COUNCIL OF TRUSTEES MEETING

Wednesday, March 23, 2022
2:00 p.m.
North Hall 6th Floor Community Room

AGENDA

I. MEETING CALLED TO ORDER

II. RECORDING OF ATTENDANCE

III. PUBLIC COMMENTS

IV. APPROVAL OF MINUTES

December 1, 2022 (Exhibit A)

MOTION:

V. COMMITTEE REPORTS

- Academic Affairs Report (Dr. Ulrich)
  - Integration update

- Finance Report (Ms. Dicello)
  - Review of Purchase Orders > $21,300 (Exhibit B)
  - 2022-23 University Fees (Exhibit C)
  - Financial Update

- Administration Report
  - Integration Update Facilities, Police & Safety (Mr. Eric Ness)
  - MUPSTI (Dr. Battin)
  - Review of Capital Project Spending Plan (Exhibit D) (Mr. Brad Lawton)

- Enrollment Management Report (Dr. Lee)
  - Enrollment Update
  - Spring recruiting events

- Student Success & Campus Life (Dr. Wygmans)
  - Mountie Climb

- Diversity, Equity and Inclusion
  - DEI Update
VI. OLD BUSINESS

VII. NEW BUSINESS

Emeritus Status
Based on the recommendations of the appropriate department, the Provost and Vice President for Academic Affairs, and in compliance with a poll of the senior faculty, the President recommends that emeritus status be granted to the following individuals:

**Dr. Scott Davis**, a faculty member in the Natural Sciences Department from August 13, 1988 through June 30, 2021.

**Ms. Laurie Zaparzynski**, a faculty member in the Nursing and Allied Health Science Department from August 29, 2005 through June 4, 2021.

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

IX. EDUCATIONAL FEATURE

Dr. Sherry E. Griggs, Middle States Accreditation Liaison Officer

X. REPORTS

President

PACT

Student Government Association

XI. OTHER BUSINESS

XII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees is on Wednesday, May 25, 2022 at 2:00 p.m. in the North Hall 6th Floor Community Room.

XIII. ADJOURNMENT
I. MEETING CALLED TO ORDER

Chairman Kilmer called the meeting to order at 2:00 p.m.

FOR THE RECORD: in accordance with the Sunshine Law, this meeting was advertised in the Wellsboro Gazette on November 18, 2021.

II. RECORDING OF ATTENDANCE

The following Trustees attended:
  Ms. Bobbi Kilmer, Chairperson
  Mr. Steven Crawford, Vice Chairman
  Mr. Ralph H. Meyer, Member
  Mr. Bruce L. Vickery, Member
  Ms. Karen J. Russell, Member
  Ms. Sarah Hart, Member
  Mr. Max Gannon, Member
  Ms. Susan Kefover, Member
  Mr. Aaron K. Singer, Member
  Mr. Patrick Henderson, Secretary
  Dr. Robert D. Strohecker, Member

The following Trustees were not in attendance:

Members of the University staff who attended are as follows:
  Dr. John Ulrich, Provost and Vice President for Academic Affairs
  Dr. Joshua Battin, Interim VP for Administration, Associate Provost, Dean, College of Arts and Humanities
  Dr. Gretchen Sechrist, Interim Dean, College of Natural and Social Sciences
  Dr. Marty Wygmans, VP Student Success and Campus Life
  Dr. Stephen Lee, VP Enrollment Management
  Mr. Albert Jones, Chief Diversity, Equity and Inclusion Officer
  Ms. Amy Dicello, Interim VP of Finance
  Ms. Jill L. Scott, Secretary to the Council of Trustees

Others in Attendance:
  Dr. Jonathan Rothermel, University Senate
  Dr. Brian Loher, APSCUF President
  Dr. Ron Darbeau, Provost and Vice President of Academic Affairs, Lock-Haven University
  Dr. Diana Rogers-Adkinson, Provost and Senior Vice President for Academic Affairs, Bloomsburg University
Mr. Erik Evans, Vice President for Advancement, Bloomsburg University
Ms. Deana Hill, Chief of Staff and Chief Labor Relations Officer, Bloomsburg University
Mr. Eric Ness, Chief Facilities and Safety Officer, Bloomsburg University
Mr. Thomas Fletcher, Vice President for Enrollment Management, Bloomsburg University
Ms. Hope Lineman, Dean Career & Workforce Development, Clarion University
Ms. Tena Maurer, Associate Vice President of Human Resources, Bloomsburg University
Ms. Claudia Thrush, CPA, Vice President for Administration and Finance, Bloomsburg University
Dr. Edward Keller, Interim Associate Vice President for Information Technology, Bloomsburg University

At the start of the public meeting Interim President Hanna introduced members of the Senior Leadership Team who were able to attend today’s meeting.

III. PUBLIC COMMENTS

Chair Kilmer asked for public comments and there were none.

IV. APPROVAL OF MINUTES

A motion was made by Mr. Ralph H. Meyer, seconded by Mr. Bruce Vickery, and unanimously carried to approve the minutes of September 29, 2021 as identified in Exhibit A.

V. COMMITTEE REPORTS

A. Academic Affairs Report (Dr. Ulrich)
   • Integrations
     Dr. Ulrich reported the following integration updates:
     o MSCHE Complex Substantive Change (CSC) Submission is being reviewed by an evaluation team, they requested follow-up meetings for clarification from leadership members to address questions/concerns and provide updates to ongoing reporting. Anticipate a decision to be made by March 2022 regarding submission.
     o Integrated Department Chair elections are completed with 8 Mansfield University faculty standing for elections in which 5 have been elected to serve.
     o Integrated Curricular Committee (ICC) duties are being defined with two very qualified members serving from Mansfield University, Teri Doerksen and Jeanne Kagle with Dr. Gretchen Sechrist as a management representative for the group as well.
     o ESLP (Early Sick Leave Payout retirement program) the final numbers reflect a total of 12 from Mansfield University employees with 8 of those being faculty members.

B. Finance Report (Ms. Dicello)
   • Review of Purchases over $21,300 (Exhibit B)
     Ms. Dicello shared a review along with answering questions regarding Exhibit B containing $0.00 in aggregated value for purchase orders over $21,300 for the period of September 1, 2021 through October 31, 2021.
• Annual Certifying Resolution of Affiliated Entities (Exhibit C)

Ms. Dicello presented the Annual Certifying Resolution of Affiliated Entities with the Trustees in which CCSI has provided direct support for FY 2021 of $212,467 which includes scholarships, donations, travel, capital and equipment.

Upon the recommendation of the Interim Vice President for Finance and the Interim President, a motion was made by Mr. Patrick Henderson, seconded by Dr. Robert Strohecker and unanimously carried to approve the Annual Certifying Resolution of Affiliated Entities as reflected in Exhibit C.

• Auditors Report

Ms. Dicello reported the Trustees received a presentation by our external auditors Clifton, Larson, Allen in which they provided a review of Mansfield University’s financial statements and supplemental information with an unmodified opinion reflective of the highest level of assurance for maintaining clear set of books and no material weakness based on GAAP standards.

Upon the recommendation of the Interim Vice President for Finance and the Interim President, a motion was made by Ms. Sarah Hart, seconded by Ms. Karen Russell and unanimously carried to approve the Auditors Report for fiscal year ending June 30, 2021.

C. Administration Report (Dr. Battin)

• Demolition Update

Dr. Battin reported the demolition is on schedule with both Pinecrest and Laurel completed the next hall on schedule is Maple. Completion date still anticipated by Fall 2022.

• Build Back Better Grant (MUPSTI)

Dr. Battin shared application submitted in conjunction with the FUND along with 20 letters of endorsement from statewide leadership to enable the creation of a technology training center to build on workforce development across the state.

• Governor Wolf

Dr. Battin reported there is a planned visit by Governor Wolf to Mansfield University primarily to visit the Mansfield University Public Safety Training Institute (MUPSTI) on December 8, 2021.

• ReMax Building Update

Dr. Battin shared an appraisal of the property has been completed on the downtown property.

D. Student Affairs Report (Dr. Lee)

• Spring and Fall 2022 Enrollment Report

Dr. Lee shared the following report with the Trustees, for the spring 2022 our total headcount is up by 48 students overall which is a 3.5% increase for spring enrollment year over year. Our fall applications are down currently by 355 which is reflective of overall downturn due to lost recruitment period during the pandemic which is reflective of similar challenges across campuses.

• Fall Recruiting Events

Dr. Lee reported the admissions office has responded in having 4 visit days and 2 academic department open houses in both Health Sciences and Music. The campus community enabled our ability to host and additional visit day in November in which 27 families visited our campus. Conducted two separate events with school counselors one at Lock Haven campus and the other held virtually to engage counselors to help communicate integration information to prospective
students in their schools. Dr. Darbeau and Chancellor Greenstein attended to share the benefits and positivity of integration with approximately 200 key community stakeholders in attendance.

Finally, a campaign for enhancing applications with both Mansfield University Alumni and current students is planned to provide links for ability to refer a prospective student to become a Mountie.

- **One-Time Funding Initiatives for Recruitment and Retention**
  
  Dr. Lee reported receipt of funding to enable enhanced recruiting efforts through spring with 6 prong initiatives to support students via financial, academic and need based resources to enhance student success.

- **Local High School Recruitment Initiative**
  
  Dr. Lee shared a proposed initiative with local high schools for which is a combined initiative between Bloomsburg, Lock Haven and Mansfield in which enhanced recruitment efforts for local community in which 12 local high schools for the Mansfield University area and will act to incentive students via additional merit-based aid.

**E. Diversity, Equity and Inclusion (Mr. Jones)**

- **DEI Update**
  
  Mr. Jones reported there were 18 events held on campus this fall semester. These are the start of many more to come here on campus, with special appreciation to the team behind such events including Dave Austin, Nichole Book and Marie Domenech.
  
  Mr. Jones reported Safe Zone Ally awareness training was conducted with 100+ attendees across Bloomsburg, Lock Haven and Mansfield this fall, look for this to expand further in the spring.
  
  He also shared AASCU grant in which Bloomsburg, Lock Haven and Mansfield have received acceptance and participation into the Transformation Accelerator Cohort which is funded by the Bill & Melinda Gates Foundation.

**VI. OLD BUSINESS**

Chair Kilmer asked for old business and there were none.

**VII. NEW BUSINESS**

**Emeritus Status**

Based on the recommendations of the appropriate department, the Provost and Vice President for Academic Affairs, and in compliance with a poll of the senior faculty, the President recommends that emeritus status be granted to the following individuals:

Dr. Youngsuck Kim, a faculty member in the Music Department from August 11, 1990 through June 30, 2021.

Dr. Frank Chua, a faculty member in the History, Education, Philosophy, Political Science and Sociology Department from August 14, 1999 through August 20, 2021.

Dr. Kathy Wright, a faculty member in the Nursing and Allied Health Science Department from August 22, 1992 through June 30, 2021.

Upon the recommendation of the Provost and Vice President for Academic Affairs, and in compliance with a poll of the senior faculty, the President recommends that emeritus status be granted, a motion was made by Ms. Susan Kefover, seconded by Mr. Ralph Meyer and unanimously carried to approve emeritus status.
Council of Trustees Bylaws (Exhibit D)

Upon the recommendation of the Council of Trustees Chairperson and the Interim President, a motion was made by Mr. Max Gannon, seconded by Mr. Aaron Singer and unanimously carried to approve the Council of Trustees Bylaws as reflected in Exhibit D.

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

Chair Kilmer shared with Trustees there may be a change of date for upcoming meeting.

IX. EDUCATIONAL FEATURE

There was no education feature at today’s meeting.

X. REPORTS

Interim President, Dr. Bashar Hanna
Dr. Hanna reported a couple of announcements to share with the Trustees, as you heard Mr. Jones announced the three universities Bloomsburg, Lock Haven and Mansfield have been accepted into the AASCU Transformation Accelerator Cohort which is funded by the Bill & Melinda Gates Foundation. This two-year program has a goal to close the performance gap among our minority students. We have been accepted as one of only 15 institutions nationwide, it is due in part to the efforts made by Albert Jones, Diana Rogers-Atkinson and Marty Wygmans for writing the proposal and was announced at AASCU’s annual meeting in November.

Dr. Hanna shared due to the generous donation from a Lock Haven Trustee Margery Dosey by giving 25 Steinway pianos to Lock Haven University that she has authorized to ability to share with both Bloomsburg and Mansfield University as well. She also has authorized donation of 3 Steinway pianos to area high schools. Very thankful to Margery Dosey for her amazing generosity.

Dr. Hanna reported on recent Giving Tuesday in which $22,000 was raised and although below our stated goal we continue to increase donors year over year. Appreciation to everyone who donated and a special mention to the Alumni Association Board members who led by example with 100% contributing. Appreciation to Ms. Wood and Ms. Neill for their amazing job.

To the students, stay focused and please strive for excellence in everything you do and I am sure our faculty will help you in achieving your goals. Many thanks to all of you and all of our supporters.

PACT, Trustee Karen Russell:
Ms. Russell reported PACT is planning a spring conference with information forthcoming.

SGA
Ms. Sarah Hart, SGA Treasurer reported on behalf of Ms. Geneva Murray, the SGA has had a successful semester with 15 who joined the organization. The Fall Fest was very successful at the end of October with over 200 attending. Event planned for students this evening to make a stuffed animal, paint and sip hot cocoa at the Kelchner Fitness Center. SGA will be handing out care bags to students to include comfort items such as stress ball, tea, gum to provide everything they might need to get through finals week. Next semester they are planning to hold a kick-off semester concert along with planning for the Annual Spring Fling.
XI. OTHER BUSINESS

Chair Kilmer asked for other business and there were none.

XII. DATE OF NEXT MEETING

Council of Trustees Retreat is scheduled for Wednesday, January, 19, 2022 at 10:00 a.m. in the North Hall 6th Floor Community Room.

The next regular meeting of the Mansfield University Council of Trustees is on Wednesday, March 23, 2022 at 2:00 p.m. in the North Hall 6th Floor Community Room.

XIII. ADJOURNMENT

The meeting was adjourned at 2:55 pm

Respectfully Submitted,

Jill L. Scott
MANSFIELD UNIVERSITY
COUNCIL OF TRUSTEES MEETING

Wednesday, May 25, 2022
2:00 p.m.
North Hall 6th Floor Community Room

AGENDA

I. MEETING CALLED TO ORDER

II. RECORDING OF ATTENDANCE

III. PUBLIC COMMENTS

IV. APPROVAL OF MINUTES
March 23, 2022 (Exhibit A)

MOTION:

V. COMMITTEE REPORTS

- Academic Affairs Report (Dr. Ulrich)
  - Integration update

- Finance Report (Ms. Dicello)
  - Review of Purchase Orders > $21,300 (Exhibit B)
  - Financial Update

- Administration Report
  - Integration Update Facilities, Police & Safety (Mr. Eric Ness)

- Enrollment Management Report (Dr. Lee)
  - Enrollment Update

- Student Success & Campus Life (Dr. Wygmans)
  - Mountie Climb

- Diversity, Equity and Inclusion
  - DEI Update
VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

IX. EDUCATIONAL FEATURE

X. REPORTS

President

PACT

Student Government Association

XI. OTHER BUSINESS

XII. DATE OF NEXT MEETING

The next date of the Council of Trustees is to be determined.

XIII. ADJOURNMENT
MANSFIELD UNIVERSITY
COUNCIL OF TRUSTEES MEETING

Wednesday, March 23, 2022
2:00 p.m.

North Hall 6th Floor Community Room

Minutes

I. MEETING CALLED TO ORDER

Vice-Chairman Crawford called the meeting to order at 2:00 p.m.

FOR THE RECORD: in accordance with the Sunshine Law, this meeting was advertised in the Wellsboro Gazette on March 10, 2022.

II. RECORDING OF ATTENDANCE

The following Trustees attended:
Mr. Steven Crawford, Vice Chairman
Mr. Ralph H. Meyer, Member
Mr. Bruce L. Vickery, Member
Ms. Karen J. Russell, Member
Ms. Sarah Hart, Member
Mr. Max Gannon, Member
Ms. Susan Kefover, Member
Mr. Patrick Henderson, Secretary
Dr. Robert D. Strohecker, Member

The following Trustees were not in attendance:
Ms. Bobbi Kilmer, Chairperson
Mr. Aaron K. Singer, Member

Members of the University staff who attended are as follows:
Dr. John Ulrich, Provost and Vice President for Academic Affairs
Dr. Joshua Battin, Associate Provost, Dean, College of Arts and Humanities
Dr. Gretchen Sechrist, Interim Dean, College of Natural and Social Sciences
Dr. Stephen Lee, VP Enrollment Management
Ms. Amy Dicello, Interim VP of Finance
Ms. Jill L. Scott, Secretary to the Council of Trustees

Others in Attendance:
Dr. Jonathan Rothermel, University Senate
Dr. Brian Loher, APSCUF President
Mr. Eric Ness, Chief Facilities and Safety Officer, Bloomsburg University
Ms. Judi Brayer, SCUPA President

III. PUBLIC COMMENTS

Vice-Chair Crawford asked for public comments and there were none.
IV. APPROVAL OF MINUTES

A motion was made by Mr. Ralph H. Meyer, seconded by Mr. Patrick Henderson, and unanimously carried to approve the minutes of December 1, 2021 as identified in Exhibit A.

V. COMMITTEE REPORTS

A. Academic Affairs Report (Dr. Ulrich)

- Integration Update
  Dr. Ulrich reported the following integration updates:
  - MSCHE Complex Substantive Change (CSC) has an initial approval the integration of Mansfield, Lock Haven and Bloomsburg to proceed.
  - Integrated Organizational Charts are proceeding and continue to be updated as roles are defined.
  - Integrated Curricular Committee (ICC) has phased in the academic array for the process which will enable proposals of programs for review and recommendations. General Education design is proceeding with work ongoing.
  - ESP (Early Start Program) is in discussions with Philadelphia area school districts as well as locally with updates as these come to fruition.

B. Finance Report (Ms. Dicello)

- Review of Purchases over $21,300 (Exhibit B)
  Ms. Dicello shared a review along with answering questions regarding Exhibit B containing $893,256.00 in aggregated value for purchase orders over $21,300 for the period of November 1, 2021 through January 31, 2022.

- Review of Current Fee Structure with request in order to maintain affordability for students to keep flat for the upcoming 2022-23 AY.

- Ms. Dicello also shared a financial update to the trustees including updated projections which were provided in the mid-year CPP report to Chancellor’s office.

Upon the recommendation of the Interim Vice President for Finance and the Interim President, a motion was made by Mr. Ralph H. Meyer, seconded by Ms. Susan Kefover and unanimously carried to approve the 2022-23 University Fees as identified in Exhibit C.

C. Administration Report

- MUPSTI
  Dr. Battin provided a report to the Trustees in which we received a grant in the amount of $209,000 for the money to be used for the operations of the institute. There is a planned allocation of approximately $750,000 for the upcoming year so it will continue to grow the institute moving forward.

Vice-Chair Crawford wished to convey sincere appreciation to all that involved from the governor’s office as well as those in the administration.
o Integration Update Facilities, Police & Safety
Mr. Ness provided an update to the Trustees regarding integration organizational efforts in plans to identify needs for facilities, safety and police department.

o Capital Project Spending Plan (Exhibit D)
Mr. Lawton provided an overview of the capital spending plan.

Upon the recommendation of the Interim Vice President for Finance and the Interim President, a motion was made by Mr. Robert Strohecker, seconded by Ms. Karen Russell and unanimously carried to approve the Capital Spending Plan as identified in Exhibit D.

D. Student Affairs Report (Dr. Lee)

o Spring and Fall 2022 Enrollment Report
Dr. Lee shared the following report with the Trustees, reflecting new student enrollment down across Commonwealth Universities. Spring ended down 6.2% with a 5.5 FTE reduction. New non-degree and transfer students were up slightly, including the ESP students.

o Spring Recruiting Events
Dr. Lee provided an overview of initiatives for the spring recruiting events including an Accepted Student Day and other Visit Day’s planned to strengthen applications.

E. Diversity, Equity and Inclusion

o DEI Update
Dr. Hanna provided an update on the campus climate survey with participation at Mansfield was the highest among all of PASSHE schools at a rate of 27.6% with 21% of our students responding as compared to 11% PASSHE wide. Reports will be received for sharing to provide improvement as we move forward.

Interim President Hanna wished to express appreciation for all those that participated in this important survey.

VI. OLD BUSINESS

Vice-Chair Crawford asked for old business and there were none.

VII. NEW BUSINESS

Emeritus Status
Based on the recommendations of the appropriate department, the Provost and Vice President for Academic Affairs, and in compliance with a poll of the senior faculty, the President recommends that emeritus status be granted to the following individuals:

Dr. Scott Davis, a faculty member in the Natural Sciences Department from August 13, 1988 through June 30, 2021.

Ms. Laurie Zaparzynski, a faculty member in the Nursing and Allied Health Science Department from August 29, 2005 through June 4, 2021.
Upon the recommendation of the Provost and Vice President for Academic Affairs, and in compliance with a poll of the senior faculty, the President recommends that emeritus status be granted, a motion was made by Ms. Susan Kefover, seconded by Mr. Ralph Meyer and unanimously carried to approve emeritus status.

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

IX. EDUCATIONAL FEATURE

Dr. Sherry Griggs, Middle States Accreditation Liaison Officer provided an overview of the standards for the MSCHE, overview of the process of obtaining accreditation and its requirements. The upcoming visit by MSCHE is planned for end of April with decision on accreditation being decided in June. Communications forthcoming with regards to dates and times for meetings with peer reviewers.

X. REPORTS

Interim President, Dr. Bashar Hanna

Dr. Hanna reported appreciation for both Provost and Senate for raising flag for Ukrainian support to reflect solidarity with the people and students impacted at this time.

Dr. Hanna wished to share appreciation to Dr. Griggs, Mr. Ness and Ms. Myers as well as those involved in all the hard work. MSCHE has given initial approval to move forward for our Integrated University.

Dr. Hanna shared the Board of Governor’s has approved the naming of the new university as Commonwealth University of Pennsylvania for an integrated body. In keeping the traditions for each university separate for use of colors, logos and mascots as the name will be used for legal proposes only.

Dr. Hanna reported that Ms. Wood of Advancement has a planned first ever Day of Giving on April 7th with encouragement to do what you can to support students.

PACT, Trustee Karen Russell:

Ms. Russell reported PACT shared the Spring Conference begins this week with speakers and presentations planned.

SGA

Ms. Sarah Hart, SGA Treasurer reported on behalf of Ms. Geneva Murray, the SGA reports weekly meetings with 20-30 student involvement including the executive board. Implemented a leave of absence policy to the by-laws for students so the need for reapplying is not necessary in cases of students being away for a semester. The Spring Fling has a planned concert on the Van Norman Field on April 28th with other events over the weekend being planned. Planned senior cruise is planned for seniors.
Senate:

APSCUF:

SCUPA:

XI. OTHER BUSINESS

Vice-Chair Crawford asked for other business and there were none.

XII. DATE OF NEXT MEETING

XIII. ADJOURNMENT

The meeting was adjourned at 2:58 pm

Respectfully Submitted,

Jill L. Scott

Jill L. Scott
ORDER OF BUSINESS

I. Call to Order
II. Pledge of Allegiance
III. Roll Call
IV. Public Comment Period
V. Approval of Minutes:
   a. Bloomsburg: June 1, 2022
   b. Lock Haven: May 13, 2022
   c. Mansfield: May 25, 2022
VI. Introductions
    a. Faculty Emeritus
VII. New Business
    a. Information Items:
        i. President’s Report
        ii. Fall Enrollment Update
        iii. Introduction of New Faces
        iv. Student Spotlight
    b. Action Items:
        I. General Administration:
           1. 2022-23 Budget Approval
        II. Trustees:
           1. Non-Instructional Emeritus
VIII. Other Business
    a. Action Item
       i. Slate of Officers
IX. Trustee Comments
X. Adjournment