led	12/23/2025	12/23/2025	Tuesday 12 - 1 PM	\$75



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## Workforce Development Fall 2025 Training Schedule

### Public Safety Training

Topic	Location	Start	End	Days & Times	Cost
ACT120 Municipal Police Academy	Mansfield	5/27/2025	11/21/2025	Monday - Friday 8 - 5 PM	\$5,500.00
ACT235 Lethal Weapons Training w/ Firearms	Mansfield	9/5/2025 9/13/2025	9/7/2025 - 9/14/2025	Friday 4 - 10 PM, Saturday 8 - 7 PM, Sunday 8 - 7 PM Saturday 8 - 4 PM, Sunday 8 - 4 PM	\$102.60 application fee + \$400 with firearms
ACT235 Lethal Weapons Training w/ Firearms	Mansfield	11/7/2025 11/15/2025	11/9/2025 11/16/2025	Friday 4 - 10 PM, Saturday 8 - 7 PM, Sunday 8 - 7 PM Saturday 8 - 4 PM, Sunday 8 - 4 PM	\$102.60 application fee + \$400 with firearms
Use of Force and Control Tactics Training	Mansfield	7/19/2025	7/19/2025	8 - 12 PM	\$50.00
Use of Force and Control Tactics Training	Mansfield	10/11/2025	10/11/2025	8 - 12 PM	\$50.00
LEOSA Firearms Qualification	Mansfield	7/18/2025	7/18/2025	10 - 12 PM	\$30.00
LEOSA Firearms Qualification	Mansfield	10/10/2025	10/10/2025	10 - 12 PM	\$30.00
TASER Re-Certification	Mansfield	7/19/2025	7/17/2025	1 - 5 PM	\$50.00
TASER Re-Certification	Mansfield	10/11/2025	10/11/2025	1 - 5 PM	\$50.00

Find additional information and register online at <https://workforce.commonwealthu.edu>

[workforce@commonwealthu.edu](mailto:workforce@commonwealthu.edu) ~ 570-484-3128

Additional online professional training opportunities found at: <https://www.commonwealthu.edu/academics/workforce-development>

*Seats are reserved on a first-come first-serve basis. Minimum enrollment is required. Registrants will be notified via email two weeks prior to the start date confirming whether the class will be held. If we do not have minimum enrollment, your registration will be moved to the next scheduled session. Payment is expected at time of registration. Classes are non-refundable after the start date.*

\* Subject to change \*