

We would like to provide you with some information regarding an exciting program, which may benefit you.

The Reverse Transfer Program provides an opportunity for students who have transferred from a Pennsylvania Community College to a State System University to receive an associate's degree once they earn a total of at least 60 credits. Obtaining an associate's degree can enhance your earning potential, even as you continue to work toward completing your bachelor's degree.

Students are eligible to participate in the program if they meet the following criteria:

- Transferred at least 45 credits from the most recently attended Pennsylvania Community College (at least 30 credits from Bucks County Community College, Harrisburg Area Community College or Luzerne County Community College)
- Earned a minimum GPA of 2.0 at the community college within the last 5 years
- Completed at least 15 credits at Bloomsburg University
- Earned a minimum GPA of 2.0 at Bloomsburg University

This program allows you to take courses at Bloomsburg University that will satisfy outstanding requirements at the community college.

To opt into the program, please fill out the attached form and submit it to the Registrar's Office at Bloomsburg University. A copy of your transcript will be sent to your previous community college for evaluation. Please contact the Registrar's Office at the community college with questions regarding your outstanding requirements for the associate's degree.

**Once you have completed your degree at the community college, please have an official transcript showing the degree awarded, sent to:**

**Bloomsburg University of Pennsylvania  
Office of the Registrar  
125 Arts & Administration Building  
400 East Second Street  
Bloomsburg PA 17815-1301**

**Or via email to: [buregistrar@bloomu.edu](mailto:buregistrar@bloomu.edu)**

Please complete, sign, date, and return this release form to:

Bloomsburg University of Pennsylvania  
Office of the Registrar  
125 Arts & Administration Building  
400 East Second Street  
Bloomsburg PA 17815-1301

The Completion of this form indicates my decision to participate in the Reverse Transfer Program between Bloomsburg University and \_\_\_\_\_ (PA Community College). My signature on this form grants permission to have my academic transcript exchanged between the two institutions for purposes of participating in the Reverse Transfer program.

BU ID#: \_\_\_\_\_

PA Community College ID#: \_\_\_\_\_

Current Full Legal Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Previous Name (if applicable): \_\_\_\_\_

Permanent Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date (semester and year) most recently enrolled at the PA Community College: \_\_\_\_\_

**Acknowledgement:**

In accordance with the Family Educational Rights and Privacy Act (FERPA), my signature below authorizes the release of my academic records between Bloomsburg University to \_\_\_\_\_ (PA Community College) for the purposes of credit evaluation to determine fulfillment of degree requirements and degree awarding under the Reverse Transfer program. It also serves to acknowledge my understanding of the FERPA statement listed above, and agree to the sharing of records between Bloomsburg University and \_\_\_\_\_ (PA Community College) for purposes of determining my eligibility to be awarded a degree, certificate or other appropriate credential from \_\_\_\_\_ (PA Community College).

I may opt out of the program at any time by notifying, in writing, the Registrar's Office at Bloomsburg University. Please note that opting out will only stop future transmission of your academic record to \_\_\_\_\_ (PA Community College).

I understand that I am responsible for sending my official transcript showing my degree granted to Bloomsburg University.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Participating Student)

Received by : \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature of Authorized BU Personnel)