Lock Haven Local Assembly Minutes

Thursday, September 17th, 2026 @ 3:00 pm
Willis 118 and Zoom

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https://commonwealthu-edu.zoom.us/j/95943135113?pwd=4dBYBZpvXVHZf7TVLRvVst4iggsg46.1&from=addon
Meeting ID: 959 4313 5113
Passcode: 569171

Participants: Bob Sandow, Heidi Warner, Ashlyn Boob, Aaron Russell, Yvette Ingram, Eric Lippincott, Steven Granich, Tulare Park, Jacinth Maynard, Rick Goulet, Doug Spatafore, Taylor Tyczka, Rebecca Baker, Kim Harris, Bryson Purcell, Stephen Lee, Tara Koch, Philip Burlingame, Karen Stefaniak, Sarah Segraves, Judith Harry, David DeVallance, Brooke Harlowe, Stanley Berard Curtis Grenoble, Michael Spak, Andrew Ciampi, Amy Long, Lori Ranck, Doreen Jowi, Dana Neill, Carina Howell, Cori Myers, Jillian Boyer, Joleen Karichner, Adam Creasy, Jermiah Hoy, Brad Lint, Nicole Burkholder-Mosco, Ashley Conrad, Heather Bechtold, Tricia Mann, Jenny Zeafla, Kaleigh Blazina, Angie Hardy, Melissa Watts, Calli Ackels, Gretchen Sechrist, Elizabeth Dickinson, Bernadette Heiney, Mikayla Chilson, Cortney Force, Karinne Force, JT Singh, Annjane Ross, Tena Maurer, Tess Fosse, Patricia Hunter, Samantha Holler, Tanya Bombicca, Pamela Kathcart, Dan Knorr, Priya Poehner, Corey Aungst, Elizabeth Dickinson, Cathy Workman, Eveleen Parker, Sherry Moore, Judy Rostucher, Sara Barchik, Richa Sharma, Stephen Gitonga, Ashley Pechek, Jeff Osgood, Kristy Bower, Jeanine Page, Andrew Petko, Brian Ardan, Amy Kutay, Emily Powell Hodges, Ashley Lesniak, Christopher Lapos, Lisa Sharpe, Meisha McDermit, Marianne Guinter, Tracey Cummings, Lynn Gray, Rosana Campbell, Kristy Bower, Krisy Meeker, John Gradel,

I. **Call to Order:** Bob Sandow (Lock Haven Local Assembly President, CU Senate Associate Vice President) called the meeting to order at 3:01pm.

II. **Approval of Minutes** (March 5, 2026 Lock Haven Local Assembly Meeting) Rick Goulet (Associate Professor History, CU) made a motion, Steven Granich (Professor Social Work, CU) seconded it. Approved by acclamation.

III. **Announcements**
   A. Please see CU Senate website for membership, policies, and schedule: (Bob Sandow, Lock Haven Local Assembly President, CU) stated there are a number of membership vacancies; CU President of the Senate, Brad Lint, and Bob will be encouraging people to fill these seats.
   B. CU Strategic Plan: Cori Myers (AVP of Institutional Effectiveness, CU), provided quick update on strategic plan refresh underway this year. Per suggestion of APSCUF leadership, we want to remind folks why we have a strategic plan; It's really to have a shared direction to align what we do, our work, our priorities and our resources with that direction. Why a refresh now? We must consider what we've learned since integration and ensure plans stay relevant & responsive to our changing environment; Encourage you to share your voice and feedback; QR code was provided which linked to Strategic plan and how to share feedback.
   C. 2026-27 Constitutional Amendments: Rick Goulet provided an update on two amendments that were passed but found to have not gone entirely through the procedure they should have and were deemed to not have a full hearing; these same amendments will be brought forward again and will go through the established procedures as outlined in the constitution.

IV. **Committee Reports**

A. Executive Committee: Brad Lint (CU Senate President, Mansfield Assembly President), mentioned the first Senate Executive Meeting is next Thursday (9/24 @ 3pm). Reminder; any policies that are coming through for first reading would be due in CourseDog by this Monday (9/21) at noon. There is a second reading draft in CourseDog by 11/9 @ noon. And then next semester, we also have two dates, (February 15) and (April 12).
   i. Elections Subcommittee: No Report.
   ii. Space and Facilities Subcommittee: Dan Knorr (Chief of Staff, CU) reported that Committee met together and with senate leadership earlier in September; catch up to do on policy work. Committee is pairing each relevant policy with a member of Facilities management.

B. Academic Policy Committee: Brooke Harlowe (Professor Political Science, CU), No report other than there will be policies ready for first reading.
   i. Enrollment Management Subcommittee: Bryson Purcell (Director of Admissions, Lock haven, CU), committee finished the transfer and first-year policies; have 3 more policies to work on this semester. First year goal was met at LH but fell a bit short on the transfer side.
   ii. IT Subcommittee: Curtis Grenoble (Associate Professor Physician Associate Studies, CU) reported that the committee has not met yet this semester but does not have anything new on the table at this point; currently no chair for the committee. JT Singh (CIO, CU) provided an update that close to 190 out of 248 laptops have been deployed for Lock Haven employees; classroom modernization survey deadline is September 21, 2026; currently 180 responses. Stanley Berard inquired about the survey & did not recall receiving it; JT Singh informed it is a Qualtrics survey that was sent over the summer from the Provost Office in collaboration with IT leadership. Faculty who have not completed the survey should have received reminder emails. Brooke Harlowe questioned why stakeholders were not consulted in terms of what their needs are; Adam Creasy (Director Technical Support Services, CU) stated that there were many conversations with faculty and staff as well as very in-depth conversations with the device manufacturers to land on a very high performing device; Brooke also raised concern for Faculty who are hauling the laptops from class to class on campus; Jeff Osgood (CU President) informed all that if a Faculty or staff member find the technology does not work for them for any particular reason, they should engage in an accommodation request through the ADA Coordinator; Tess Fosse (Chief Accessibility Officer, CU) confirmed; The Disability Services website has the forms that need to be filled out for employee accommodations. Stanley Berard raised concern that the technology in many classrooms is different; not all classrooms have the same wires/connections for the laptops; asked if there is a timeline for rolling out upgrades to various podiums in classrooms across campus; Adam Creasy stated the team is trying to upgrade laptops at a rate that isn't too fast to keep up with catching up the classrooms; asked that if a faculty member get to a classroom and experience an issue/challenge with equipment, reach out directly to the helpdesk to alleviate the problem.

C. Advancement Committee: Ashley Koser (Executive Director of LH Foundation, CU) provided updates from Advancement & the Foundation; Subich Center that was dedicated/announced this past spring semester; working with Facilities to have a Fall 2027 opening. Looking for additional funding opportunities for the Starbucks floor of Bentley and what we can do in that space. George and Shirley Durrwachter donated cardio equipment for Health & PE ($100,000 gift); students are able to utilize the equipment this semester. McCollum Gate (entrance of Hubert Jack Stadium) ribbon cutting ceremony during homecoming at 5pm.

D. DEI Committee: No report

E. Finance Committee: (Lisa Sharpe VP Fiscal Affairs & CFO, CU), stated that the Finance Committee will have their first meeting in October to discuss policies and other agenda items.

F. Student Affairs Committee: Karen Stafaniak (Assistant Director for Housing & Res Life LH) reported that committee met Tuesday 9/15; will be submitting drug policy for first read as well as the behavioral intervention policy for first read (currently an interim policy but is being submitted to be approved as a full-time policy); will continue working on alcohol policy and a few more for this

semester; 1 opening on committee due to recent resignation so the website is outdated.

i. First Year Experience Subcommittee: Jeanine Page (Associate Professor Health Sciences, CU) reported that committee has met twice; working on update to the exemption policy. Working on an assessment piece for first-year seminar to hopefully be implemented this semester; Qualtrics would be sent out to Faculty teaching FYS at the end of the semester to see how students are doing with regards to the SLOs. All data would come back to the committee and would replace any gen-ed assessment that they would have had to do.

V. Constituency Reports

A. Leadership: Jeff Osgood (President, CU), apologies for not being able to hold original assembly due to the recent rain event; thoughts are with faculty, staff and students that did experience damages to their homes. Opened the floor to the assembly to ask any questions; not many changes in terms of numbers that were presented Monday afternoon (Town Hall). Brooke Harlowe made a request to correct the data portrayed in the Press Enterprise; article stated Bloomsburg had $100 million in reserves but does not mention what Lock Haven brought; creates a perception that this is Lock Haven's fault. Jeff responded with the fact that Lock Haven brought about $50 million in cash to the integration with Bloom's $80 million; Jeff and Dan will work to correct that information. Eric Lippincott (Professor Health Sciences, Department Chair, CU) asked now that department chairs are hearing the number of retrenchments in their departments, what data was used to determine how many retrenchments there would be per department? Can you talk about the likelihood of additional retrenchments as a result of review of academic array? Jeff responded that it's a combination of student credit hour generation, 5-year enrollment trends, general education curriculum; 75 is based on an average salary of the lower 10% of faculty; contract is written in terms of retrenching the most junior faculty; Working closely with 3 chapter presidents to see if APSCUF is willing to engage in enhanced sick leave payout (ESLP); 75 assumes only junior faculty, it does not assume success in negotiating an ESLP. Michelle Kiec (Provost and Senior VP Academic Affairs, CU) stated we are always reviewing our program array; this is to ensure it meets students needs as well as any workforce demand; also ensures our programs are in alignment with any metrics from Office of the Chancellor; these go into the long-term ongoing financial stability. Bob restated an element of Eric's question, whether or not decisions about program array may lead to a second wave of retrenchment letters. Jeff spoke to this; by choosing the $17 million threshold, we would only do one round of retrenchments. Carina Howell (Professor Biological and Biomedical Sciences, CU) asked whether the BOG and PASSHE are looking at campus closures? Jeff responded for the 10/8 BOG meeting, a campus by campus analysis will be presented; the analysis will look at revenue and expenditures at each of the campuses (this includes faculty and staff); also required to build feasible and reasonable plan to start rebuilding reserves; the campus by campus analysis will yield a profit and loss number; the number is dramatically different between the three campuses; these analysis will be provided not only to APSCUF but to all of the unions and the broader campus community. Aaron Russell (Head Coach XC & Track and Field, Lock Haven, CU) asked if the same process is in place for staff; was the bottom 10% used to come up with 100? If a higher paid staff goes, would it equate to 1.5? Jeff stated we are using conservative numbers; a faculty/staff member at the top of the scale would translate into a number greater than 1FTE; 75 FTE and 100 FTE of staff are essentially a quick way of representing the reductions needed to achieve a balance.

B. Alumni and Professional Engagement: Darwin Kysor (Director Employer Engagement & Career and Professional Development CU) provided update on past and future events; accounting and financial expos on the Bloomsburg campus took place last week, 3-day management marketing supply chain expo series at Bloomsburg will be Monday & Tuesday including virtual sports management expo. Education expo upcoming in October. Trying to do something different this year; trying to provide equitable service to students regardless of geographic location; discovered traditional job fairs don't necessarily do that at Lock Haven and Mansfield; doing some classroom presentations for Lock Haven and Mansfield campuses as opposed to traditional career job fair; trying to bring local

employers to academic classrooms. Success in 90 (formerly known as success in 60; found 60 minutes wasn't enough) is a speed networking event on the Lock Haven campus; August 15th 100 football players participated in speed networking event with about a dozen alums; looking to engage any student groups.

C. Alumni Association: Philip Burlingame (VP Lock Haven Alumni Association) reported we have 37,000 alumni; Alumni Association works closely with Darwin Kysor to focus on University's career programs as well as alumni networking programs. Over 500 alumni who've signed up for the professional engagement volunteer program. Homecoming events; Success in 90 on 10/1 @ 3pm, golf cart parade 10/1 @ 5pm, Alumni Golf Classic Golf Tournament 10/2 @ Belles Springs Golf Course. Alumni board contacted local business to solicit contributions; all proceeds go to student scholarships; connected with First Quality, Truck Lite, Avery Dennison, and Terrapin Care; all were very interested in our career fairs. So far, $20,000 has been raised for the golf tournament; proceeds will go to student scholarships. McCollum Gate dedication will be on 10/2 @ 5pm. The 50th reunion dinner for class of 1976 will be on 10/3. Homecoming football game against Clarion 10/3 @ 1pm.
D. Facilities Update: Dan Knorr (Chief of Staff, CU) reported that Andy Love recently retired; for any needs on the operations side, Kimmer VanGilder is the point of contact. Thank you to facilities staff that helped clear campus after recent flooding. Next big Department of General Services project is Raub Hall; this is a multi-year project at the very beginning stages. Working with Stephen Lee to identify sections of sidewalks on campus that need repaired as well as identify funding. Lock haven President's House will be on the disposition list at the October BOG meeting; this is not a DGS owned property so unfortunately a sale of it would not directly benefit the university financially; met with Clinton County Commissioners to see if any interest in taking over the house; Commissioners decided no interest in the property. Working with parties interested in the Clearfield Campus; operations will continue through end of current academic year 26/27; the property is owned directly by the University; proceeds would ultimately help. Hoping to have facilities leadership update soon to share with the whole campus community.
E. Strat Comm & Marketing Update: Doug Spatafore (Executive Director Strategic Communications, CU) provided information on how the Strat Comm team can assist you. Utilize the request form; this helps the team prioritize projects and align the best person on the team for you and your project. web request form is directed toward website needs; if you see things on the website that are wrong or simply want some training on the website, submit a request; the request will be assigned to the right person. Reach out to Doug or Ryan McNamara with any licensing/branding/logo inquiries; we have approved vendors and a licensing agreement; important to protect the look of the logo (colors, etc.). All information is available on the website. If you have something that could be a good story, something of interest, a seminar, your students are doing things, reach out to us; the team can pitch it to the local media; good relationship with WNEP as well as The Express.
F. Athletics: Albert Jones (Athletic Director, Lock Haven, CU) provided athletics updates; Women's Soccer 4-3; 4 shut outs in a row; goalie Devin Mason was PSAC Defensive Player of the week as a true freshman. Men's soccer 4 ties since the season started. Football 1-1; first home game this weekend. Field Hockey 2-2; new head coach Valerie Clarke; big win against Colgate last weekend. Cross Country hosted Dolan Duals as well as Kutztown. Women's Golf Hannah Kopac set program record; score of 80 at Dickinson; had invitational here a couple of weeks ago. Volleyball 6-4; Olivia Taylor back-to-back PSAC Defensive Player of the Week. Tennis also opened the season. This weekend ahead, encouraged to come out and support; Field Hockey is home Friday (9/18 @ 5pm as well as Sunday 9/20 at 12pm), women's and Men's soccer are both on the road, Volleyball is on the road to Bloomsburg Friday 9/20 and home against Lackawanna on 9/21, Tennis senior day Saturday @ 1pm behind the DACC, Football kick-off Saturday at 6pm, tailgate is sold out; Hungry Hogs and Floating Feathers are new vendors at the stadium. Haven at the Hangar Coach Show is entering Season 2, starts (9/17 @ 7pm); show takes place every other Thursday through fall season.
G. Student Government: Kim Harris (Director of Student Involvement, Lock Haven, CU), informed of newly elected student government president, Nick Stevenson; Nick is a junior and served on the

Student Government Board last year. First meeting was this past week; planning ways to collect feedback from their fellow students along with events for the semester. HAC Golf Cart parade upcoming during homecoming week; family weekend is this weekend. Student Government meets every other week this semester; email Kim Harris, Jodi Smith, or Nick to get items on the agenda. If your committee or subcommittee is looking for a student representative from LH campus, reach out. Brooke Harlowe mentioned Academic Policy committee will be looking for student representation.

H. Center for Teaching and Learning: No Report.

VI. Remarks for the Good of the Order: no remarks made.

VII. Adjournment: Meeting adjourned at 4:33pm.

Fall 2026 CU Senate and Local Assembly Meetings		
Lock Haven Local Assembly	Thursday, September 17	3 pm in Willis 118 and via Zoom
Bloomsburg Local Assembly	Wednesday, September 9	3 pm in Hartline G42 and via Zoom
CU Senate Executive	Thursday, September 24	3 pm via Zoom
CU Senate (first reading of policy)	Thursday, October 1	3 pm via Zoom
Mansfield Local Assembly	Thursday, October 8	3 pm in Butler 163 and via Zoom
Lock Haven Local Assembly	Thursday, October 15	3 pm in Willis 118 and via Zoom
Bloomsburg Local Assembly	Wednesday, October 21	3 pm in Hartline G42 and via Zoom
CU Senate Executive	Thursday, November 12	3 pm via Zoom
CU Senate (second reading of policy)	Thursday, November 19	3 pm via Zoom