

MANSFIELD ASSEMBLY AGENDA

Assembly Meeting: January 25, 2024

Session: AY 2023-24, Meeting III

Time: 4 pm

Location: 122 Grant Science Center or via Zoom: <https://commonwealthu-edu.zoom.us/j/91669607161?pwd=dmhXNmlyK2NzNitTR09kUUJlWN3A3Zz09>

In Attendance: Jonathan Rothermel, Brad Lint, Alissa Rose, Nick Delaney, Deb Rotella, Sean Stout, Shelly Ji, Jennifer Demchak, Peggy Carl, Jeanne Kagle, Maegen Borzok, Lynn Pifer, Jeffrey Bosworth, Sheila Kasperek, Nanci Werner-Burke, Eun-Joo Kwak, Tiffany Welch, Ken Cobb, Adrienne McEvoy, Carson Witherite, Suzy Williamson, James Crowley, Stephen Lee, Erik Evans, Ed Keller, Gretchen Sechrist, Diana Rogers-Adkinson, Heidi Warner, Dan Knorr, Mary Feeney, William Walker, Stacey Wagner, Nichole Lefelhoc, Jimmy Guignard, Nichole Book, Amanda Sanko, Rosanna Campbell, Cori Myers, Glorianne Dziuba, David Donlick, Susan Laib, Bashar Hanna, Julie Cimino, Kate Billmeyer, Amy DeLozier, Xia Zhou, Latha Ramakrishnan, Andrea Swain, Zach DuBord, Kristen Long, Leslie Clifford, Logan Wiest, Judi Brayer, Nicolle Mayo,

- I. Meeting called to order at 4:02 by Jonathan Rothermel
- II. Announcements
 - A. Go to the CU Senate website for the latest information and membership lists: <https://www.commonwealthu.edu/commonwealth-university-senate>
- III. Approval of Minutes – Motion by Adrienne McEvoy, 2nd by Maegen Borzok, Approved.
- IV. Committee Reports
 - A. Academic Policy Committee: No Report
 - i. Enrollment Management Subcommittee: Sean Stout: reviewing bylaws, looking at PRP policy 3333, hoping to push it forward to CU Senate by April date. First time freshmen applications up ~30% from last year, deposits up 21%. Transfers up 8.9% in applicants, up 200% in deposits. Up ~40% in visitors to campus from last year.
 - ii. IT Subcommittee: Shelly Ji: first meeting scheduled for Feb.
 - B. Advancement Committee: Kate Billmeyer: will be submitting bylaws, meeting coming up in Feb. Looking for a MU faculty member to be on this committee
 - C. DEI Committee: Shelly Ji: has started to review the policies

- D. Finance Committee: Jimmy Guignard: some bylaws have been written. There is a new VP for Fiscal Affairs.
- E. Student Success and Campus Life: Holly Jackson report by Jonathan Rothermel: Meeting on Monday, working on policies, have submitted bylaws
 - i. First Year Experience Subcommittee: Lynn Pifer: working on how to get the courses filled and finding people to teach the courses. If MU wants to continue the common time, there will be 4 common times, M,W,F 11 or 12, T,Th 11 or 12:30.

F. Elections Subcommittee: Nick Delaney: call for nominations will be in March

- i. Seeking to Fill Vacant Mansfield Positions on CU Senate Committees: Enrollment Management Subcommittee (Mansfield Faculty Rep), Advancement Committee (Mansfield Faculty Rep), and Coach Senator (Mansfield Coach)
- ii. Call for Nominations – March 2024

V. Student Government Report (SGA President Ashley Newell): Carson Witherite, Treasurer: meetings are Tuesdays at 6 PM, everyone is welcome to attend. The first meeting will be in the Hut, after that in Alumni 307. Adrienne McEvoy has resigned as advisor, so they are looking for a new advisor. SGA is investigating moving to the Bloomsburg version of CCSI from the Lock Haven version.

VI. Campus Administrator Report (Dr. Marty Wygmans): The Student Success Center is up and running

A. Athletics: Peggy Carl: Football ended 4-3, soccer had a very good season, as did field hockey. Hannah Meyer was named as a PSEC top 10 for the fall, August Lewis, Hannah Meyer, and Kennedy Stroup were named to All-American teams. There is a new Track & Field coach. Both basketball teams are playing well. About a quarter of our student body is involved in athletics. 84 student athletes were named to either the President's or Dean's list this fall.

VII. Provost Report: Gretchen Sechrist is the new Vice Provost, please give her grace. The search for the new Provost will be beginning soon. There are some questions about the wait list process, and they are considering extending the Add/Drop period because of that. Discussion of how to get students into courses that appear full. Advisors should contact department chairs to get students into courses they need. Department Chairs, let Lynn Pifer know if there are students who need Comp II in the summer to graduate.

VIII. Identifying Problems/Seeking Solutions/Updates

- A. Mansfield Traditions Task Force (Dr. Maegen Borzok): Powerpoint will be shared out later. (*Appendix A*) Encourage faculty and departments to continue departmental gatherings, either at the beginning or the end of the semester.
- B. ISEP – Study Abroad Opportunities for Students Available at ALL CU Campuses:
Rosanna Campbell: ISEP membership is being maintained. Study Abroad information session Wed. Jan. 31 2 PM at MU, with a 9 PM Zoom for other CU students. May 18-June 1 is the Belize trip, if students are interested.
- C. PASSHE Faculty Council Update: Gretchen Sechrist had to step down, Becky Parks was the alternate, but she had to step down, Jonathan Rothermel is stepping in as the representative, with Brad Lint as the alternate. Should the Local Assembly President be the rep to the PASSHE Faculty Council long-term?
- D. Red & Black Committee Update: Jonathan Rothermel
 - i. RBC Souper Bowl Party is scheduled for Thursday, Feb 8 from 11:30-12:45 in 307 Alumni Hall
 - ii. Other activities are in process

APSCUF: Jimmy Guignard: last Thursday morning the state system and the faculty reached an agreement in principle on the new contract. The language will go out with a couple of weeks to look at it before we have to vote on it. Make sure you can log in to the APSCUF website, be watching your emails for information about the contract.

IX. CU Senate

- A. Policy Review Process Update: University Senate Committees SharePoint have been created, so please do your work within that SharePoint. You can create sub-folders. All policies are going to be interim policies for now. There will be training given by Student-Ready Strategies for committee chairs for writing these policies, and all are welcome to join the training. Senate Executive Committee reviews the policies, then they go to Local Assembly, then to CU Senate for second reading. If a policy needs immediate attention, an interim policy can be issued.

X. Remarks for the Good of the Order:

- A. (Maegen Borzok) Showcase of Student Scholarship will be April 26 (a Friday), open to new ideas.
- B. (Ken Cobb) Loomis Gallery is going to have a Juried Student Exhibition, with opening Feb. 7 @4 PM. Ken is also in charge of campus art collection if anyone needs art for any space.
- C. (Tiffany Welch) Campus Cupboard is up and running with food and hygiene products, 2nd floor of Alumni.

XI. Adjournment: 5:07 PM

Upcoming Spring 2024 Meetings

- CU Senate Meeting @4 pm via Zoom: Thursday, 2/8/24

- Mansfield Assembly Meeting @ 4 pm in 122 Grant Science or via Zoom: Thursday, 3/21/24
- CU Senate Meeting @4 pm via Zoom: Thursday, 4/11/24

Mansfield Traditions Task Force

A "grassroots" committee that grew from discussions had at our last couple of Mansfield University Senate Meetings.

January 2024 Update



COMMONWEALTH UNIVERSITY

The WHO and the What

• Members

- Nichole Book
- Maegen Borzok
- Leslie Clifford
- Kenneth Cobb
- Lynn Pifer
- Amanda Sanko
- Gretchen Sechrist
- Andrea Swain

• Mission

- Promote historical events and traditions with the goal of fostering a family and community climate on the Mansfield campus
- Mansfield is a culture of care, presences, and love that is like a thread woven through everything and is not embodied in a single event.

The HOW

- **Three-Pronged Approach**

- Identify Mansfield University traditions (could be events or other)
- Bring awareness of such events to the Mansfield campus (through MA Assembly) and the greater campus community (through University Senate)
- Suggest action plans for events and traditions that align with the goal

- **Identification of Traditions**

- Where did the list come from?
 - Brainstorming sessions from the Task Force
 - Employee feedback and suggestions

List of Traditions – Student Centered

1. Convocation with campus picnic to follow
2. Showcase of Student Scholarship
3. Outstanding Senior Student and Mentor Recognition
4. Student Academic Honors Reception
5. Common FYS timeslots
6. FYE events
7. Student Leadership awards (for students and organization)
8. Graduation Senior Brunch
9. Graduation Rehearsal
10. Graduation not on Friday
11. December Graduation
12. Faculty Procession at Graduation
13. Prism (typically homecoming weekend)
14. Holiday Concert (typically December)
15. Musical Theatre Productions (typically in March)
16. Opera Theatre Productions (typically in November)
17. Homecoming Parade
18. Weekly Music Recital Hour (Promenade) Thursdays at 1pm in Steadman
19. Dean's list
20. New Student Orientation (Welcome week)
21. Transfer student orientation
22. End of Semester Formal Dances
23. Thanksgiving dinner served by faculty and staff
24. Student Activities Trips to Niagara Falls

List of Traditions

Campus/Community/Alumni Focused

1. Campus Bookstore
2. Homecoming Weekend
3. Alumni Weekend
4. Athletic/Alumni Hall of Fame
5. Student Trustee Position
6. Outstanding Alumni Reception
7. Speaker Series (Bringing notable people to speak in Manser or Straughn)
8. Alumni Reception at homecoming football game
9. The Hut (weekend DJ and dances)
10. Campus Movie night in Straughn

Campus/Community/Alumni Focused

11. Themed Dinners in Manser
12. Ski Club (open to all)
13. Department gatherings (welcome week and end of semester)

Employee Focused

1. Employee Recognition Luncheon (years of service along with faculty awards)
2. Employee Picnic/Field Day
3. Faculty inclusion in orientation
4. Spirit Friday's (wear jeans with your Mansfield attire)

Next Steps

- Continued Awareness
- Group Traditions (if we can)
- Identify where each tradition should/could live

MANSFIELD 

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