

Lock Haven Local Assembly Minutes

March 5, 2026

3:00 pm

DRAFT FOR APPROVAL

Participants: Rick Goulet, Heidi Warner, Hunter Hartford, Christopher Lapos, Ashley Koser, Marianne Guintier, Dan Knorr, Sarah Harry, Jeff Osgood, Carina Howell, Rebecca Baker, Tess Fosse, Sherry Moore, Willaim Barnes, Deborah Thomas, Stacy Wagner, Matt McKeague, David DeVallance, Ashley Pechek, Karinne Force, Philip Burlingame, Robin Rockey, Annjane Ross, Brad Lint, Stephen Gitonga, Kenny Hall, Bernadette Heiney, Cortney Force, Bob Sandow, Erik Evans, Taylor Tyczka, George Rusczyk, Stephanie Bissinger, Emily Powell Hodges, Christine Bomboy, Kimberly Harris, Curtis Grenoble, Rebecca Baker, Bo Miller, Tena Maurer, Blair Brown, Eric Foster, Brenden Graulau, Catherine Workman, Michelle Kiec, Tracey Cummings, Stephen Lee, Cori Myers, Yvette Ingram, Albert Jones, Erin Kennedy, Bryson Purcell, Aaron Russell, Doug Spatafore, Jacinth Maynard, Stan Berard, Darwin Kysor, Rick Lilla, Dakota Kauffman, Jonas Madle, Bryce Yeckley.

Location: Classroom 118, Willis Health Science Center

or Zoom:

<https://commonwealthu-edu.zoom.us/j/93704235942?pwd=LdHUEH2mrbYno0V2ZWzqviohT4rrpa.1&from=addon>

- I. Call to Order: Rick Goulet, (Senate President, Lock Haven Local Assembly President, CU) called the meeting to order at 3:05pm.
 - A. Roll Call: Rick Goulet took roll call to confirm the local assembly met quorum to vote.

- II. Approval of Minutes for February 5, 2026: Approved by acclamation.
<https://www.commonwealthu.edu/documents/draft-2526-lhla-minutes>

- III. Announcements
 - A. CourseDog Training: Heidi Warner, (Executive Associate Office of the President and Senate Administration, CU) announced there would be another training on 3/11/26 and it would be recorded.
 - B. Presidential Search: Dan Knorr, (Chief of Staff, CU) reported that there were over 200 participants included on the search and received 108 responses. Council of Trustees will be voting on candidate Jeff Osgood on 3/6/26.
 - C. Senate Elections - Nomination Form: Rick reported that elections would be closed on 3/6/26 and that there is a full roster.
https://bloomu.az1.qualtrics.com/jfe/form/SV_e4CtvyaEzNvR7LM

- IV. Committee Reports
 - A. Executive Committee: Rick Goulet said that Executive Committee will meet again before Senate.
 - i. Elections Subcommittee: No report.
 - ii. Space and Facilities Subcommittee: Yvette Ingram, (Professor Biology and Health Sciences, CU) said that each campus is now having their own committee meetings. The steps by the

PUB are set to be repaired. New entrance to football stadium is in the works and Willis cooling system is being repaired. Raub renovations set for 2030. Water heater was fixed in Fairview Suites.

- B. Academic Policy Committee: Tess Fosse, (Chief Accessibility Officer, CU) said that there are 11 policies up for review. They will be meeting 3/13/26.
 - i. Enrollment Management Subcommittee: Chris Lapos, (Associate V.P. Undergrad & Transfer Admis, CU) said they would be meeting this semester. Bryson Purcell, (Director of Admissions LH) added that they are at 51% of enrollment goal, Lock Haven is at 47%. Accepted student day is 3/7/26.
 - ii. IT Subcommittee: Matthew McKeague, (Associate Professor Media & Journalism, CU) welcome any new policies to work on.
- C. Advancement Committee: Ashley Koser, (Director of Lock Haven Alumni Association) reported on status of new McCollum Gate for football field entrance is donor funded. Day of giving is April 15th and 16th.
- D. DEI Committee: Kenny Hall, (Chief DEI Officer, CU) stated that they are working on two more policies.
- E. Finance Committee: Stephen Gitonga, (Associate Professor, MS, HS Counseling, CU) said they are meeting the following week.
- F. Student Affairs Committee: Emily Powell Hodges, (Instructor Counseling services, CU) stated they would be meeting after spring break.
 - i. First Year Experience Subcommittee: Erin Kennedy, (Professor Psychology, CU) FYS will remain a 3-credit course with caps of 50. Working with registrar to be slotted into the appropriate FYS.

V. Constitutional Amendments Discussion and VOTE by Local Assembly representatives

- A. Amendments/Changes to Articles III, VI, IX and X. Rick Goulet explained that Article X is brand new. Brooke Harlowe, (Professor Political Science, CU) moved to strike Article III.A.2.a. There are too few people who can step up and wear too many hats. Yvette Ingram suggested adding a statement “current colleges or departments” to allow for any future change.
 - i. Review and Vote: 11 online and 11 in person. Vote approved by Lock Haven local assembly.
- B. Consent Agenda Items: Changes to Articles II, IV, V, and Basic Editorial Changes

All amendments accessible here: <https://www.commonwealthu.edu/documents/cu-senate-constitution-redlined>

Feedback Form: https://bloomu.az1.qualtrics.com/jfe/form/SV_2hjgehTSnqDKHe6

VI. First Reading Policies Review (All policies can be found under Policies for 1st Reading):
<https://www.commonwealthu.edu/about/university-senate-governance>

- A. Academic Distinction Policy: Tess Fosse explained that this is a walkover policy.
- B. Final Exam Policy: Brooke Harlowe stated that this is revised from an old PRP. Trying to assess how the final exams fit best for each discipline. Yvette Ingram asked that this be an undergrad policy. Brooke responded that they are waiting to hear back from grad council. Carina Howell, (Professor of Biology, CU) asked if there could be language about rescheduling exams if there are more than 2 in a day. Brooke said that it would not be hard to put that in.
- C. Academic Major and Minor Policy: Tess Fosse said that this helps a student to declare.

- D. Add/Drop Policy: Tess Fosse explained this is the period in which courses can be added or dropped. Mostly PASSHE driven.
- E. Attendance Policy: Tess Fosse stated this policy deals with class attendance expectations.
- F. Commencement Participation Policy: Tess Fosse said that this is who can walk across the stage at commencement. Only the degree recipient. Brooke Harlowe added that it allows leeway for winter commencement to walk in spring.
- G. Grade Appeal Policy: Brooke Harlowe explained this is separated out from the grievance policy.
- H. Pass/Fail Policy: Tess Fosse said this deals with the timing students can choose to take a course as pass/fail and how many courses allowed.
- I. Student Disruptive Behavior Policy: Brooke Harlowe said that this is the acceptable behavior for the academic setting.
- J. Undergraduate Student Academic and Dismissal Policy: Brooke Harlowe explained these are the conditions in which a student can be dismissed.
- K. ADA Policy: Tess Fosse stated that this is driven by federal law and has been vetted by legal.
- L. Academic Grievance Policy: Brooke Harlowe explained this is the students' rights to due process if there has been a violation or academic injustice.

VII. Constituency Reports

- A. President: Jeff Osgood, (Interim President, CU) reported on his great tour in Florida with the Alumni. Very proud to hear stories from Lock Haven alums. Thank you to all who are participating in the Dean searches. Lock Haven has one Women's wrestling participant going to nationals. Thank you to Rick Goulet for being an amazing leader.
- B. Student Government: Dakota Kauffman, (Student representative, LH) introduced herself stating that she is a history major and there were only two major upper-level classes. Classes are more and more strictly online.
- C. Alumni and Professional Engagement: Darwin Kysor, (Director of Engagement Career Prof Dev, LH) Professional U Expo on March 20th with over 60 organizations. March 25th and 26th is the Justice & Social Impact Expo. Equal Pay Day coming up on April 7th.
- D. Alumni Association: Phillip Burlingame (President of LH Alumni Association) stated that there are over 35k living alumni. Over 400 alumni stepping up to offer career services. May 1st and 2nd will be the strategic planning meeting for all CU.
- E. Athletics: Albert Jones, (Athletic Director, LH) reported that Lock Havens athletics had a great winter season. Fall semester 16 of our 19 programs over a 3.0 GPA, semester average 3.23. Women Wrestling at NCAA in Coralville, Iowa: March 6-7. Lindsey Laws/Azariah Moore, Jayleah Pletz and Presley McCandlish, 1st regional champion Lindsey Laws. Men's Wrestling at MAC in Buffalo: March 6-7. Women's swimming with 4 freshman PSAC qualifiers (2/18/26). Indoor Track & Field with 30+ PSAC qualifiers (2/28/26). 2 NCAA qualifiers; Josiah Schans; 60m Hurdles and Eric Zalar; Weighted Throw. Men's and Women's basketball clinched PSAC playoffs (3/4/26)
- F. Center for Teaching and Learning: Jennifer Demchak, (Professor Environmental Sciences, CU) CTL conversation March 9th. Partnering with DEI.
- G. Campus Administrator: Stephen Lee, (VP Enrollment Management/Campus Admin LH) Commencement is on May 15th and 16th. Haven cupboard open from 4-6pm on Wednesdays. Sent out a Clinton County feedback survey. Brooke Harlowe raised a concern about parking on campus. Campus police putting out signs the night before. Students taking spots reserved for faculty and staff. Stephen replied that campus police are ticketing students. He will ask that they be more specific on time for reserved placards.

H. Provost: Michelle Kiec stated that we are moving from 4 to 6 colleges. Opening applications for 5 Deans (3 interim deans and 2 with a national search).

VIII. Open Forum and Remarks for the Good of the Order: Brooke Harlowe asked about status of issue raised in 2023 on international committee being formed. Michelle Kiec replied that she will follow up with Chris Podeschi.

IX. Adjournment: Meeting adjourned at 4:46pm.

Spring 2026 CU Senate and Local Assembly Meetings		
See CU Senate website for membership, policies, and meeting links		
Lock Haven Local Assembly	Thursday, March 5	3 pm in-person and via Zoom
Mansfield Local Assembly	Thursday, March 12	3 pm in-person and via Zoom
CU Senate Executive	Thursday, April 2	3 pm via Zoom
CU Senate	Thursday, April 9	3 pm via Zoom