Mansfield Local Assembly Minutes

Thursday, October 8, 2026 @ 3:00 pm
Butler 163 and Zoom

DRAFT FOR APPROVAL

In Attendance (in person): B. Lint, K. Verno, A. Rose, N. Delaney, A. McEvoy, J. Demchak, N. Book, M. Borzok, L. Pifer, N. Werner-Burke, J. Rothermel, T. Welch, N. Bliss, H. Jackson, G. Dziuba, N. Lefelhoc, J. White, C. Jackson, H. Warner, D. Donlick, J. Crowley, E. Bailey, J.Kagle, A. Sanko, A. Longcore, D. Neill, P. Davey, P. Tatman, C. D'Ortona
(online): S. Miller, R. McNamara, Z. Davenport, S. Moore, P. Carl, N. Mayo, C. Moulton, E. Foster, K. Shively, M. Watts, K. Meeker, L. Ranck, L. Sharpe, E. Borst, C. Cummings, K. Force, V. Kahen, J. Polhill

I. **Call to Order** short meditation, call to order 3:07 PM,
II. **Approval of Minutes** (August 27, 2026 Mansfield Local Assembly Meeting) A. McEvoy, M. Borzok
III. **Announcements:**
   A. Local Assembly is about Mansfield
   B. Do you know anyone who would be the DEIB representative until April?
   C. List of in-person Gen Eds will be available soon
   D. Registration starting Oct. 26
   E. Laptop initiative is about 50-60% completed
   F. On Tuesday Nov. 10, there will be 190 high school students here for Model UN
   G. If you're having problems or have a good solution for sharing board work with blended classes, please reach out to the IT committee. Or if you need training, reach out

IV. **Senate Committee Reports (Open Floor)**
   A. Executive Committee (B. Lint) No Report
      i. Elections Subcommittee (N. Delaney) No Report
      ii. Space and Facilities Subcommittee (N. Book) No Report
   B. Academic Policy Committee (J. Kagle) No Report
      i. Enrollment Management Subcommittee (C. Lapos):
         1. Working on two policies
      ii. IT Subcommittee (G. Dziuba) No Report
   C. Advancement Committee (J. Crowley):
      i. Ronald and Mary Kay Logan Estate for scholarships
      ii. Donald B. Snyder Estate for music scholarships
      iii. New link on the Mountaineer website about estate and planned giving
      iv. Payroll deduction form for faculty/staff giving
      v. Local Assembly scholarship winner for this year not yet determined
   D. DEIB Committee (X. Zhou) No Report
   E. Finance Committee (T. Welch): first meeting tomorrow
   F. Student Affairs Committee (C. Paddick) No Report
      i. First Year Experience Subcommittee (J. Demchak): submitting an update to the exemption policy, working on a survey as an assessment tool

V. Constituency Reports (Open Floor)

A. Leadership (D. Knorr):
   i. Board of Governors meeting, so Jeff is unavailable
   ii. Budget approval for 26-27 done
   iii. Approved formal request for next year's state budget cycle
   iv. Campus by campus financial analysis will be provided to Chancellor's Office and APSCUF next week (also planning to provide it to the campus community)
   v. Tomorrow they are announcing a new Chief Facilities Officer, starting Oct. 18
   vi. The steam heat is on! Thank you to Brad Laughton and his team for all of the repairs
   vii. Roof repair North Hall: it's going well- they should be able to replace up to 1000 slates, even some that were not storm damaged. Using insurance and Key-93 deferred maintenance funds for that
   viii. When is the next Town Hall? Can we have a Mansfield-specific Town Hall? Including students?
   ix. FAQ for retrenchment from the President's Office coming soon
   x. Is there a place for people to submit ideas for saving money? You can send them to the APSCUF Presidents, who will send them forward (apscufpresidents@commonwealthu.edu), staff can also reach out to Nichole Book

B. Alumni and Professional Engagement (D. Donlick and N. Lefelhoc):
   i. Don't forget Career Intensive Bootcamp! Encourage students to register, also looking for alumni volunteers for that
   ii. Thank you to everyone who participated or helped out at Homecoming

C. Athletics (A. Petko) No Report

D. Center for Teaching and Learning (J. Demchak) No Report

E. Student Government Association (N. Bliss):
   i. Homecoming was successful
   ii. Working on Lower Manser
   iii. SGA office is moving to Third Floor Alumni
   iv. Attended the Sept. 28 Rally in Harrisburg
   v. Fall Fest upcoming
   vi. Renaming the Hut?

VI. Policy (Open Floor)

See Coursedog for current policies; those linked below are backups posted to the Senate website. The Feedback Form for First Reading and Consent Agenda policies will close Mon, Oct 26 at noon.

A. Consent Agenda (no request to move to discussion)
   i. Subsequent Degrees Policy — Academic Policy

B. First Reading (please use the feedback form, or put feedback in Coursedog)
   i. Audit Policy — Academic Policy
   ii. Course Repeat Policy — Academic Policy
   iii. Credit Hour Policy — Academic Policy
   iv. Grading System Policy — Academic Policy
   v. Graduate Admissions, Withdrawal, Course Repeat, Transfer, and Graduation Requirements Policy — Academic Policy
   vi. Graduation Application Policy — Academic Policy
   vii. Undergraduate Academic Renewal Policy — Academic Policy

viii. Undergraduate Dual Degree and Dual Major Policy — Academic Policy
ix. Drug Policy — Student Affairs
x. Interim Graduate Credit for Prior Learning (CPL) Policy — Academic Policy
xi. Interim Inclement Weather Policy (+ Procedure and Schedule) — Space and Facilities
xii. Interim CARE Team (Behavioral Intervention Team) Policy — Student Affairs

C. Interim Policy Process Review: Interim policies go into effect immediately, but still need to go through the review cycle
D. Second Reading (none)
E. Withdrawn (none)

VII. Open Forum

A. CU Common Time:
   i. Do we want a Common Time across CU?
B. General Questions, Comments, Discussion
   i. Commend Facilities for moving the Hut down
   ii. Is there a way to let folks know if you cancel a class or office hours etc which could go on the web site? We used to have something like that

VIII. Remarks for the Good of the Order

A. Turn lights off in classrooms and in your office, and as many lights as possible in buildings when you leave. We could save jobs by reducing electrical costs. Close windows when you leave, if you opened them.
B. A. Sanko is putting together an Orientation working group and needs a faculty member to be involved
C. For dealing with stress, four steps: Stop, Calm Down, Rest, Heal

IX. Adjournment H. Jackson, M. Borzok

AY 2026-27 CU Senate Schedule

Fall 2026 CU Senate and Local Assembly Meetings		
Lock Haven Local Assembly	Thursday, October 15	3 pm in Willis 118 and via Zoom
Bloomsburg Local Assembly	Wednesday, October 21	3 pm in Hartline G42 and via Zoom
CU Senate Executive	Thursday, November 12	3 pm via Zoom
CU Senate	Thursday, November 19	3 pm via Zoom

Policy Draft and Feedback Deadlines:
Fall feedback by noon Monday, October 26
Fall first/second reading draft in Coursedog by noon Monday, November 9

Spring 2027 CU Senate and Local Assembly Meetings		
Mansfield Local Assembly	Thursday, January 21	3 pm in Butler 163 and via Zoom
Lock Haven Local Assembly	Thursday, January 28	3 pm in Willis 118 and via Zoom
Bloomsburg Local Assembly	Wednesday, February 3	3 pm in Hartline G42 and via Zoom
CU Senate Executive	Thursday, February 18	3 pm via Zoom
CU Senate	Thursday, February 25	3 pm via Zoom

Mansfield Local Assembly	Thursday, March 4	3 pm in Butler 163 and via Zoom
Lock Haven Local Assembly	Thursday, March 18	3 pm in Willis 118 and via Zoom
Bloomsburg Local Assembly	Wednesday, March 24	3 pm in Hartline G42 and via Zoom
CU Senate Executive	Thursday, April 15	3 pm via Zoom
CU Senate	Thursday, April 22	3 pm via Zoom

Policy Draft and Feedback Deadlines:
Spring first/second reading draft in Coursedog by noon Monday, February 15
Spring feedback by noon Monday, March 29
Spring first/second reading draft in Coursedog by noon Monday, April 12