

**Lock Haven Local Assembly
AGENDA**

DRAFT FOR APPROVAL

Assembly Meeting: SEPTEMBER 4, 2024

Time: 4 pm

Location: 105 Greenburg Auditorium, Willis Health Science Building; <https://commonwealthu-edu.zoom.us/j/97352617924?>

Attendance: Richard Goulet, Robert Sandow, Heidi Warner, Michelle Sementelli, Doug Spatafore, Eric Lippincott, Kevin Range, Brooke Harlowe, Hunter Hartford, Rosana Campbell, Stephen Lee, Michelle Kiec, Bashar Hanna, Dan Knorr, Justin White, Bryson Purcell, Emmy Borst, Reed Mellinger, Rick Lilla, Bernadette Heiney, Robin Rockey, Mark Decker, Stanley Berard, Erin Kennedy, Jackie Borst, Amy Smeal, Ashley Koser, Raymond Heffner, Cortney Force, Amy Way, Carina E. Howell, Jeanine Page, Kellie F. Pytel, Bridget (?), Matt McKeague, Curtis M. Grenoble, Lisette T. Schillig, Stacy Wagner, Suzanne Williamson, Trinity Werstler, Peter Campbell, Elizabeth Dickinson, Valerie J. Dixon, Norm Gordon, Ann Larson, Dr. Ashley A. Pechek, John Gradel, Albert Jones, Dawn Wooster, Jennifer Bell, Holle Canatella, Krisy Meeker, Latha Ramakrishnan, Ashley Conrad, Gretchen Sechrist

- I. Call to order: Richard Goulet, (LH Assembly president, CU Senate Vice President, Associate Professor History - Political Science Commonwealth University) called the meeting to order at 4:03 pm.
- II. Announcements: Richard Goulet introduced Michelle Kiec, new CU Provost and Hunter Hartford, new SGA Vice President to the Lock Haven local assembly.
 - A. See CU Senate website for the latest information and membership lists:
<https://www.commonwealthu.edu/commonwealth-university-senate>
 - B. CU Senate org and policy process charts (July 15, 2024, drafts): Appendix A: Richard Goulet walked through the CU Senate structure and Senate policy process.
- III. Approval of Minutes (March 20, 2024, Local Assembly Meeting): Appendix B: Richard Goulet would like to amend the minutes to correct section 9.A the word "Dept" to "Debt" in two locations. Brooke Harlowe made a motion to approve with revisions. Stanley Berard 2nd the motion. All approved.
- IV. Committee Reports
 - A. Executive Committee: Richard Goulet announced that the executive committee meeting on 9/5/2024 would include committee reports, assembly updates, proposed interim policies, policies for consideration to go to first reading and policies for deactivation.
 - i. Elections Subcommittee: No Report.
 - ii. Space and Facilities Subcommittee: Dan Knorr, (Executive Director of Economic Development & External Affairs CU) reported that their first meeting would be 9/7/2024. Still looking or filling the Mansfield student representative for this committee.
 - B. Academic Policy Committee: Brooke Harlowe, (Professor of Political Science, Philosophy, and History CU) said that they met today 9/4/2024. They need student reps from all campuses and

ZCOB (CU College of Business)/ They have their working groups set up and are ready to start revising policies.

- i. Enrollment Management Subcommittee: Bryson Purcell, (Director of Admissions, CU) They will be meeting in 3 weeks. PRP 3333 is moving along.
 1. Enrollment Management report: 574 1st time freshmen on Lock Haven campus for fall 2024. Transfer students are up by 6 students over last year. Graduate students up by 81 students. This is the biggest class since 2017. Overall - Bloomsburg down 102 students, Clearfield up 3 students, Lock Haven up 103 students, Mansfield up 31 students.
- ii. IT Subcommittee: Matthew McKeague, (Associate Professor Media & Journalism, CU). Looking at who will replace Ed Keller as the ex officio for the IT Subcommittee. They have 6 policies to be reviewed at executive committee.

C. Advancement Committee: Ashley Koser, (Executive Director of Lock Haven Alumni Association) said that they have not yet met. Reported on fundraising. 2023-24 goal was 3.5M and ended the year at 3.8M. The Alumni Association is continuing to meet and collaborate with all groups.

D. DEI Committee: Albert Jones (Interim Athletic Director, Lock Haven) reported that they have put 2 policies forward for review. They are regrouping as a committee due to personnel changes.

E. Finance Committee: Stacy Wagner, (Chief Facilities and Safety Officer, CU) reported that they will be meeting on 9/6/2024.

F. Student Success and Campus Life: Erin Kennedy, (Professor of Psychology, CU) said that their first meeting will be 9/9/2024. They will be working on 4 policies this semester.

- i. First Year Experience Subcommittee: Jeanine Page, (Associate Professor Health Science, CU) will be meeting on 9/12/2024. They are still accepting new proposals for First Year seminar AY 25-26. September 16th is the deadline.

V. Student Government Report (SGA President Loren Glossner) New SGA President Sarah Boles not in attendance. Hunter Hartford VP of SGA reported on behalf. They will be meeting next week to start their bi-weekly meetings. Students are planning the involvement fair, Cookie for Concern event, overnight volleyball and a voter registration event.

VI. Campus Administrator Report (Dr. Stephen Lee): Retention numbers are up 75.3 from 71.1. Lock Haven had successful orientation events, over 550 students attended one of the 4 programs. All orientation events had 90% attendance or better. Move in weekend went well, (had some complaints about AC not working in some living halls). Haven Days were fun and exciting. Fall Athletics have kicked off for Lock Haven. Big thanks to the facilities crew for the repair to Hubert Jack Stadium to get in back up and functional for the teams. Albert Jones, new interim athletic director, has hit the ground running and already raising money. Lock Haven Homecoming weekend starts 9/26/2025 with the golf cart parade Thursday. Downtown lock haven parade Friday and Football game Saturday along with other sporting events throughout the weekend. Lock Haven will be hosting a jazz night with Clinton County Arts council September 15th.

VII. Provost Report (Dr. Michelle Kiec): RFP out for teaching and learning proposals. Working with APSCUF for terms for next year.

VIII. Identifying Problems/Seeking Solutions/Updates

- A. Middle States Updates: Amy Way, (Professor of Health Science, CU) stated that the first draft of the self-study has been sent to middle states for review. Feedback can still be accepted until October 1st, 2024. MSCHE Team Chair Visit: Sunday, Sept. 22, to Tuesday, Sept. 24, 2024. MSCHE Team Visit: Sunday, March 23, to Wednesday, March 26, 2025. Informative videos are available on Brightspace and through CU Succeed. All questions are welcome concerning the middle states projects.
- B. Global Engagement: Rosana Campbell, (Director/Center for Global Engagement, CU) offered thanks to Stephen Lee and his new guidance under enrollment management. Global engagement continues to work with all colleges. They have students currently all over the globe. The program exited two long standing exchange programs with Japan and France. The program now offers a virtual study abroad office for all four campuses. They have received 57 applicants for future students. Brooke Harlow raised concern for losing International Education Committee and asked what the progress is on forming new committee. Rosana Campbell replied that the committee is not formed, but they will be working to fill vacancies. Brooke Harlow further explained that the concern is for those advising international students that there is not a lot of information on programs and other areas of concern. Rosana C. confirmed that once the committee is formed, more information will be sent out. Peter Campbell, (Professor, Assistant Chair, CU) asked if there is any talk about replacing administrative support in the international office? Rosana C. replied that the international office will be having conversations with the provost on this matter.
- C. PASSHE Faculty Council Update: Stanley Berard, (Professor Political Science, CU) Representative is currently. Will be conducting a vote at the end of the semester.
- D. President's Address to Local Assembly: Dr. Bashar Hanna, (CU President) shared appreciation to the facilities teams for their immediate response to the flooding from the August 29th storms. Congratulations and thank you to the admissions team for the largest class in almost nine years. Dr. Hanna explained the verdict from the trial that came out the week of August 26th against PASSHE state system, former provost of Bloomsburg University and Dr. Bashar Hanna in which the jury found them responsible for the wrongful termination of a former employee of Bloomsburg University. Dr. Hanna continued that the state system required him to delegate authority to the provost at the time to deal with the termination of employee. They will be filing an appeal. Dr. Hanna went on to explain allegations that were brought against him in 2017 on four counts: sexual harassment, negative workplace environment, financial concerns, and retaliation allegations. He was found that his actions were not intended to be sexual in nature. He was cleared on all four counts. The Chancellor's office reviewed and cleared Dr. Hanna of all accusations and retained him as president of Bloomsburg University. Rick Goulet asked how the \$3.9M in fines would get paid. Dr. Hanna explained that it would come out of reserves and not affect the operational budget.

IX. CU Senate Business: N/A

X. Remarks for the Good of the Order: N/A

XI. Adjournment: Erin Kennedy moved to adjourn, Rick Goulet 2nd it. Meeting adjourned 5:13pm.

Upcoming Fall 2024 Meetings

- CU Senate Meeting @4 pm via Zoom: Thursday, 9/12/24
- Lock Haven Assembly Meeting @4 pm 105 Greenburg Auditorium, Willis Health Science Bldg;
<https://commonwealthu-edu.zoom.us/j/94479877827?>: Wednesday, 10/23/24
- CU Senate Meeting @4 pm via Zoom: Thursday, 11/14/24