

**TRANSFER SCHOLARSHIP AGREEMENT
BETWEEN
COMMONWEALTH UNIVERSITY OF PENNSYLVANIA
And**

PENNSYLVANIA HIGHLANDS COMMUNITY COLLEGE

THIS AGREEMENT made and entered into this 6th day of January, 2026, between Commonwealth University of Pennsylvania of the State System of Higher Education (including Bloomsburg, Lock Haven, and Mansfield campuses) and Pennsylvania Highlands Community College.

NOW, THEREFORE, for and in consideration of the foregoing and the mutual promises hereinafter expressed and intending to be legally bound hereby, the Parties agree as follows:

A. INTRODUCTION

Commonwealth University of Pennsylvania and Pennsylvania Highlands Community College (hereinafter referred to as “Commonwealth University” and “Penn Highlands,” respectively) agree to establish this Transfer Scholarship agreement. Students who apply for transfer admission to and graduate from Penn Highlands are granted admission to Commonwealth University with at least full junior standing in Commonwealth University’s parallel major (i.e, criminal justice-to-criminal justice), with an offer for a renewable transfer scholarship based on the student’s academic performance while enrolled at Penn Highlands and at Commonwealth University. The following criteria for admission and scholarship consideration must be met:

1. Apply for transfer admission to Commonwealth University after the completion of a minimum of 30 credits at Penn Highlands.
2. Graduate with an Associate Degree in any Penn Highlands major.
3. Submit all final Penn Highlands transcripts after graduation for consideration of Transfer Scholarship eligibility at Commonwealth University.
4. Any Associate Degree graduate of Penn Highlands will qualify for a transfer scholarship to Commonwealth University if the graduate has earned a minimum 2.00 grade point average overall at Penn Highlands.
5. Commonwealth University will award 4 tiers of transfer scholarships to Penn Highlands graduates – **Tier 1 (3.50 GPA or above at Penn Highlands)** will award \$4,500 annually if living in residence halls and \$3000 off-campus, **Tier 2 (3.0 – 3.49 GPA at Penn Highlands)** will award \$3,500 annually if living in residence halls and \$2,500 off-campus, **Tier 3 (2.5 – 2.99 GPA at Penn Highlands)** will award \$2,500 annually if living in residence halls and \$2000 off-campus, and **Tier 4 (2.0 – 2.49 GPA at**

Penn Highlands) will award \$1,500 annually if living in residence halls and \$1000 off-campus.

6. Transfer scholarship recipients must remain enrolled full-time for at least 12 credits per academic semester and must maintain an overall GPA of 2.0 at Commonwealth University to remain eligible for the scholarship.
7. The scholarship is renewable for up to seven (7) consecutive semesters (fall and spring) or to the completion of the CU degree, whichever comes first.

The purposes of this agreement are:

1. To establish a seamless transfer admissions partnership agreement that involves the participating community college and 4-year Bachelor degree granting institutions.
2. To cooperatively provide a program that recognizes the value of an earned Associate Degree from Penn Highlands, and the opportunity for graduates to seamlessly continue towards a Bachelor Degree credential at Commonwealth University, with the potential for scholarship money to allow for an affordable student experience.
3. To enable qualified graduates of Penn Highlands to build upon their education and training by earning a baccalaureate degree in a seamless educational partnership.
4. To enable Commonwealth University to attract a more diverse population of students in transfer who have already demonstrated academic success.
5. To enable community college graduates to obtain a quality education at a low cost, and, in doing so, provide the Commonwealth with additional qualified graduates.
6. To ensure recognition of the continuity of academic progress and transferability of credits between two-year and four-year programs.

B. PROCEDURES

Penn Highlands agrees to publicize this Transfer Scholarship Agreement to prospective students in its admissions literature and as part of regular student recruitment, and inform qualified, matriculating students of the opportunity for admission to Commonwealth University under the terms of this agreement.

Penn Highlands students must enroll within one semester of graduation and cannot attend another four-year institution after graduating from Penn Highlands.

Penn Highlands students must complete the Commonwealth University transfer application and provide all transcripts by June 1, and pay the deposit fee by July 1 if enrolling for the following fall semester, and apply and provide all transcripts by December 15, and pay the deposit fee by January 1, if enrolling for the following spring semester.

The following items are the responsibility of students participating in the Transfer Scholarship program:

1. Complete an earned Associate Degree at Penn Highlands with a minimum overall grade point average of 2.00 on a 4-point scale.
2. At the time of application, provide transcripts of all college courses taken up to and including the previous semester.
3. Upon receiving the Associate Degree from Penn Highlands, provide complete Penn Highlands transcripts to Commonwealth University.
4. Penn Highlands students must complete the Commonwealth University transfer application by June 1 if enrolling for the following fall semester or by December 15 if enrolling for the following spring semester at Commonwealth University. Admission under this agreement will be contingent upon completing items 1 to 3, above, and receiving an Associate Degree from Penn Highlands.
5. Pay the required advanced deposit to hold a seat for the initial semester of admittance.
6. Pay Commonwealth University's tuition and fees for those semesters in which they are registered for courses at Commonwealth University.
7. The last 60 semester hours of study toward graduation must be completed at Commonwealth University. Students enrolled at Commonwealth University shall comply with its academic policies and requirements. Specific academic policies and degree requirements in effect for the Bachelor Degree, as awarded by the University, will be such as exist at the time of student enrollment in the program.
8. Complete four semesters of study on the Commonwealth University campuses in Bloomsburg, Lock Haven, or Mansfield, and follow the recommended course sequence for Penn Highlands Transfer Students.

C. CONDITIONS OF THE AGREEMENT

1. A Transfer Coordinator shall be identified at Penn Highlands and Commonwealth University who will assist all students in transition regarding the transfer application process, housing requirements at Commonwealth University, referral to an appropriate academic advisor, and consideration for a transfer scholarship award.
2. The term of this agreement shall be five years commencing when all applicable signatures are obtained. The first cohort of eligible students in transfer will be part of the Spring 2026 transfer class to Commonwealth University. Scholarships are reviewed annually and are subject to change.
3. Either institution may withdraw from the agreement upon written notification of the other, with exception to commitments already in effect for students who have applied to Commonwealth University. Such commitments will be honored. In the event of a substantial breach, such as, a lack of response to requests for information and or adequate participation, either party may terminate this agreement.

4. The relationship of the parties to this contract shall not be construed to constitute a partnership, joint venture, or any other relationship, other than that of independent contractors.
5. The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act.
6. Neither of the parties shall assume any liabilities as a result of this agreement. As to liability to each other, death to persons, or damages to property, the parties do not waive any defense as a result of entering into this contract. This provision shall not be construed to limit Commonwealth University of Pennsylvania's rights, claims or defenses, which arise as a matter of law pursuant to any provisions of this contract. This provision shall not be construed to limit the sovereign immunity of the Commonwealth of Pennsylvania or of the Pennsylvania State System of Higher Education or Commonwealth University.
7. This agreement represents the entire understanding between the parties. This agreement can be modified only in writing with the same formality as the original agreement.
8. This agreement shall be governed and interpreted in accordance with the laws of the Commonwealth of Pennsylvania.
9. Nothing in this agreement shall interfere with the Parties' ability to comply with applicable law, including, but not limited to, Act 76 of 2019 and Act 69 of 2024 with regards to transfer of credits or guaranteed admission.

In WITNESS WHEREOF, the parties hereto have caused this agreement to be executed pursuant to due and legal action authorizing the same to be done the date first written above.



President
Commonwealth University

Date: 12/22/2025



Provost and Senior VP, Academic Affairs
Commonwealth University

Date: 12/17/2025



University Legal Counsel
Date: 01/06/2026



President
Pennsylvania Highlands Community
College
Date: 2025-12-04



Vice President for Academic Affairs
& Student Services
Pennsylvania Highlands Community
College
Date: 2025-12-03

CERTIFICATE *of* SIGNATURE

REF. NUMBER
2CQC7-YBJMD-KN4N6-2VFD6

DOCUMENT COMPLETED BY ALL PARTIES ON
04 DEC 2025 12:18:34
UTC

SIGNER

SARA CONROY

EMAIL
SCONROY@PENNHIGHLANDS.EDU

TIMESTAMP

SENT
03 DEC 2025 15:53:09

VIEWED
03 DEC 2025 17:45:50

SIGNED
03 DEC 2025 17:48:23

SIGNATURE



IP ADDRESS
198.137.161.2

LOCATION
JOHNSTOWN, UNITED STATES

RECIPIENT VERIFICATION

EMAIL VERIFIED
03 DEC 2025 17:45:50

STEVE NUNEZ

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SNUNEZ@PENNHIGHLANDS.EDU

SENT
03 DEC 2025 15:53:09

VIEWED
04 DEC 2025 12:18:15

SIGNED
04 DEC 2025 12:18:34



IP ADDRESS
146.75.248.67

LOCATION
FORT LAUDERDALE, UNITED STATES

RECIPIENT VERIFICATION

EMAIL VERIFIED
04 DEC 2025 12:18:15

