

Create a Registration Plan *for* Students

Registration Plans can be created in Banner to let you plan ahead and create semester plans for easy enrollment when it becomes available.

Plans you have created for this term: 1

Term: Spring 2026

You are allowed a maximum of 8 plans for this term.

+ Create a New Plan

Plan: Abby Spring 26

Created by: You

Preferred

Delete

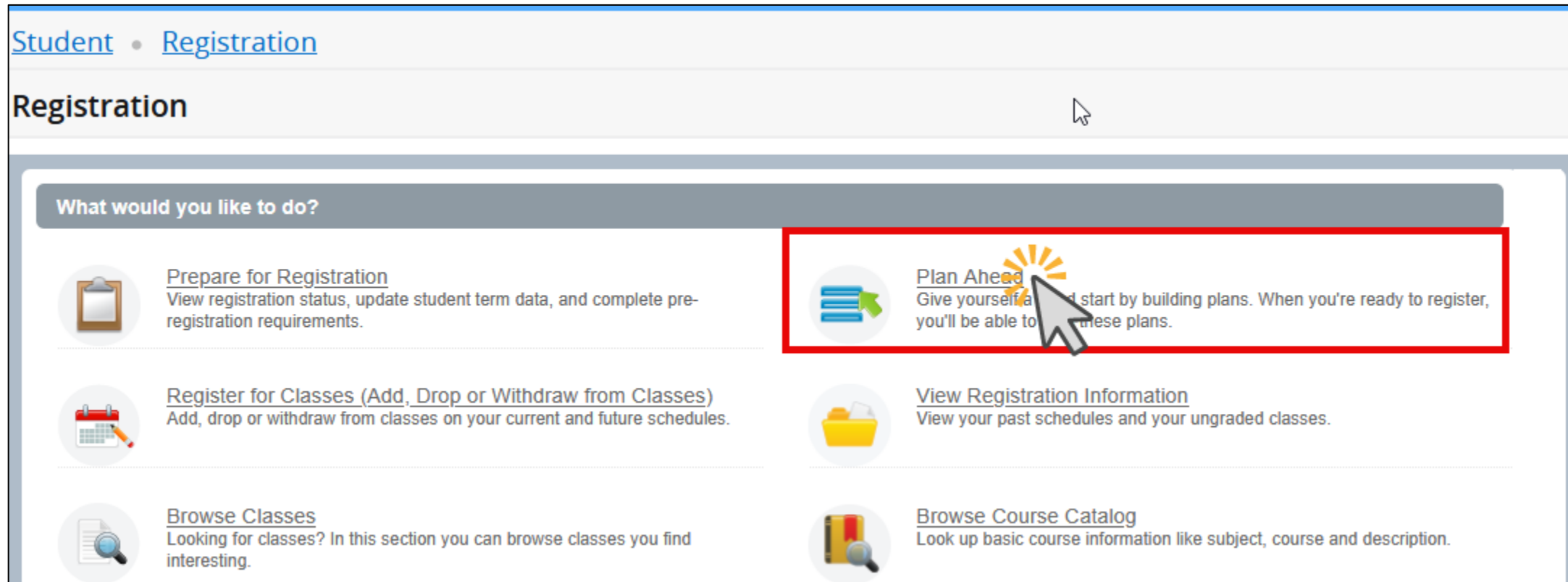
Edit

Title	Details	Hours	CRN	Schedule Type	Instructor	Grade Mode	Note	
Digital Forensics File Systems 1	DGFR 121	3						
Introduction to Statistics	STAT 141	3						
Python Programming	CMSC 115	3						
Race & Politics	POLI 216	3						
Social Media & Podcasting	MEDJ 221	3						

Total Planned Hours: 15

Records: 5

A registration plan can be created in the **Plan Ahead** section of your Registration dashboard in Banner.



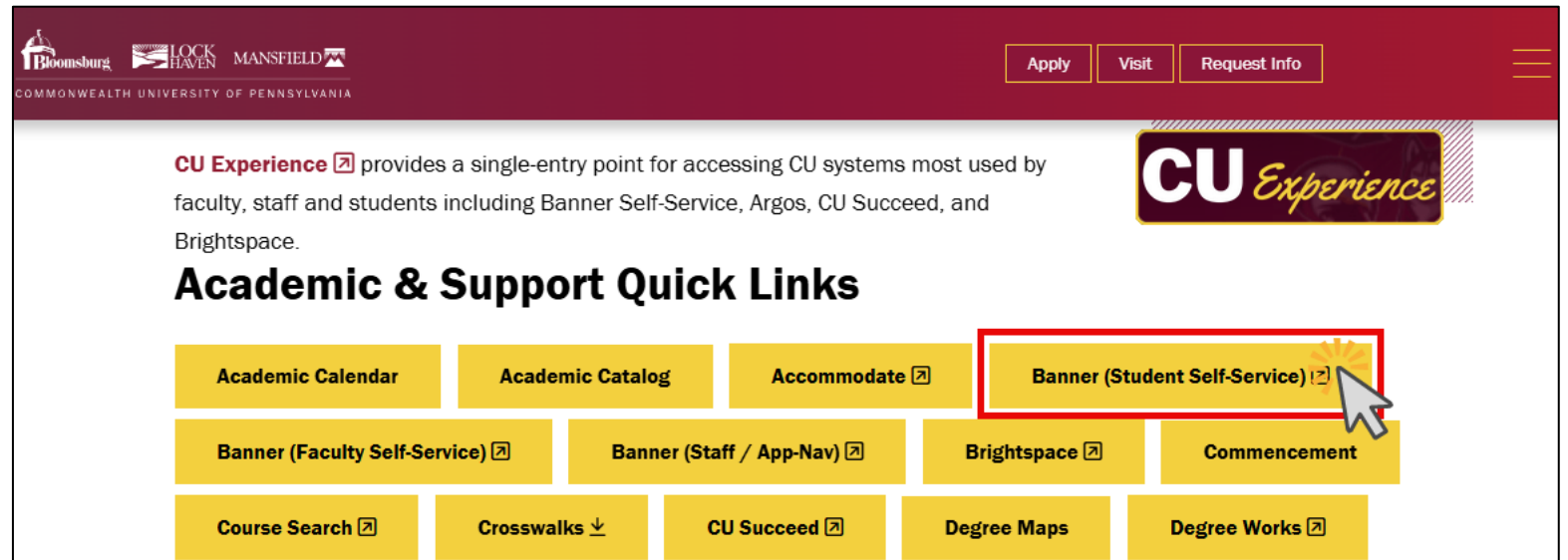
The screenshot displays the Banner Registration dashboard. At the top, there is a breadcrumb trail: [Student](#) • [Registration](#). Below this is a header section titled "Registration". A grey bar with the text "What would you like to do?" serves as a prompt. Below the bar, there are six options arranged in two columns, each with an icon and a description:

- Prepare for Registration** (Icon: clipboard): View registration status, update student term data, and complete pre-registration requirements.
- Plan Ahead** (Icon: sunburst with arrows): Give yourself a head start by building plans. When you're ready to register, you'll be able to use these plans. This option is highlighted with a red rectangular box, and a mouse cursor is pointing at it.
- Register for Classes (Add, Drop or Withdraw from Classes)** (Icon: calendar): Add, drop or withdraw from classes on your current and future schedules.
- View Registration Information** (Icon: folder): View your past schedules and your ungraded classes.
- Browse Classes** (Icon: magnifying glass over a document): Looking for classes? In this section you can browse classes you find interesting.
- Browse Course Catalog** (Icon: magnifying glass over a book): Look up basic course information like subject, course and description.

Continue for the steps to access this.

Access Banner

To access Banner, go to the my.commonwealth.edu page, and click **Banner (Student Self-Service)**.



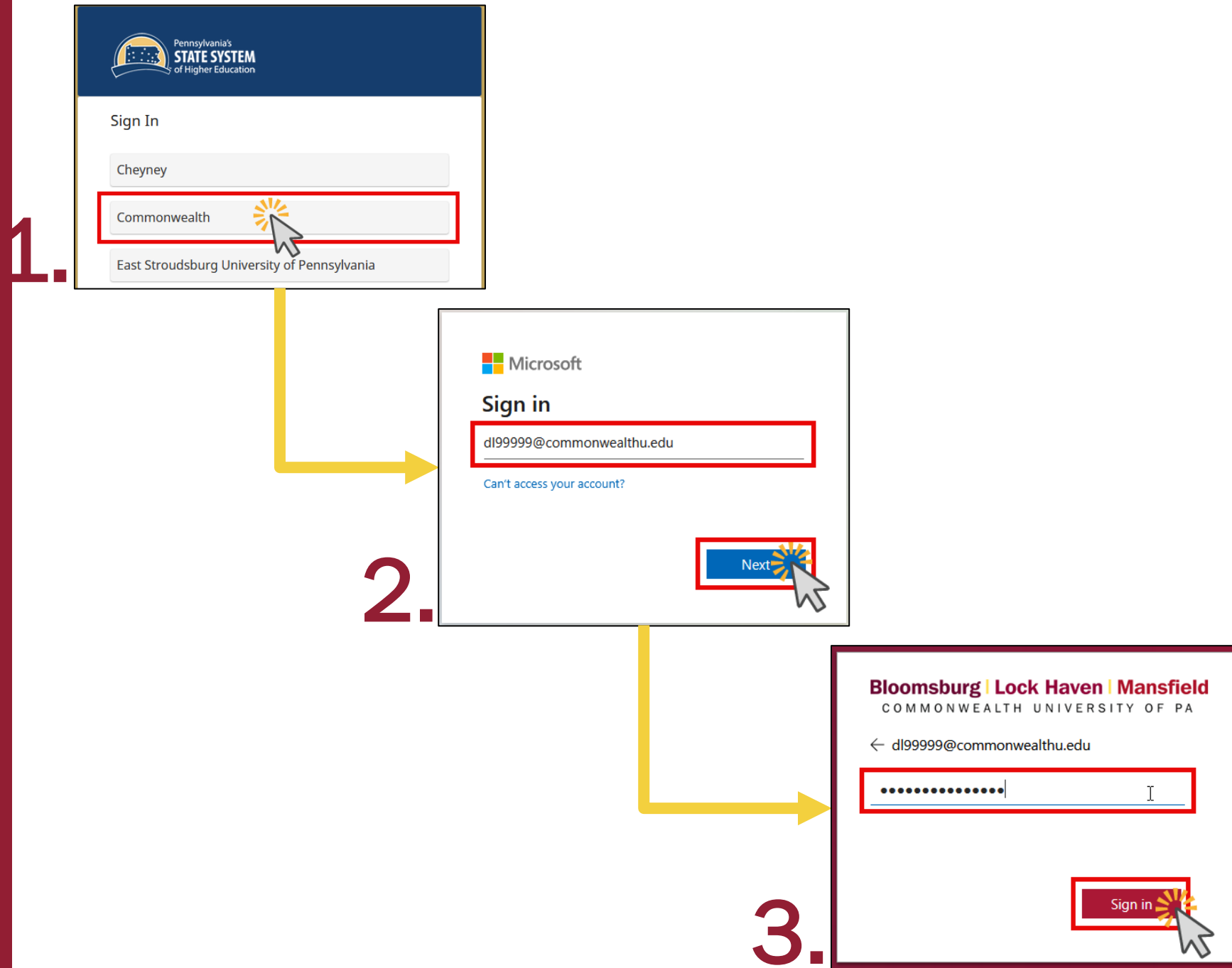
Login to Banner

To login, select Commonwealth on the PASSHE Sign In page.

Next, enter your CU email address and click Next.

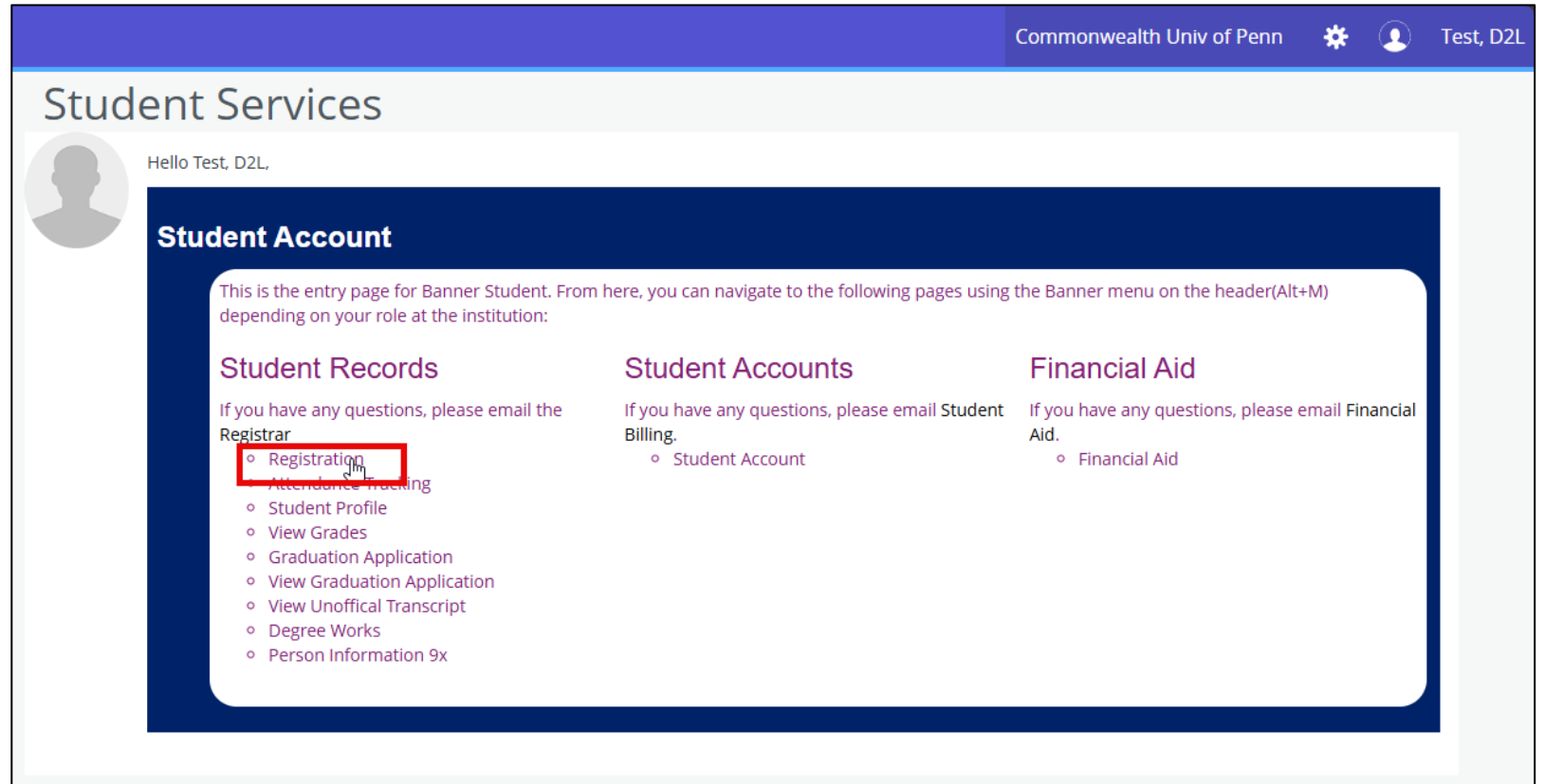
Finally, enter your password and click Sign in.

Respond appropriately to any 2FA requests from DUO.



Access the Registration Dashboard in Banner

Once you have logged in, click Registration under the Student Records heading on the Student Services page.



Commonwealth Univ of Penn Test, D2L

Student Services

Hello Test, D2L,

Student Account

This is the entry page for Banner Student. From here, you can navigate to the following pages using the Banner menu on the header(Alt+M) depending on your role at the institution:

Student Records

If you have any questions, please email the Registrar.

- Registration
- Attendance Tracking
- Student Profile
- View Grades
- Graduation Application
- View Graduation Application
- View Unofficial Transcript
- Degree Works
- Person Information 9x

Student Accounts

If you have any questions, please email Student Billing.

- Student Account

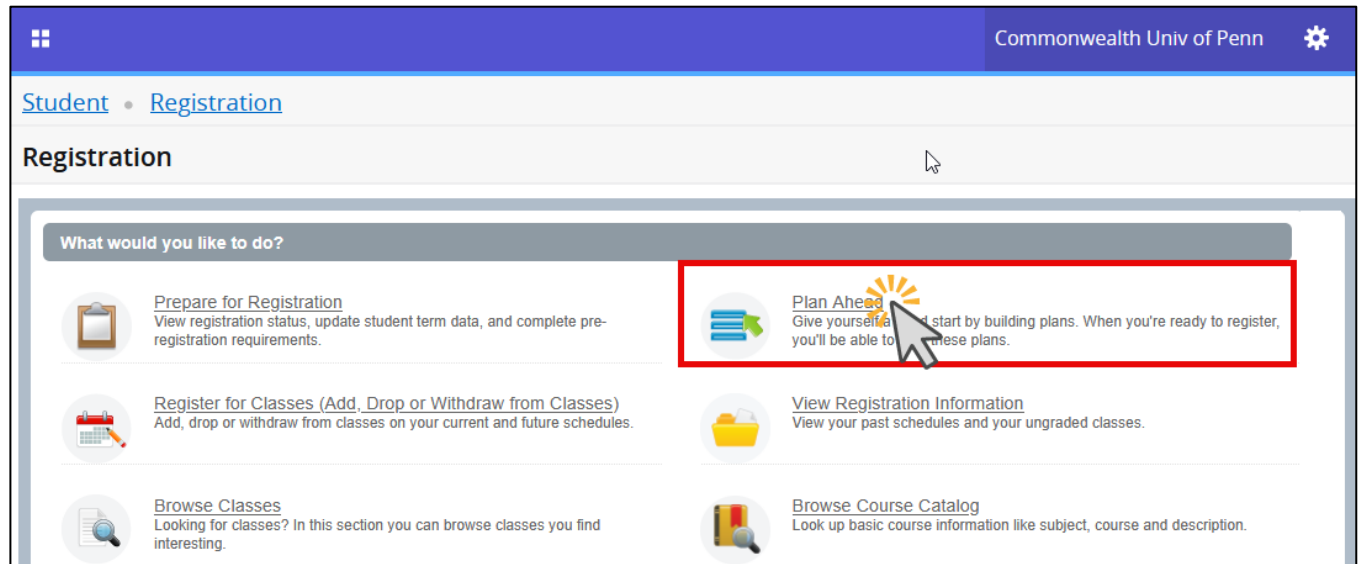
Financial Aid

If you have any questions, please email Financial Aid.

- Financial Aid

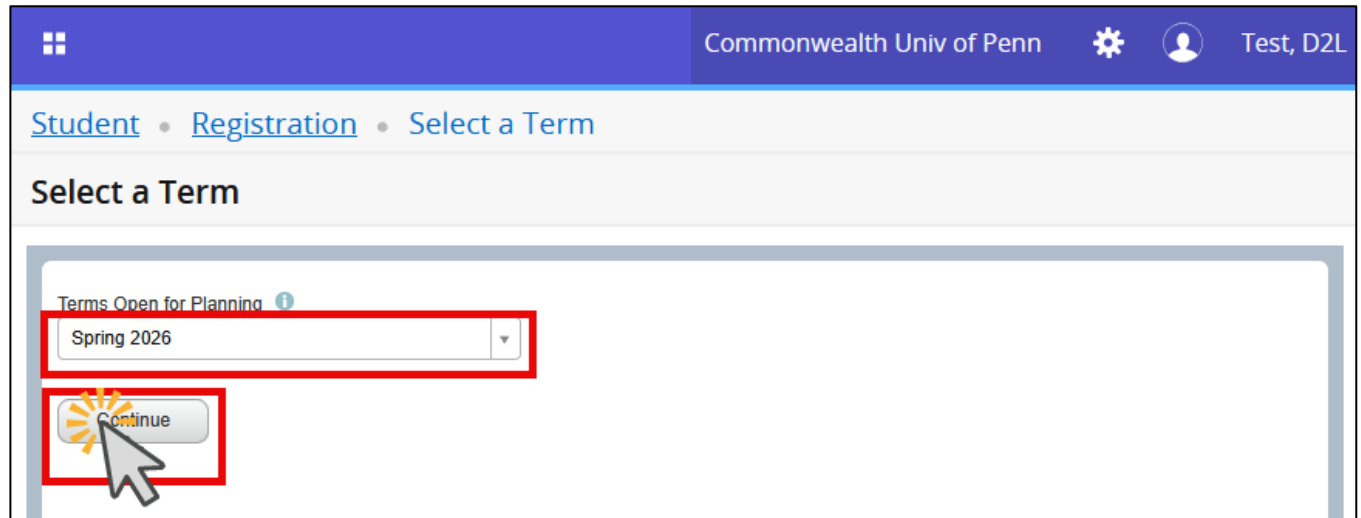
Create or Edit a Registration Plan

Step 1: Click Plan Ahead in the Registration dashboard.



Create or Edit a Registration Plan

Step 2: Select the term you want to plan for from the dropdown and click Continue.



The screenshot shows a web interface for the Commonwealth University of Pennsylvania. The top navigation bar is blue and contains a logo, the text 'Commonwealth Univ of Penn', a settings gear icon, a user profile icon, and the text 'Test, D2L'. Below the navigation bar is a breadcrumb trail: 'Student • Registration • Select a Term'. The main heading is 'Select a Term'. The content area features a dropdown menu labeled 'Terms Open for Planning' with a blue information icon. The dropdown is open, showing 'Spring 2026' as the selected option. Below the dropdown is a 'Continue' button with a yellow sunburst icon. A red rectangular box highlights the dropdown menu, and another red rectangular box highlights the 'Continue' button. A mouse cursor is pointing at the 'Continue' button.

Create or Edit a Registration Plan

Step 3: If you have already created a plan, click Edit, otherwise click Create a New Plan.

Select A Plan

Plans you have created for this term: 1

Term: Spring 2026

You are allowed a maximum of 8 plans for this term.

+ Create a New Plan

Plan: Abby Spring 26

Created by: You

Preferred

Delete

Edit

Title	Details	Hours	CRN	Schedule Type	Instructor	Grade Mode	Note	
Digital Forensics File Systems 1	DGFR 121	3						

Total Planned Hours: 3

Records: 1

Create or Edit a Registration Plan

Step 4: To search for courses to add to your plan, use the Subject, Course Number, and Keyword fields then click Search.

[Student](#) • [Registration](#) • [Select a Term](#) • [Select A Plan](#) • [Plan Ahead](#)

Plan Ahead

[Find Classes](#)

Enter Your Search Criteria

Term: Spring 2026

Subject

Course Number

Keyword (With All Words)

[Advanced Search](#)

Find Classes

Search Results — 1 Courses

Term: Spring 2026 Subject: Digital Forensics Course Number: 121

Search Again

Subject Description	Course Number	Title	Credits	Description	Course Sections	Add Course
Digital Forensics	121	Digital Forensics File Systems 1	3	Introduces basic comput...	<div><div>View Sections</div></div>	<div><div>+ Add Course</div></div>

Page 1 of 1

10 Per Page

Records: 1

Create or Edit a Registration Plan

Step 5: Your search results will display on the page. You can view sections of a particular course to add them to your plan, or you can add the course (not individual sections) to your plan. If you need to start over, click Search Again.

Plan Ahead

Find Classes

Catalog Search Results

Search Results — 2 Classes

Term: Spring 2026 : DGFR121 Digital Forensics

CRN	Term	Subje	Cours	Section	Title	Hours	Meeting Times	Camp	Status	Schedule	Instructor	Attribute	Reserve	Instructional Method	Linked Section	Add
10...	Sprin	DGFI	1...	01	Digital Fore...	3	<div>SuMoTuWeThFrSa 09:30</div> <div>Type: Class Building: Bakeless Cntr H Room: 5 Start Date: 01/26/2026 End Date: 05/14/2026</div>	Bloon	30 of ... Restri...	Lect...	Liyanapat...	Natural World & Tec... Technologies		Face to Face		Add
10...	Sprin	DGFI	1...	02	Digital Fore...	3	<div>SuMoTuWeThFrSa 12:30</div> <div>Type: Class Building: None Room: None Start Date: 01/26/2026 End Date: 05/14/2026</div>	Bloon	30 of ... Restri...	Lect...	Polstra, P...	Natural World & Tec... Technologies		Face to Face		Add

⏪ ⏩ Page 1 of 1 ⏪ ⏩ | 10 ▾ Per Page

Records: 2

Create or Edit a Registration Plan

Step 5A: If you viewed sections of a course, you can click Add to add it to your plan. Otherwise, click Catalog Search Results to return to the previous page.

Plan Ahead

Find Classes

Search Results — 1 Courses

Term: Spring 2026
Subject: Digital Forensics
Course Number: 121

Search Again

Subject Description	Course Number	Title	Credits	Description	Course Sections	Add Course
Digital Forensics	121	Digital Forensics File Systems 1	3	Introduces basic comput...	View Sections	Add Course

Page 1 of 1
10 Per Page
Records: 1

Schedule

Schedule Details

Class Schedule for Spring 2026

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
11am							
12pm			DGFR121		DGFR121		

Panels

Spring 2026Untitled Plan

Title	Details	Hour	CRN	Schedule	Note	Status	Action
Digital Forensics Fil...	DGFR 121	3				Pending	Add

Total Planned Hours: 0

Save Plan

Create or Edit a Registration Plan

Step 6: Once you add a section or a course, click Save Plan.

Create or Edit a Registration Plan

Step 7: You will be prompted to name your plan. Give it a name you will remember, and click Save.

To edit your plan and add more courses or sections, go back to Step 3 and select Edit.

The screenshot shows a web application interface for creating or editing a registration plan. A modal dialog box titled "Name Your Plan" is centered on the screen. The dialog has a purple header bar with a close button (X) in the top right corner. Below the header, there is a text input field labeled "Plan Name" containing the text "Abby Spring 26". A red rectangular box highlights the "Save" button at the bottom right of the dialog, which is being clicked by a mouse cursor. To the left of the "Save" button is a "Close" button. The background of the application is slightly dimmed, showing a table with columns: "Course Number", "Title", "Credits", "Description", and "Course Sections". A row is visible with the title "Digital Forensics File Systems". At the bottom of the screen, there is a tab labeled "Spring 2026Untitled Plan" with a plus icon to its right. Below the tab, a table is partially visible with columns: "Title", "Details", "Hou", "CRN", and "Sche". A row in this table shows "Digital Forensics Fil..." under Title, "DGFR 121" under Details, and "3" under Hou.