



Register for Classes for Students

You can register for classes in the **Register for Classes** section of your Registration dashboard in Banner.

Student • Registration

Registration

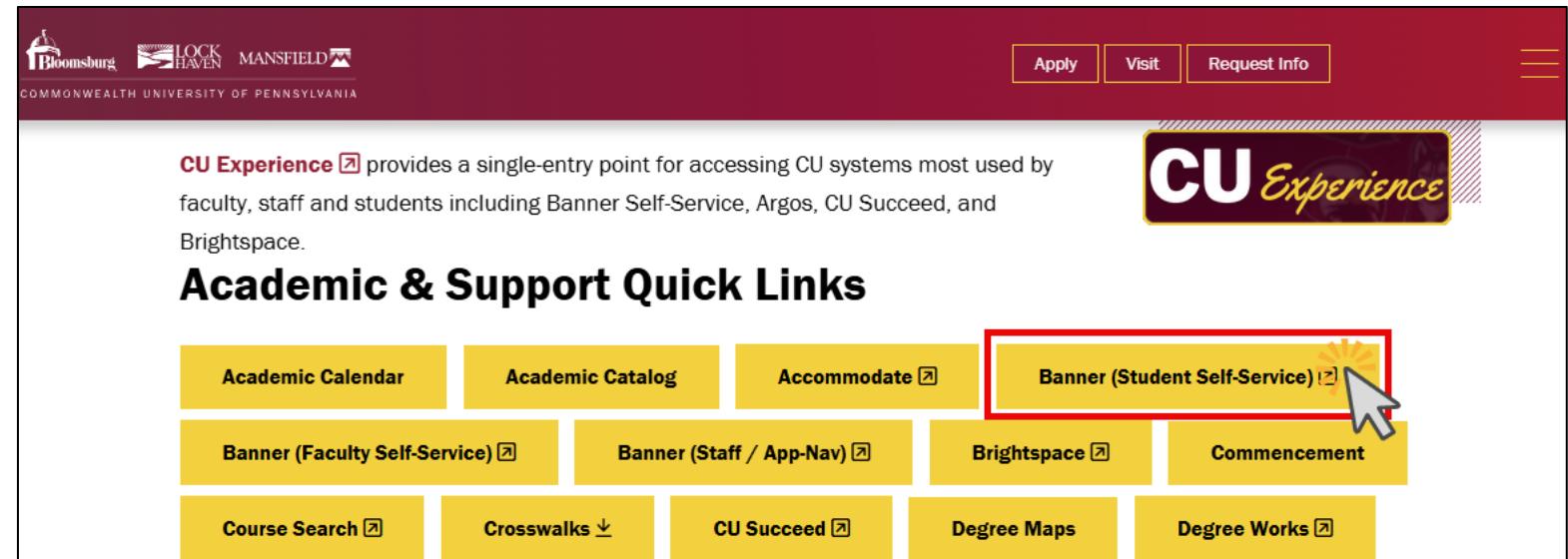
What would you like to do?

- Prepare for Registration**
View registration status, update student term data, and complete pre-registration requirements.
- Register for Classes (Add, Drop or Withdraw from Classes)**
Add, drop or withdraw from classes on your current and future schedules.
- Browse Classes**
Looking for classes? In this section you can browse classes you find interesting.
- Plan Ahead**
Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.
- View Registration Information**
View your past schedules and your ungraded classes.
- Browse Course Catalog**
Look up basic course information like subject, course and description.

Continue for the steps to access this.

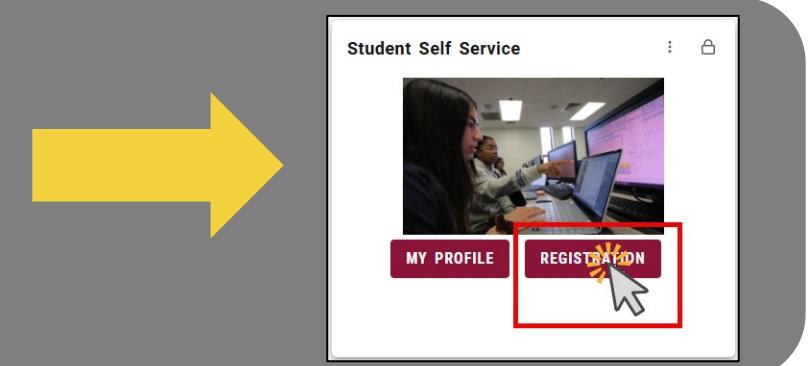
Access Banner

To access Banner, go to the my.commonwealth.edu page, and click ***Banner (Student Self-Service)***.



The screenshot shows the Commonwealth University of Pennsylvania website. At the top, there are links for Apply, Visit, and Request Info. The CU Experience section is highlighted with a yellow banner containing the text: "CU Experience provides a single-entry point for accessing CU systems most used by faculty, staff and students including Banner Self-Service, Argos, CU Succeed, and Brightspace." Below this, a section titled "Academic & Support Quick Links" contains several buttons: Academic Calendar, Academic Catalog, Accommodate, Banner (Student Self-Service) (highlighted with a red box and a cursor), Banner (Faculty Self-Service), Banner (Staff / App-Nav), Brightspace, Commencement, Course Search, Crosswalks, CU Succeed, Degree Maps, and Degree Works.

You can access your Registration dashboard in **CU Experience** as well. Just click the link to CU Experience on the my.commonwealth.edu page, login, and click **Registration** on the Student Self Service card. Proceed to page 6.



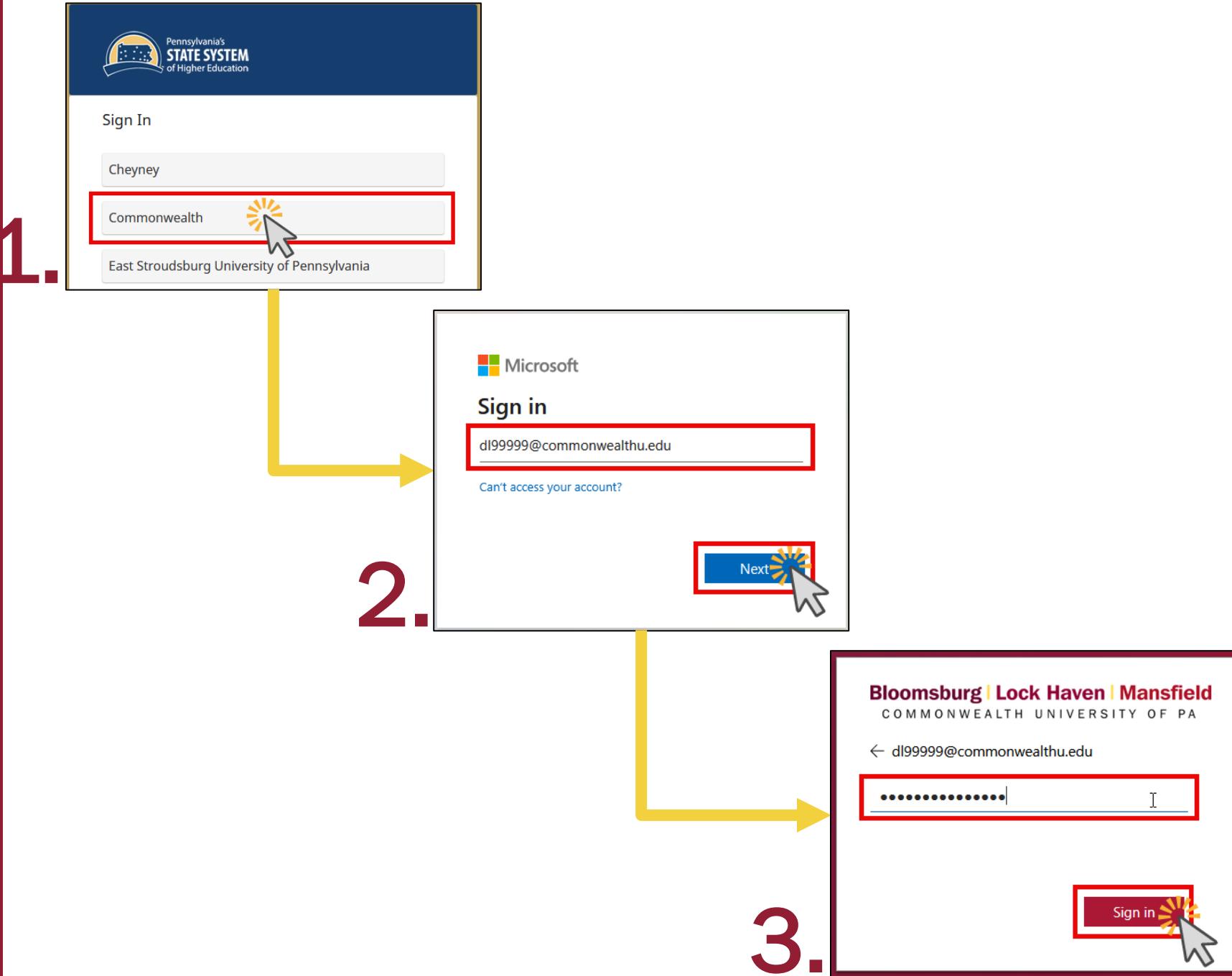
Login to Banner

To login, select Commonwealth on the PASSHE Sign In page.

Next, enter your CU email address and click Next.

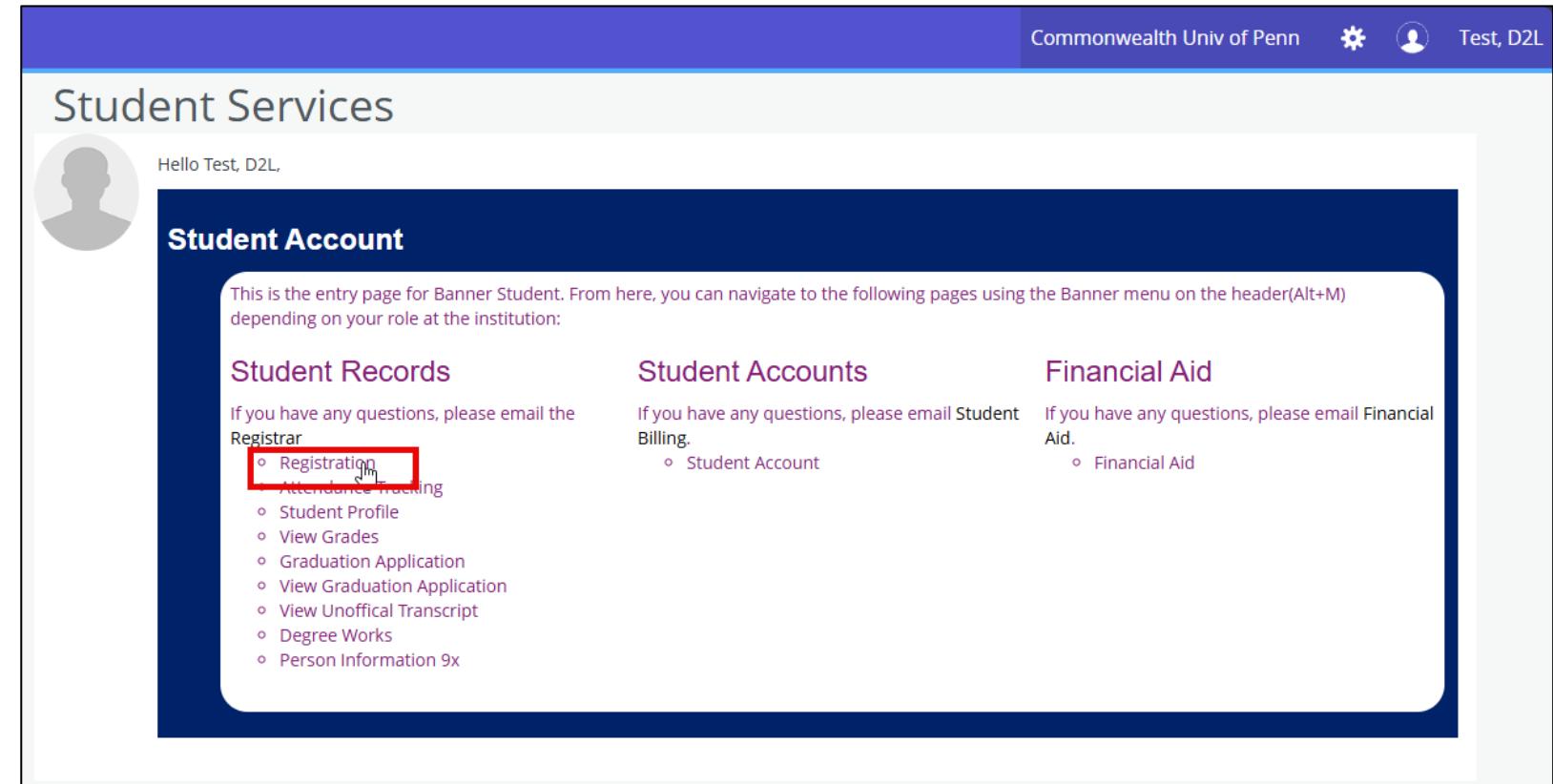
Finally, enter your password and click Sign in.

Respond appropriately to any 2FA requests from DUO.



Access the Registration Dashboard in Banner

Once you have logged in, click Registration under the Student Records heading on the Student Services page.



The screenshot shows the Commonwealth Univ of Penn Student Services page. At the top, there is a blue header bar with the text "Commonwealth Univ of Penn" and "Test, D2L" on the right. Below the header, the page title "Student Services" is displayed, along with a user profile icon and the greeting "Hello Test, D2L,". The main content area has a dark blue background and features three main sections: "Student Account", "Student Records", and "Student Accounts" and "Financial Aid".

Student Account

This is the entry page for Banner Student. From here, you can navigate to the following pages using the Banner menu on the header(Alt+M) depending on your role at the institution:

Student Records

If you have any questions, please email the Registrar

- Registration
- Attendance Tracking
- Student Profile
- View Grades
- Graduation Application
- View Graduation Application
- View Unofficial Transcript
- Degree Works
- Person Information 9x

Student Accounts

If you have any questions, please email Student Billing.

- Student Account

Financial Aid

If you have any questions, please email Financial Aid.

- Financial Aid

Register for Classes

Step 1: Click *Register for Classes* in the Registration dashboard.

Registration

What would you like to do?

- [!\[\]\(47d1411aadf4583e0f0c35490d7d8747_img.jpg\) Prepare for Registration](#)
View registration status, update student term data, and complete pre-registration requirements.
- [!\[\]\(f8e7be3c2bd30232a05cdc54a8b2d22a_img.jpg\) Register for Classes \(Add, Drop or Withdraw !\[\]\(f94f473f740247fc62afc0e0e5025277_img.jpg\) Classes\)](#)
Add, drop or withdraw from classes on your current and future schedules.
- [!\[\]\(fa57fcab2b2767e504bfa60f0353236a_img.jpg\) Plan Ahead](#)
Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.
- [!\[\]\(e9251c227aeeccc6b31fb5224a56a47e_img.jpg\) View Registration Information](#)
View your past schedules and your ungraded classes.
- [!\[\]\(eedf39744dbed0fff689e599c7c73f71_img.jpg\) Browse Classes](#)
Looking for classes? In this section you can browse classes you find interesting.
- [!\[\]\(d299ba3f0ed3478fa8cf5fa846bbd4e6_img.jpg\) Browse Course Catalog](#)
Look up basic course information like subject, course and description.

Register for Classes

Step 2: Select a *method* to add a course to your schedule:

- Find Classes
- Enter CRNs
- Add from Plans

Step 3: *Add* the section.

Step 4: *Submit* changes.

Register for Classes

Find Classes Enter CRNs Plans Schedule and Options

Enter Your Search Criteria i

Term: Fall 2025

Campus

Subject

Course Number

Part Of Term

Keyword (With Any Words)

Buildings

Instructional Methods

[Advanced Search](#)

Panels ▼ Conditional Add and Drop i

Enter Your Search Criteria

Term: Fall 2026

Campus

Subject

Course Number

Part Of Term

Keyword (With Any Words)

Buildings

Find Classes

Use the search features to search for courses and add them to your schedule.

Find Classes

Step 2: Using the *Find Classes* method, input information about the course you're looking for to search for it, then click *Search*.

Register for Classes

Find Classes Enter CRNs Plans Schedule and Options

Enter Your Search Criteria ⓘ

Term: Fall 2025

Campus

Subject

Course Number

Part Of Term

Keyword (With Any Words)

Buildings

Instructional Methods

 Search  Clear [Advanced Search](#)

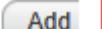


Find Classes

Step 3: Click *Add* to add the course section you want.

Find Classes Enter CRNs Plans Schedule and Options

Search Results — 2 Classes
Term: Spring 2026 : DGFR121 Digital Forensics

CRN	Term	Subject	Course	Section	Title	Hours	Meeting Times	Camp	Status	Section	Add 															
10...	Spring	DGFR	1...	01	Digital Fore...	3	<table border="1"><tr><td>Su</td><td>Mo</td><td>Tu</td><td>We</td><td>Th</td><td>Fr</td><td>Sa</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table> 09:30	Su	Mo	Tu	We	Th	Fr	Sa								Bakeless Cntr Hi	Bloom	30 of Restri.		
Su	Mo	Tu	We	Th	Fr	Sa																				
10...	Spring	DGFR	1...	02	Digital Fore...	3	<table border="1"><tr><td>Su</td><td>Mo</td><td>Tu</td><td>We</td><td>Th</td><td>Fr</td><td>Sa</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table> 12:30	Su	Mo	Tu	We	Th	Fr	Sa								None	Bloom	30 of Restri.		
Su	Mo	Tu	We	Th	Fr	Sa																				

Page 1 of 1 | 10 Per Page Records: 2

Find Classes

Step 4: The course section will appear as pending in Schedule and Summary panels. Click **Submit**. Afterwards, it will show as Registered.

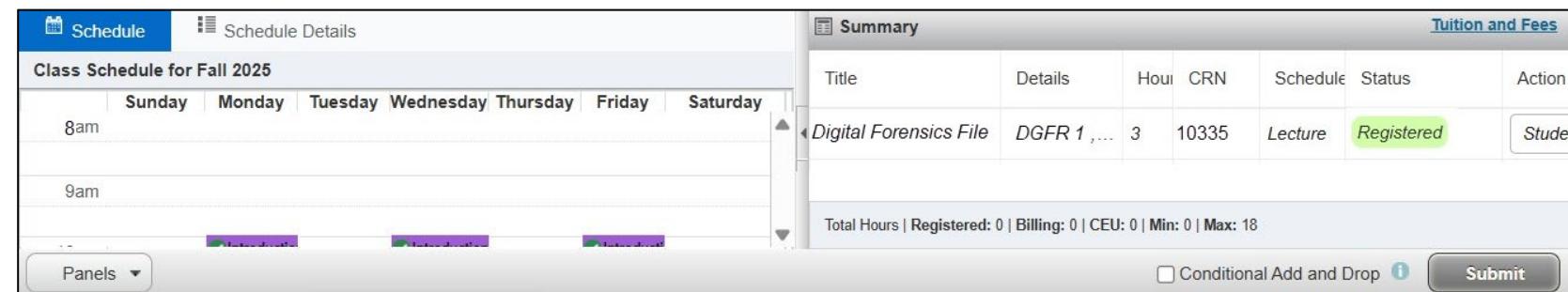


The screenshot shows the Class Schedule for Fall 2025. The 'Schedule' panel displays a weekly grid from Sunday to Saturday. The 'Summary' panel lists course sections with columns for Title, Details, Hours, CRN, Schedule, Status, and Action. A course for 'Digital Forensics File' is listed with a status of 'Pending'. A yellow arrow points from the 'Pending' status in the summary to the 'Submit' button at the bottom right of the screen.

Class Schedule for Fall 2025							Tuition and Fees							
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Title	Details	Hours	CRN	Schedule	Status	Action
8am								Digital Forensics File	DGFR 1 ,...	3	10335	Lecture	Pending	Student
9am														

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 18

Conditional Add and Drop [?](#) **Submit**



The screenshot shows the Class Schedule for Fall 2025 after the 'Submit' button was clicked. The 'Schedule' panel now shows a color-coded timeline with purple segments. The 'Summary' panel lists the course section with a status of 'Registered'. A yellow arrow points from the 'Registered' status in the summary to the 'Submit' button at the bottom right of the screen.

Class Schedule for Fall 2025							Tuition and Fees							
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Title	Details	Hours	CRN	Schedule	Status	Action
8am								Digital Forensics File	DGFR 1 ,...	3	10335	Lecture	Registered	Student
9am														

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 18

Conditional Add and Drop [?](#) **Submit**

Register for Classes

[Find Classes](#)

[Enter CRNs](#)

[Plans](#)

[Schedule and Options](#)

Enter Course Reference Number

Term: Fall 2025

CRN

[+ Add Another CRN](#)

[Add to Summary](#)

Enter CRNs

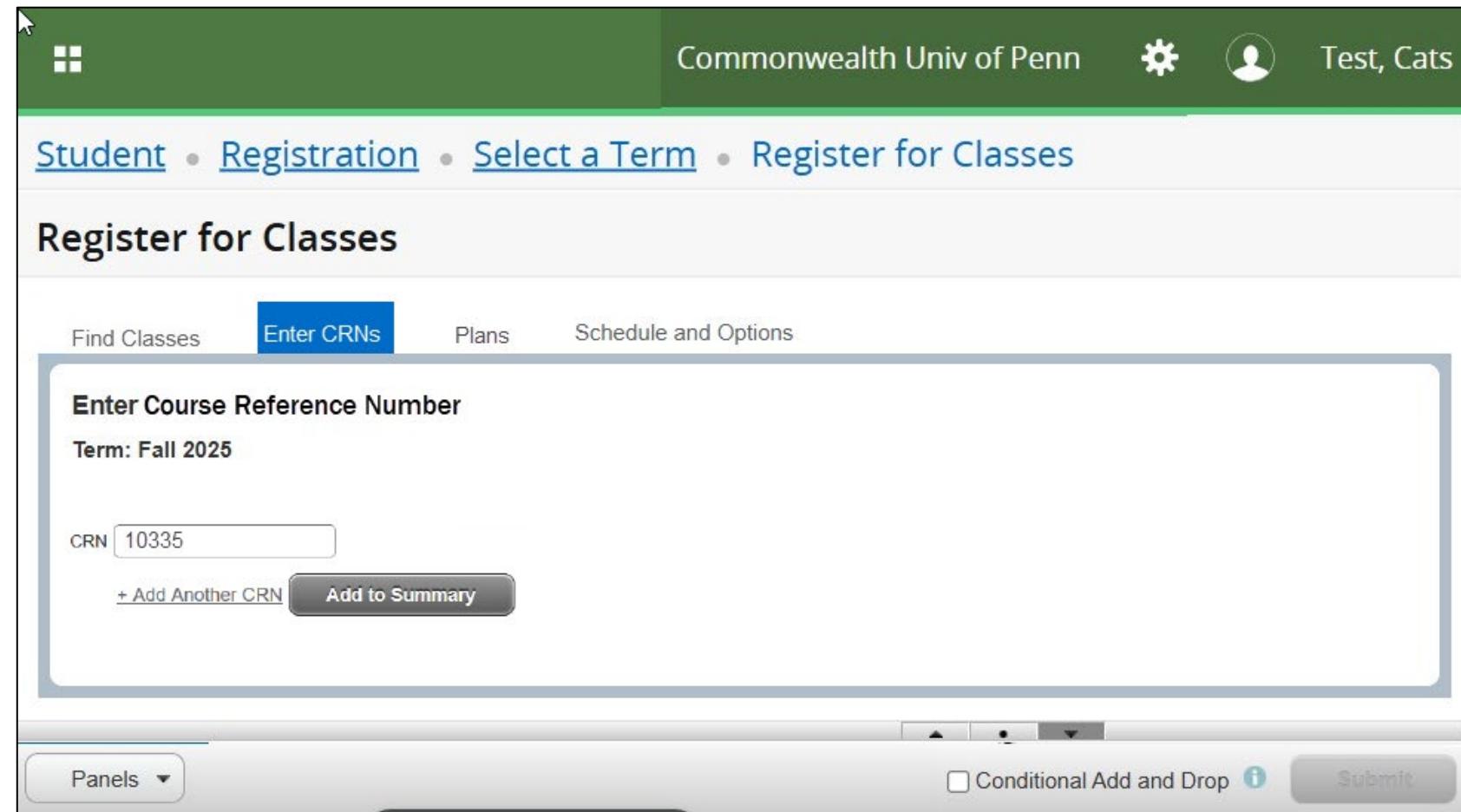
If you know the CRN of a course, you can enter it on the *Enter CRNs* tab. If you are entering several, click *Add Another CRN*, add the next, and click *Add to Schedule*. Remember to click *Submit* to save.

Enter CRNs

Step 2: Using the Enter CRNs method, *type the Course Reference Number* for the course section you want to add into the CRN field.

NOTE: If there are multiple CRNs you want to enter, click Add Another CRN to add more.

Step 3: Click *Add to Summary*.



The screenshot shows a web-based registration system for the Commonwealth Univ of Penn. The top navigation bar includes the university name, a gear icon for settings, a user icon for 'Test, Cats', and a 'Logout' link. The main navigation menu on the left shows 'Student' → 'Registration' → 'Select a Term' → 'Register for Classes'. The current page is titled 'Register for Classes' and has tabs for 'Find Classes', 'Enter CRNs' (which is selected and highlighted in blue), 'Plans', and 'Schedule and Options'. The main content area is titled 'Enter Course Reference Number' and shows the term as 'Term: Fall 2025'. A text input field contains the CRN '10335'. Below the input field are two buttons: '+ Add Another CRN' and 'Add to Summary'. At the bottom of the page are 'Panels' and 'Submit' buttons, along with a checkbox for 'Conditional Add and Drop'.

Enter CRNs

Step 4: The course section(s) will appear as pending in Schedule and Summary panels. Click **Submit**. Afterwards, it will show as Registered.



Schedule

Schedule Details

Class Schedule for Fall 2025

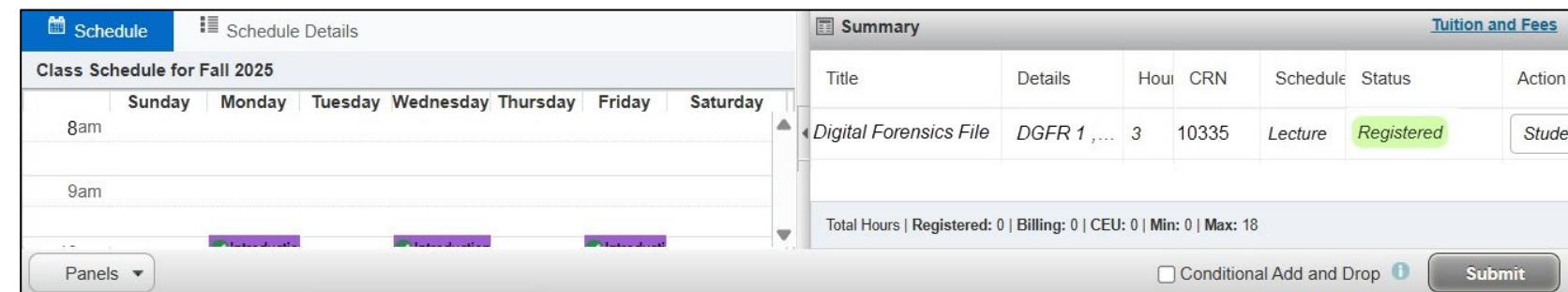
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8am							
9am							

Summary

Title	Details	Hour	CRN	Schedule	Status	Action
Digital Forensics File	DGFR 1 ,...	3	10335	Lecture	Pending	<input type="button" value="Student"/>

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 18

Conditional Add and Drop 



Schedule

Schedule Details

Class Schedule for Fall 2025

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8am							
9am							

Summary

Title	Details	Hour	CRN	Schedule	Status	Action
Digital Forensics File	DGFR 1 ,...	3	10335	Lecture	Registered	<input type="button" value="Student"/>

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 18

Conditional Add and Drop 

[Find Classes](#)[Enter CRNs](#)[Plans](#)[Schedule and Options](#)

Register from a plan.

Term: Fall 2025

▼  Plan: Plan 1

Created by: You (Preferred)



Title	Details	Hours	CRN	Schedule Typ	Instructor	Grade Mode	Note	Course Sections	Add
U.S. History to 1877	HIST 121, 02	3	309...	Lecture	Sandow, Robert...	Standard L...		 View Sections	 Add
Introduction to Anthr...	ANTH 101,...	3	307...	Lecture	Marken, Damie...	Standard L...		 View Sections	 Add

Add from Plans

If you made registration plans, you can add sections from the plan.

Add from Plans

Step 2: Using the Add from Plans method, view the courses you have already added to plans for the semester.

Step 3: Click *Add* to add any courses you want to register for.

Register for Classes

Find Classes Enter CRNs **Plans** Schedule and Options

Register from a plan.

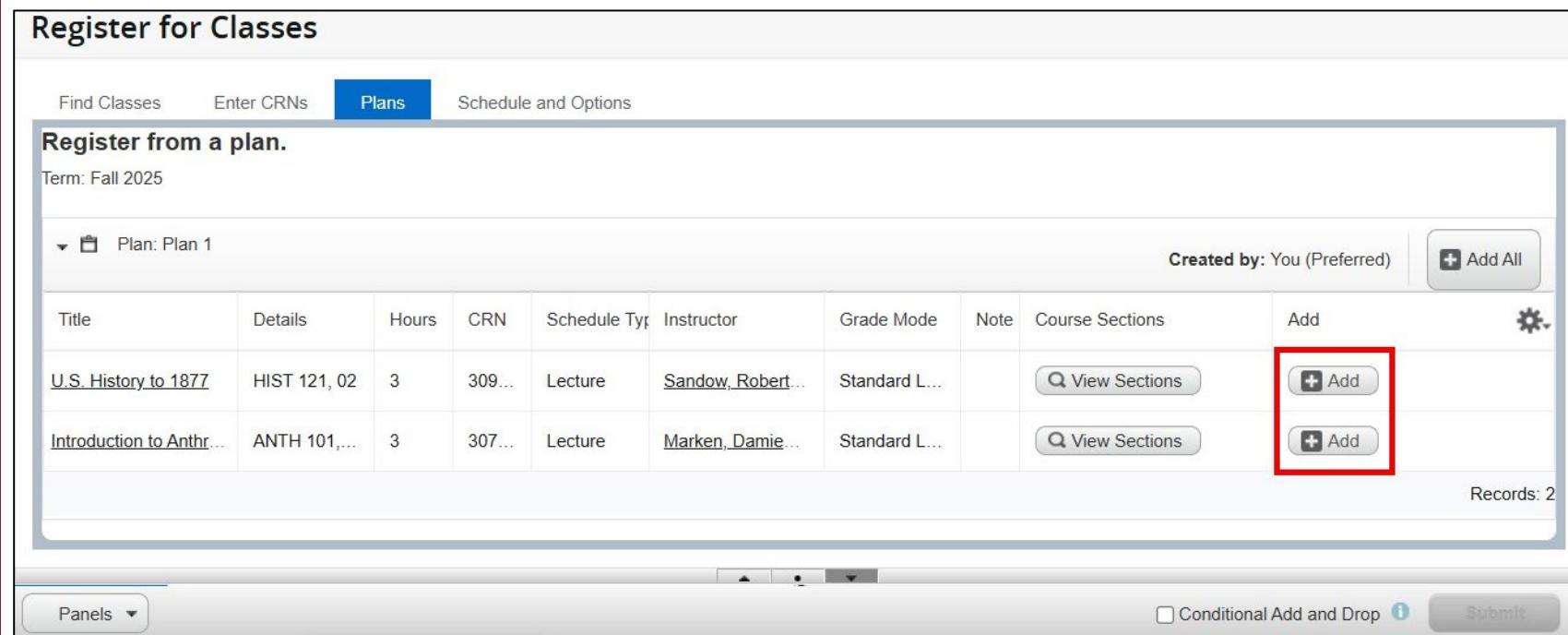
Term: Fall 2025

▼ Plan: Plan 1 Created by: You (Preferred)

Title	Details	Hours	CRN	Schedule Typ	Instructor	Grade Mode	Note	Course Sections	Add
U.S. History to 1877	HIST 121, 02	3	309...	Lecture	Sandow, Robert...	Standard L...		<input type="button" value="View Sections"/> <input type="button" value="Add"/>	<input type="button" value="Add"/>
Introduction to Anthr...	ANTH 101,...	3	307...	Lecture	Marken, Damie...	Standard L...		<input type="button" value="View Sections"/> <input type="button" value="Add"/>	<input type="button" value="Add"/>

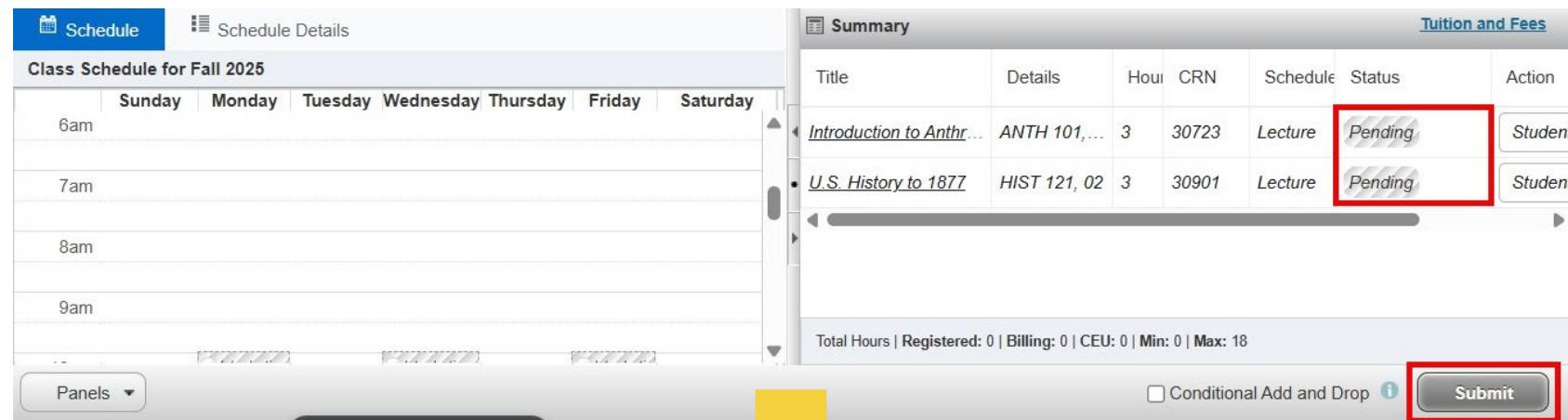
Records: 2

Panels ▾



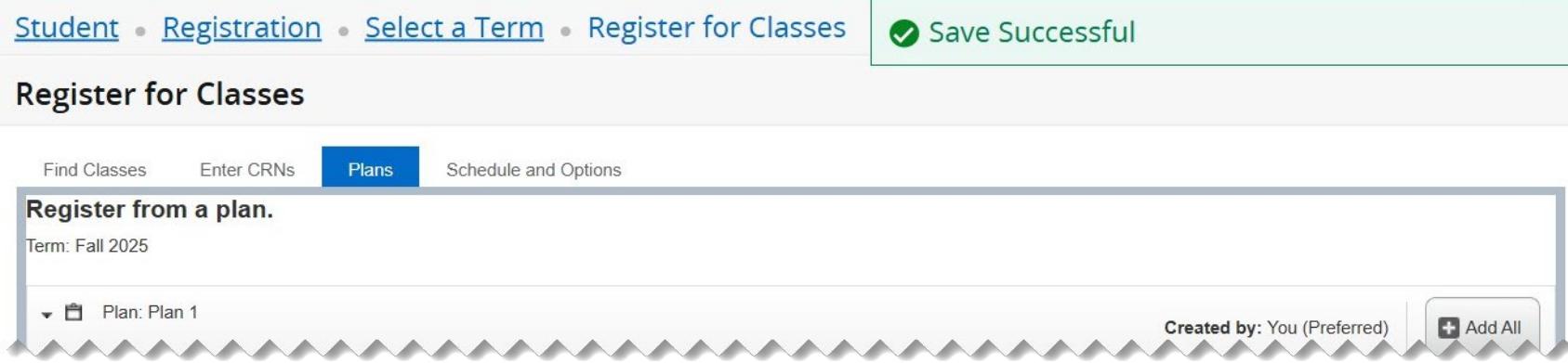
Add from Plans

Step 4: The course sections will appear as pending in Schedule and Summary panels. Click **Submit**. Afterwards, they will show as Registered.



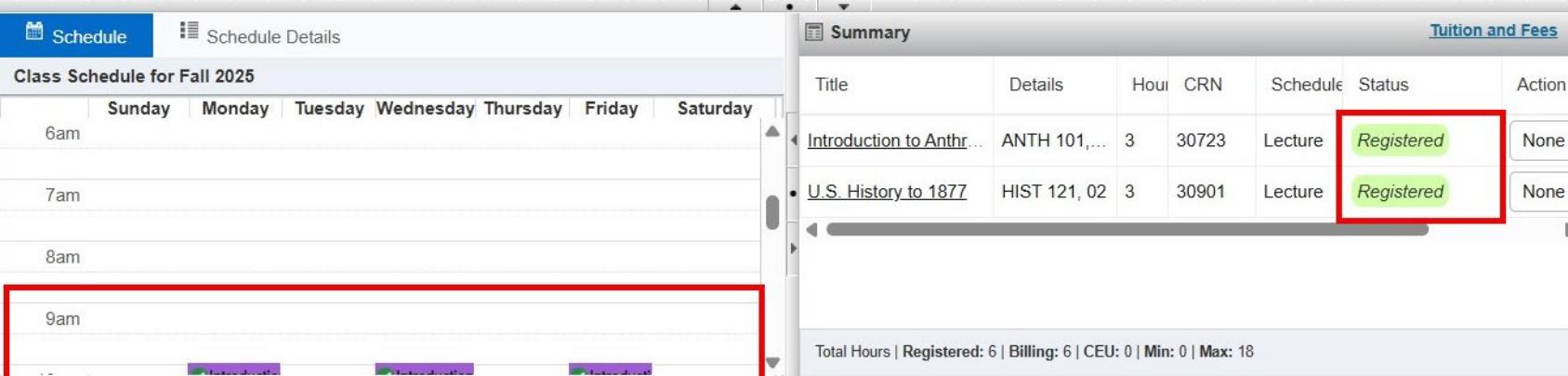
The screenshot shows the registration interface with the following details:

- Schedule Panel:** Displays the "Class Schedule for Fall 2025" for the week, showing time slots from 6am to 9am. The sections are listed under their respective times.
- Summary Panel:** Displays a table of course sections with columns for Title, Details, Hours, CRN, Schedule, Status, and Action. Two sections are listed as "Pending": "Introduction to Anthr..." and "U.S. History to 1877".
- Buttons:** A "Submit" button is highlighted with a red box in the bottom right corner.



The screenshot shows the registration interface with the following details:

- Header:** "Student • Registration • Select a Term • Register for Classes" and a "Save Successful" message with a checkmark.
- Section:** "Register for Classes" with tabs for "Plans" (selected), "Find Classes", "Enter CRNs", and "Schedule and Options".
- Content:** "Register from a plan." for "Term: Fall 2025". A "Plan: Plan 1" is selected.
- Buttons:** "Created by: You (Preferred)" and a "+ Add All" button.



The screenshot shows the registration interface with the following details:

- Schedule Panel:** Displays the "Class Schedule for Fall 2025" for the week, showing time slots from 6am to 9am. The sections are listed under their respective times.
- Summary Panel:** Displays a table of course sections with columns for Title, Details, Hours, CRN, Schedule, Status, and Action. The same two sections are now listed as "Registered": "Introduction to Anthr..." and "U.S. History to 1877".
- Buttons:** A "Submit" button is highlighted with a red box in the bottom right corner.

Registration Errors

If you get a registration error, you will need to choose another course.

Remove it from the Summary panel. Click **Submit**.

If you feel you meet the requirements, or would like to seek approval to take the course, please contact the department of the course.

The screenshot shows the Commonwealth Univ of Penn registration system. At the top, the navigation bar includes 'Student', 'Registration', 'Select a Term', and 'Register for Classes'. The user is logged in as 'Test, Cats'.

Search Results — 2 Classes

Term: Fall 2025 Campus: Bloomsburg Campus Subject: Mathematics Course Number: 160

Calculus 1

	Advanced Coursework
Su Mo Tu We Th Fr Sa 08:00 AM - 09:15 / Type: Class Building: Navy Hall Room: 207 Start Date: 08/25/2025 End Date: 12/12/2025 Su Mo Tu We Th Fr Sa 09:00 AM - 09:50 / Type: Class Building: Navy Hall Room: 207 Start Date: 08/25/2025	Foundational Math (BL) Foundations GEP Goal 3 - 2 GEP PTS (BL) GEP Goal 5 - 1 GEP PT (BL) Math & Computational Thinking (LO) PrevGenEd: Mathematics (LO)

Summary

Title	Details	Hours	CRN	Schedule	Status	Action
Calculus 1	MATH 160,...	4	31292	Lecture	Errors Prevented	Remove
Introduction to Anthro...	ANTH 101,...	3	30723	Lecture	Registered	None
U.S. History to 1877	HIST 121, 02	3	30901	Lecture	Registered	None

Total Hours | Registered: 6 | Billing: 6 | CEU: 0 | Min: 0 | Max: 18

Conditional Add and Drop [i](#) **Submit**

Commonwealth Univ of Penn [Settings](#) [User](#) [Test, Cats](#) [1](#)

! MATH 160 CRN 31292: You have not met the test score or prerequisite requirements for this course. If desired, please contact the instructor of the course to determine if a permit is possible.

Shown above is the common registration error: Prerequisites not met.

Registration Errors

If you get a registration error, you will need to choose another course.

Remove it from the Summary panel. Click **Submit**.

If you feel you meet the requirements, or would like to seek approval to take the course, please contact the department of the course.

The screenshot shows a registration interface for the Commonwealth Univ of Penn. The top navigation bar includes 'Commonwealth Univ of Penn', a gear icon, a user icon, 'Test, Cats', and a yellow notification badge with the number '1'. The main title 'Student • Registration • Select a Term • Register for Classes' is followed by 'Register for Classes'. Below this are tabs: 'Find Classes', 'Enter CRNs', 'Plans', and 'Schedule and Options'. A red error message box contains the text: 'ACCT 221 CRN 31247: You must be a specific major to take this course. Please contact the department to request potential permission to register.' The search results table shows '2 Classes' found for 'Term: Fall 2025' at 'Bloomsburg Campus'. The first class, 'Principles of Accou...', has a meeting time of 'SuMoTuWeThFrSa 09:00 AM - 09:50 /'. The second class, also 'Principles of Accou...', has a meeting time of 'SuMoTuWeThFrSa 10:00 AM - 10:50 /'. A 'Time Conflict!' message is displayed next to the second class. The 'Schedule' panel shows the class times on the calendar. The 'Summary' panel lists the registered classes: 'Principles of Accounting_1' (ACCT 221, CRN 31247, Lecture, Errors Prevented), 'Introduction to Anthr...' (ANTH 101, CRN 30723, Lecture, Registered), and 'U.S. History to 1877' (HIST 121, CRN 30901, Lecture, Registered). The bottom right corner includes 'Tuition and Fees', 'Total Hours | Registered: 6 | Billing: 6 | CEU: 0 | Min: 0 | Max: 18', a 'Conditional Add and Drop' checkbox, and a 'Submit' button.

Shown above is the common registration error: Course restrictions.