

Lock Haven Local Assembly Minutes

Thursday, October 15th, 2026 @ 3:00 pm

Willis 118 and Zoom

DRAFT FOR APPROVAL

Join Zoom Meeting

<https://commonwealthu.edu.zoom.us/j/96460116028?pwd=o7K76nQUOPIDuNzHbEYyf3UsfHsGi0.1&from=addon>

Meeting ID: 964 6011 6028

Passcode: 792457

Participants: Bob Sandow, Heidi Warner, Ashlyn Boob, MaryJo Campana, Jeremiah Hoy, Chris Lapos, Erin Kennedy, Stephen Lee, Jacinth Maynard, Bo Miller, Doug Spatafore, Kim Harris, George Rusczyk, Tiffany Bechdel, Laurel Coxford, Devon Charles, Tara Koch, Blair Brown, Brenden Graulau, Darwin Kysor, Robin Rockey, Taryn Bartholomew, Jeff Osgood, Lisa Sharpe, Kevin Range, Dain TePoel, Aaron Russell, Albert Jones, Brooke Harlowe, Rick Goulet, Rick Lilla, Cori Myers, Jeanine Page, Jennifer Turnbough, Joleen Karichner, Sarah Harry, Jodi Smith, Tricia Mann, Ashley Koser, Doreen Jowi, Kathy Kollar-Valovage, George Way, Samantha Holler, Carina Howell, Ashley Newlen, Rebecca Baker, Amy Way, Tess Fosse, Deborah Thomas, Eveleen Parker, Cortney Force, Brad Lint, Ashley Conrad, Mia Marcel, Tulare Park, April Long, Kenneth Hall, Bernadette Heiney, Amy Kutay, Amy Laubscher, Peter Campbell, Elizabeth Dickinson, Tanya Bombicca, Melissa Buck, Gretchen Sechrist, Stephen Gitonga, Krisy Meeker, Angela Snyder, Heather Feldhaus, Heather Schugar, Dan Knorr, Lynda Michaels, Vanessa Kahren, Zebulun Davenport, Sarah Segraves, Judith Harry, Emmy Borst, Dawn Wooster, Adam Creasy, April Long, Patricia Hunter, David DeVallance, Tammy Gallagher, Catherine Workman, Stephanie Bissinger

I. Call to Order

Bob Sandow (Lock Haven Local Assembly President, CU Senate Associate Vice President) called the meeting to order at 3:02pm.

II. Approval of Minutes

([September 17, 2026 Lock Haven Local Assembly Meeting](#)) Rick Lilla (Professor Librarian, CU) made a motion, Rick Goulet (Associate Professor History, CU) seconded it; minutes approved.

III. Announcements

Bob Sandow shared that there is a vacancy on the Diversity, Equity, Inclusion and Belonging Committee for a faculty at-large position from Lock Haven. Bob asked if any Faculty were willing to serve and Rick Lilla was willing. Brooke Harlowe (Professor Political Science, CU), asked if there should be an election? Brad Lint (CU Senate President, Mansfield Assembly President) explained that when there is a temporary vacancy on a committee, local assembly nominates somebody, that would then be approved at Senate Exec. The appointed individual would fill the position temporarily until the next election cycle. Bob asked if a vote should be taken? Brad indicated simple majority would be fine for a temporary position. There was no opposition to Rick Lilla being appointed as the faculty at-large member on the DEIB Committee.

IV. Senate Committee Reports (Open Floor)

A. Executive Committee (B. Lint): No report

i. Elections Subcommittee (A. Long): No report

ii. Space and Facilities Subcommittee (Y. Ingram): No report

B. Academic Policy Committee (B. Harlowe): No report

i. Enrollment Management Subcommittee: Chris Lapos (AVP Undergraduate & Transfer Admissions, CU) provided an update that the committee is taking up two policies to

- hopefully have ready for first reading this semester; marketing of credit cards and awarding of posthumous degrees. The committee has met once so far and have another meeting coming up. Chris provided an update on recruitment for Fall 2027. One of the ways in which Faculty can recruit and showcase the good work that is being done with current students is at Major Showcase Days (Fall 2026 Lock Haven Major Showcase Days can be seen in attached slide). If you would like to be scheduled for a Major Showcase Day, reach out to Bryson Purcell (Director of Admissions, LH) or Lindsey Mays (Associate Director of Enrollment Communications, LH). Fall Open House at Lock Haven is coming up on 10/31.
- ii. IT Subcommittee (C. Grenoble): No report
 - C. Advancement Committee: Amy Way (Interim Associate Dean of CoHS/Professor Health Science, CU) reported that the committee is in the process of determining work groups for the PRPs that were assigned to them and will work on these over the course of the semester. The committee met and discussed goals for the academic year and heard some updates from advancement colleagues. Ashley Koser (Executive Director of LH Foundation, CU) provided update; the Nick Subich Center for Media and Entrepreneurship will be going to bid in the next few weeks, and construction will start in 2027.
 - D. DEI Committee (D. TePoel or K. Hall): No report
 - E. Finance Committee (L. Widmann): No report
 - F. Student Affairs Committee (K. Stafaniak): No report
 - i. First Year Experience Subcommittee: Jeanine Page (Associate Professor Health Science, CU) provided an update that the exemptions from first-year seminars policy should be ready for first reading soon. The committee has also been working on a universal assessment for all first-year seminars that students will complete at the end of their seminar. All surveys will relate directly back to those SLOs. This assessment should go out to all FYS instructors soon to be implemented at the end of the semester. The results will show what's going on in seminars, what students are learning, how they're adapting to campus, and some of the things written into the SLOs. Lastly, the committee is working on a way to help students that are not successful in first-year seminars and are looking to help them be successful in connecting to campus and learning where resources are. They are considering creating something that would be the equivalent of a CLEP exam.

V. Constituency Reports (Open Floor)

- A. Leadership: Jeff Osgood (President, CU) provided updates. Last week was the BOG quarterly meeting at which Jeff is required to present, on a quarterly basis, overall updates on enrollments, financial situation, etc. Our May 2026 CPP showed approximately a \$17 million deficit for the 27-28 academic year. It showed us running out of cash both from the auxiliary and E&G sides in April of 2027. We received \$36 million in one-time dollars. \$26 million of that went to pay off final debt at Mansfield (on the auxiliary side). The other \$10 million was for Bloomsburg. Jeff hopes that if there is one more round of supplemental appropriation (hoping for between \$26 -\$29 million), that Lock Haven is the beneficiary of that, to pay off Fairview Suites.
- The chancellor's office indicated that there is no cash available to offset any structural deficit. We cannot take out a loan from the system reserves because there is no way to repay it (we are cashless). Jeff stated that Since 2017, Commonwealth University has 4,815 fewer students. During the July board meeting, Jeff was directed to produce a sustainability analysis. The report was transmitted to the BOG yesterday (10/14) and the campus community today (10/15). Since 2022, Commonwealth University has received almost a quarter of a billion dollars in one-time funding. Jeff opened for questions. Rick Goulet raised the question of why Lock Haven didn't get any of the \$36 million one-time dollars this year? Jeff confirmed they did ask for money for Lock Haven. Rick then asked what the quarter of a billion dollars since 2022 has been used for? Jeff clarified that part of the \$250 million was the \$80 million that Bloomsburg brought to the table and the \$50 million Lock Haven brought. Brooke Harlowe

asked where the BOG was in terms of fiduciary responsibility when our reserves were being managed the way they previously were. Jeff responded that those kinds of questions could be forwarded to state APSCUF.

A student in attendance asked whether the retrenched faculty/staff will be from all 3 campuses? Jeff clarified that faculty have one union, having a single seniority unit. Reducing the faculty workforce must be done in seniority, irrespective of the campus. For AFSCME and SCUPA, employees at Lock Haven are in different seniority units than AFSCME and SCUPA employees at the other two campuses. Per the APSCUF contract, faculty must be identified by October 30th. For the staff reductions, the commitment is to notify those affected by the end of the fall semester. The question was asked how this will impact temporary faculty? Jeff indicated that the vast majority of the 75 faculty will consist of tenured or tenure-track individuals.

At the height of our scholarship dollars, we were spending over \$25 million year on scholarship dollars. That is being smoothed down to \$15 million. Management raises are being withheld for the upcoming year. This will save us \$500,000-\$600,000. Carina Howell asked if we would have been funded at a level that was only 10% less than the 33% savings that was projected to occur because of integration, what would our finances look like? Jeff stated the analysis shows we only saved about 9.87%. If the full 33% were restored, it's about 10-12 million dollars. Deferred maintenance for our 3 physical plants (sidewalks, heating, parking lots, etc.) is over \$300 million in our next 5 years.

Rick Goulet asked for an update on any kind of retirement incentive. Jeff stated 25% of our faculty at CU are retirement eligible. Erin Kennedy (Professor Psychology, CU & APSCUF President LH), spoke on the matter. There is some pushback from state APSCUF on the proposal for an Enhanced Sick Leave Payout (ESLP) because a retirement incentive just for CU would be problematic for some of the other universities that have to pay for these buyouts. APSCUF would want it for all of the universities and that may be less likely. Conversations regarding this are ongoing. There are 70.1 FTE faculty who are 62 or older and eligible for their healthcare and retirement. The question was asked whether we have more planned retirements than the 3 that were accepted at the time of the town hall? Jeff confirmed that more retirements have been received; some people have even accelerated phased retirements as well. Jeff closed out saying if we can't show that we can balance our budget in a three-campus environment, the next question could be can we sustain three campuses?

- B. Alumni and Professional Engagement: Darwin Kysor (Director Employer Engagement & Career and Professional Development CU) reported on upcoming events indicating there will be something for each of our 5 colleges. The first will be the CATCH Education conference (10/16) on the Bloomsburg campus; Working with Jeanine Page for upcoming Health Sciences Graduate School Career Fair in Willis Health Professions Center; later in October will be the government non-profit Social Science career job fair; CASSH Con is upcoming (10/20-10/21) which will consist of over a dozen presentation panels. ZIP conference will be taking place on 11/5 (BL campus) & 11/6 (LH campus); lastly, there will be a career road trip to encompass students in Science and Technology; the road trip will be to Talon Energy in Berwick. Brooke Harlowe expressed concern that there was limited advertising for CASSH Con.
- C. Alumni Association: George Way (Alumni Board) stated homecoming weekend recently took place, beginning 10/1. A "Success in 90" event took place during that time, with 35 students participating and 19 alumni facilitators. That evening was capped off with the annual golf cart parade consisting of 50 total carts; 4 of the carts were alumni. 10/2 was the 32nd annual golf outing at Belles Springs Golf Course. There were 26 teams. The event raised over \$18,000, \$6,000 more than last year. This event has raised over \$370,000 in the past 32 years. The class of 1976 was recognized for their 50th anniversary. 10/3 was the tailgate at Hubert Jack Stadium; \$1,300 were raised that day and went to the Haven Fund to help students. Currently, there are about 460 alumni volunteers who are interested in future volunteer opportunities. The board is

finalizing an implementation plan to recognize/award outstanding alumni. An alumni retreat for all 3 campuses will be held 4/23/27 & 4/24/27 on the Mansfield campus.

- D. Facilities Update: Dan Knorr (Chief of Staff, CU) announced that our new Chief Facilities Officer, Danielle Floyd, will be starting Monday 10/19.
- E. Athletics: Albert Jones (Athletic Director, CU-LH) indicated we are at the midpoint of the season and encouraged all to come out to home athletic events. Women's and Men's soccer are in strong playoff hunts; both teams have received multiple Players of the Week in the PSAC. Volleyball is playing Shephard (tied for 1st) on Saturday at 6pm; Olivia Taylor has received PSAC Defensive Player of the Week four times; Natalie Gibson took it once; 5 out of the 8 weeks have been LH Volleyball. The Men's XC team placed top three at the Highlander Invitational with women placing top five. Football won against #10 IUP this past weekend; last time LH beat IUP at Lock Haven was 1981 and last time LH beat IUP at IUP was 1961; Lock Haven will be at home this weekend vs. Edinboro Saturday at 1pm. Macy Trostle with Women's Golf was golfer of the conference a couple of weeks ago. Field Hockey is on the road to Philadelphia this weekend and will be back at home next Friday against Richmond. Haven at the Hangar Coaches Show tonight at 7pm at the Hangar 9 restaurant.
- F. Student Government: Devon Charles (Student, CU) stated that student government held "comment for a cookie" to get students' opinions on what they think should improve on campus; students think the campus environment is already great; they enjoy the events happening as well as the faculty. Some improvement students would like to see are improvements at Bentley in terms of allergies (cross contamination in some of the foods), more in-person classes, increased Haven Cupboard hours, and clearer AI guidelines. Student Government is on board for the CU common hour; believes this would be a good idea to get more involvement on campus. The Fall Festival will be held on November 18th.
- G. Center for Teaching and Learning (J. Demchak): No report

VI. Policy (Open Floor)

See [Coursedog](#) for current policies; those linked below are backups posted to the [Senate website](#). The [Feedback Form](#) for First Reading and Consent Agenda policies will close Mon, Oct 26 at noon. Bob Sandow explained there is also an alternative way to make comments, through CourseDog; the comments made go back to the committees very directly.

A. Consent Agenda	
i. Subsequent Degrees Policy	Academic Policy
B. First Reading	
i. Audit Policy	Academic Policy
ii. Course Repeat Policy	Academic Policy
iii. Credit Hour Policy	Academic Policy
iv. Grading System Policy	Academic Policy
v. Graduate Admissions, Withdrawal, Course Repeat, Transfer, and Graduation Requirements Policy	Academic Policy
vi. Graduation Application Policy	Academic Policy
vii. Undergraduate Academic Renewal Policy	Academic Policy
viii. Undergraduate Dual Degree and Dual Major Policy	Academic Policy
ix. Drug Policy	Student Affairs
x. Interim Graduate Credit for Prior Learning (CPL) Policy	Academic Policy
xi. Interim Inclement Weather Policy (+ Procedure and Schedule)	Space and Facilities
xii. Interim CARE Team (Behavioral Intervention Team) Policy	Student Affairs

No questions or concerns were raised when reviewing the consent agenda or the list of policies for first reading.

- C. Interim Policy Process Review: Bob Sandow provided a reminder that anything in the interim process goes through a cycle of seven steps. Current Cycle: Draft, Consult, Issue & Post. Next Cycle: Present, Revise, Act. Brad Lint provided an update on the Interim Policy backlog. This backlog includes the following: Interim University Fee Approval, Interim Digital Accessibility, Interim Responding to Allegations of Research Misconduct Policy (+ Procedure), Interim Graduate Academic Progress, Probation, Dismissal, and Renewal, and Interim Elections Policy. Brad indicated the hope is to have the log cleared by the end of the academic year, possibly with some up for first reading in November.
- D. Second Reading (none)
- E. Withdrawn (none)

VII. Open Forum

- A. CU Common Time: Discussions took place regarding establishing a CU Common time. There are past traditions of a common time at each of CU's three campuses, pre-integration. Bloomsburg had a common time on Fridays from 3:00pm-5:00pm, Lock Haven Tuesdays/Thursdays from 12:30pm-2:00pm, and Mansfield Tuesdays/Thursdays from 11:30am-1:00pm. Pros, such as increased participation amongst campus, and cons, such as everyone scheduling things at the same time were discussed, as well as the need for a master calendar. Possibilities of implementing common time were shared; aiming for senate resolution in Spring 2027. SP26 data was presented to show enrollment at different days/times of the week. Carina Howell (Professor Biological and Biomedical Sciences, CU) expressed concern that the data shown did not include lab data. Brad Lint will be obtaining full data and sharing out to everybody soon (FA26, labs, music recitals, enrollments, etc.). Discussions will need to take place with all constituents. No vote was taken as the discussion was about exploring possibilities and gathering feedback.
- B. General Questions, Comments, Discussion: no questions or comments made

VIII. Remarks for the Good of the Order: No remarks made.

IX. Adjournment: Meeting adjourned at 4:54pm.

AY 2026-27 CU Senate Schedule

Fall 2026 CU Senate and Local Assembly Meetings		
Lock Haven Local Assembly	Thursday, October 15	3 pm in Willis 118 and via Zoom
Bloomsburg Local Assembly	Wednesday, October 21	3 pm in Hartline G42 and via Zoom
CU Senate Executive	Thursday, November 12	3 pm via Zoom
CU Senate	Thursday, November 19	3 pm via Zoom

Policy Draft and Feedback Deadlines:

Fall feedback by noon Monday, October 26

Fall first/second reading draft in CourseDog by noon Monday, November 9

Spring 2027 CU Senate and Local Assembly Meetings		
Mansfield Local Assembly	Thursday, January 21	3 pm in Butler 163 and via Zoom
Lock Haven Local Assembly	Thursday, January 28	3 pm in Willis 118 and via Zoom
Bloomsburg Local Assembly	Wednesday, February 3	3 pm in Hartline G42 and via Zoom
CU Senate Executive	Thursday, February 18	3 pm via Zoom
CU Senate	Thursday, February 25	3 pm via Zoom
Mansfield Local Assembly	Thursday, March 4	3 pm in Butler 163 and via Zoom
Lock Haven Local Assembly	Thursday, March 18	3 pm in Willis 118 and via Zoom
Bloomsburg Local Assembly	Wednesday, March 24	3 pm in Hartline G42 and via Zoom
CU Senate Executive	Thursday, April 15	3 pm via Zoom

CU Senate	Thursday, April 22	3 pm via Zoom
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Policy Draft and Feedback Deadlines:

Spring first/second reading draft in CourseDog by noon Monday, February 15

Spring feedback by noon Monday, March 29

Spring first/second reading draft in CourseDog by noon Monday, April 12

Major Showcase Days Fall 2026

Athletic Training	09/21/2026
Military & Veteran Resources	09/24/2026
Honors College	10/01/2026
Business Management	10/06/2026
History & Political Science	10/09/2026
Biology and Biomedical Science	10/16/2026
CJ, Social Work & Sociology	10/19/2026
Sport Management	10/23/2026
Health Science and Exercise Science	10/26/2026
Health & Physical Education	10/27/2026
Early Childhood & Special Education	11/12/2026
Psychology	11/16/2026
Health & Physical Education	11/17/2026
Military & Veteran Resources	11/19/2026

