

CU SENATE MEETING AGENDA

Meeting Date: November 13, 2025

Session: AY 2025-26, Meeting II

Time: 4 pm

Location: Join Zoom Meeting

<https://commonwealthu-edu.zoom.us/j/95161193557?pwd=ZdOVcl311sW0ShWvZPZkAaEGUeAmzl.1&from=addon>

Participants: George Agbango, Brooke Harlowe, Kerrie DeVries, Samantha Shoup, Hunter Hartford, Rick Goulet, Lynda Michaels, Brad Lint, Brandy Hower, Kimberly Harris, Stanley Berard, Michael Coffta, Amanda Sanko, Michael McFarland, Patrick Long, Peter Campbell, Christopher Lapos, Tulare Park, Anna Turnage, Dina Clark, Lynn Pifer, Nichole Book, Jason Genovese, Lam Nguyen, Rodger Benefiel, Matt McKeague, Yvette Ingram, Suzanne Williamson, Tess Fosse, Justin Madaus, Philip Burlingame, Brett Comstock, Matt Slotkin, Robin Rockey, Maramonne Houseknecht, Peggy Carl, Bob Sandow, Carina Howell, Jeanne Kagle, Rebecca Willoughby, Kristin Vincenzes, Maegen Borzok, Stephen Lee, Heather Feldhaus, Emmy Borst, Nichole Lefelhoc, Glorianne Dziuba, Stacy Wagner, Mary Feeney, Doreen Jowi, Curtis Grenoble, Richa Sharma, Elizabeth Dickinson, Cori Myers, Karri Verno, Doug Spatafore, Deborah Thomas, Erin Kennedy, William Kluge, Barb Rossi, Dan Knorr, Monica Johnson, Rebecca Baker, Michelle Lockwood, Jennifer Turnbough, Melinda Phillips, William Barnes, Jeff Osgood, Tena Maurer, Craig Young, Michelle Kiec, Gretchen Sechrist, George Rusczyk, Rick Lilla, Asa Kelley, Sybil Holloway, Jackie Borst, Angela Boswell, Jennifer Bandura, Taylor Tyczka, Jeanne Kagle, Julie Kontos, Kelly Roth, Rosana Campbell, Rebecca Baker Ashley Pechek, Lisa Lister, Jessica Bentley, Eun-Joo Kwak, Daymon Adams, Erik Evans, Cori Myers

- I. Call to order: Meeting called to order at 4:01pm by Rick Goulet, (CU Senate President).
- II. Announcements: Rick Goulet reminded the senate membership of the Senate Preamble and expected decorum. He then went over who can vote during senate meetings.
- III. Approval of Minutes (September 11, 2025 meeting)
<https://www.commonwealthu.edu/documents/draft-250911-cu-senate-minutes>: Approved by acclamation.
- IV. Committee Reports
 - A. Executive Committee: Rick Goulet reviewed the 3 interim policies that were brought before the executive committee.
 - i. Ad hoc committee motion (Appendix A) Rick Goulet explained that this is designed to help process through the remaining policies that are not assigned to other committees. The charge of the committee will be to review and revise previous policies. Michelle Lockwood, (Associate Professor, CU) seconded the motion. The motion passed.
 - B. Academic Policy Committee: Tess Fosse (Chief Accessibility Officer, CU) reported that they have 5 policies up for today and are working to have another 5 to 7 policies up for spring.

- C. IT Subcommittee: Matthew McKeague, (Associate Professor Media & Journalism, CU) said that they have 1 policy up for second reading today.
 - D. Enrollment Management Subcommittee: Christopher Lapos, (Associate V.P. Undergrad & Transfer Admis, CU) met this week to incorporate the feedback received for the policy up for second reading today. Seeking student representation for their committee.
 - E. Advancement Committee: Jason Genovese, (Associate Professor Media & Journalism, CU) had a meeting in October to discuss fundraising efforts on each campus, key influencer trainings, and strategic priorities moving forward.
 - F. DEI Committee: Tess Fosse on behalf of Christopher Cummings, (Associate Professor, CU) stated that they met twice this past semester and have two more meetings scheduled. Time, Place and Manner policy is up for reading today and the ADA policy will be up for spring semester. Beginning work on the harassment policy.
 - G. Finance Committee: Dina Clark, (Associate Professor Accounting, CU) said that they met recently and were assigned different policies and are working through those.
 - H. Student Affairs Committee: George Rusczyk, (Dean of students, CU) have one policy up for reading today and will have 2 ready for the spring.
 - I. First Year Experience Subcommittee: Rebecca Willoughby, (Assistant Professor, CU) reported that the committee submitted revisions to the first year seminar course that is sitting at the dean level. Next will be the exemption policy that will be ready for first read in the spring.
 - J. Elections Subcommittee: No report.
 - K. Space and Facilities Subcommittee: Yvette Ingram, (Professor Athletic Trainer Education, CU) said that they submitted the Interim Inclement Weather Policy, Procedure, and Compressed Schedule for review by the Executive Committee and have also submitted their bylaws to the Executive Committee for review.
- V.** Constitutional Amendments Proposal – Mark Decker (Appendix B) 13 separate amendments. Rick Goulet explained that these will be voted on in the spring.
- VI.** Interim Policies ([Can be found on CU Senate Webpage](#))
- A. Graduate Faculty Status (Policy No. 1-08)
 - B. Research Misconduct Policy and Procedure
 - C. Inclement Weather Policy, Procedure and Compressed Schedule
- VII.** First Reading: none
- VIII.** Second Readings:
- A. [Leave of Absence Policy](#): Tess Fosse made a motion to approve. Hunter Hartford, (President CGQ, LH) seconded it. George Rusczyk explained that the question of whether or not this should include grad students went to grad council and it was decided that they should have

their own. It does apply to part time students and some additional definitions were added to it. Heather Feldhaus, (Assoc Provost & Dean Graduate Education, CU) explained that the grad council is going to work on a separate policy strictly for grad students. Motion is approved via zoom poll.

- B. [Time Place and Manner Policy](#): Tess Fosse made a motion to approve. Lisa Lister, (Associate Professor Mathematics, CU) seconded it. Tess Fosse explained that this to protect the free speech of everyone, our students and individuals from the general public. The biggest updates to the second read are that there was included a definition of what public spaces means. The motion is approved via zoom poll.
- C. [Acceptable Use of Technology Policy](#): Matthew McKeague made a motion to approve. Jessica Bentley, (Professor Exceptionality Programs, CU) seconded it. Matthew McKeague explained that they added a sentence in as to if students' parents could use the software as being prohibited. Motion is approved via zoom poll.
- D. [Grade Change Policy](#): Tess Fosse moved to approve. Kimberly Harris seconded. Tess Fosse explained this relates to the ability to correct clerical errors in grades. The biggest changes that were made were around adding a definition for what regular semester meant. Clearer language under the policy in 4.2 that directs them to contact the instructor as the first point of contact in that process if they notice an error. Brooke Harlowe, (Professor Political Science, CU) made a motion for a friendly amendment to revise the name of the policy to "Grade Correction" policy. Stanley Berard, (Professor Political Science, CU) seconded it. Amendment to revise the name is withdrawn since the name is correct in the policy. Motion approved via zoom poll.
- E. [Preferred Name Policy](#): Tesse Fosse made a motion to approve. Lynn Pifer, (Languages, Literatures, and Writing, CU) seconded it. Tess Fosse explained that there were some significant changes made while working with the DEI committee. Tess walked through the changes made to the policy. Motion approved via zoom poll.
- F. [Incompletes Policy](#): Tess Fosse made a motion to approve. Michelle Lockwood seconded it. Tess Fosse stated that they clarified some definitions and language. Brooke Harlowe made a motion for a amendment to change the name of the policy to "Incomplete Grade Policy". Anna Turnage, (Associate Professor Comm Studies, CU) seconded it. Amendment motion approved via zoom poll. Motion to approve the policy approved via zoom poll.
- G. [Withdrawal from University Policy](#): Tess Fosse made a motion to approve. Anna Turnage seconded it. Motion approved via zoom poll.
- H. [Transfer Policy](#): Christopher Lapos made a motion to approve. Brooke Harlowe seconded it. Chris Lapos explained that there was a question on the history in the policy, the committee decided to leave it there for informational purposes. Also made some additional clarifications to definitions. Motion approved via zoom poll.

IX. Consent Agenda Items

- A. Records Retention Policy and Standard: Cori Myers, (Assoc VP of Institutional Effectiveness, CU) explained that this policy is a requirement of middle states that talks about how we retain and dispose of records.
<https://www.commonwealthu.edu/documents/records-retention-policy>
<https://www.commonwealthu.edu/documents/records-retention-standard-01-18-25>

X. Withdrawn Policies: N/A

XI. Remarks for the Good of the Order: N/A

XII. Adjournment: Meeting adjourned by acclamation at 5:10pm.

Upcoming Fall 2025 Meetings

- CU Senate Meeting @4 pm via Zoom: Thursday, 11/13/25