

**Mansfield Local Assembly Minutes**  
Thursday, March 27, 2025 @ 4:00 pm  
Retan G-1 and Zoom  
*DRAFT FOR APPROVAL*

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<https://commonwealthu-edu.zoom.us/j/93543392033?pwd=Lar77bFSvSmjOnKAjqVBr7UPguLH13.1&from=addon>

Meeting ID: 935 4339 2033

Passcode: 343423

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In Attendance (in person): K. Billmeyer, N. Book, M. Borzok, J. Bosworth, P. Carl, K. Cobb, J. Crowley, T. Cummings, J. Demchak, T. Doerksen, D. Donlick, O. Gorman, B. Hanna, C. Jackson, X. Ji, J. Kagle, S. Kasperek, M. Kiec, B. Kluge, J. Knarr, N. Lefelhoc, B. Lint, R. MacNamara, L. Pifer, A. Rose, B. Rossi, J. Scott, G. Sechrist, S. Stout, K. Verno, S. Wagner, T. Welch, M. Wilcox, N. Werner-Burke, S. Williamson, X. Zhou

(online): A. Benaddi, A. Boroch, M. Decker, N. Delaney, G. Dziuba, J. Evans, M. Feeney, R. Goulet, K. Hulslander, P. Kathcart, G. Kuty, E.-J. Kwak, S. Lee, N. Mayo, C. Myers, D. Rotella, A. Sanko, A. Swain, A. Way, J. Welch, T. Werstler, L. Wiest, B. Williams, S. Yamashita

I. Call to Order 4:03 PM

II. Approval of Minutes ([January 30 Mansfield Local Assembly Meeting](#)) L. Pifer, 2<sup>nd</sup> M. Borzok

III. Announcements, Issues, and Updates

- A. Please see [CU Senate website](#) for membership, policies, schedule
- B. North Hall Roof Repairs: S. Wagner: there is a temporary repair over the damaged section. A lot of the debris has been removed. The repair process must be bid out. If the cost is under \$1 million, the state pays for it, if it is over \$1 million, the property insurance covers it. Either way, it does not come out of our budget. Question about further roof repairs, no real progress on that yet.
  - i. Question about the water plant and other buildings: Space and Facilities Subcommittee reviewed the facilities master plan. There is a section in that which discusses potential demolitions and divestments. There has been a struggle running the water plant. We have only one water plant operator, so they are working with the Borough about whether they should take over the water plant for the university. Belknap, Retan, and Doane are potential buildings that could be demolished. All buildings are up for review, so this is not necessarily a final list. The plan is still a draft. But even if the demolitions were approved, it would be ten years. Question as to how to give feedback on these plans. Energy efficiency, code compliance, etc. go into these recommendations. The subcommittee provides feedback as to whether those buildings make sense for other reasons.
- C. Showcase of Student Scholarship: M. Borzok: 15<sup>th</sup> Annual this year (flyer attached). Opening up to all of CU this year. It will be May 2, in person only, in the afternoon.
- D. Community Newsletter: R. Macnamara: As of yesterday, the sign up form for the Mansfield community newsletter is live: <https://www.commonwealthu.edu/offices-directory/community-engagement>. Submit to the Triad, and information will be pulled from there.

- E. Red & Black Committee: Operation Adirondack: J. Rothermel is working on putting Adirondack chairs around campus. There are plans for two big ones that will be built by the local high school wood shop. Question: how do we sponsor a chair? They cost about \$100 each, plus cost for the plaque. Talk to Dave Donlick if you're interested in sponsoring one. J. Rothermel is taking over the Honors Program.
- F. Community Fees: Some concerns have been expressed about the cost for rental of campus facilities. The community is not happy with affordability issues.
- G. Loomis Gallery until April 3: Glen Zweygardt
- H. Mounties All-In April 10-11, 24-hour fundraising campaign to support MA students and programs
- I. Accepted Student Day April 12, Open House May 3, Commencement May 17 at 3 PM
- J. Spreadsheet of F2F Gen Eds offered at MU (see attachment)

#### IV. Senate Committee Reports

- A. Executive Committee
  - i. Elections Subcommittee: N. Delaney: congratulations to MU for filling the nomination docket first of the 3. Elections go live Monday March 31, closing Tuesday. Please vote.
  - ii. Space and Facilities Subcommittee: H. Jackson: waiting for feedback on the Inclement Weather protocol
- B. Academic Policy Committee: D. Rotella: take a look at the dismissal policy- they would appreciate more feedback from teaching faculty
  - i. Enrollment Management Subcommittee: S. Stout: reviewed transfer admissions policy. New student enrollment for fall: deposits are at 181, 2 behind last year, but still 29 ahead of Fall 2023 at this time. Transfer deposits are a bit down. Scholarship deadline May 19. Overall, deposits are within a few percentage points of last year at this time. Thanks to everyone for helping. Question about the other two campuses. They are down a little more than we are.
  - ii. IT Subcommittee: S. Ji: working on Acceptable Use of Technology policy, started to discuss AI-related issues. IT survey was recently concluded. West Chester adopted guidelines on AI, and we are looking at adopting those. Turn It In AI detector is no longer be allowed to be used as the only evidence for cheating. J. Demchak: we need to have more conversations about AI. If you're interested in joining the AI interest group, talk to B. Lint and/or J. Demchak
- C. Advancement Committee: K. Billmeyer: policies are being approved
- D. DEI Committee: S. Ji: working on policies
- E. Finance Committee: X. Zhou: No Report (March 3 Finance Committee Meeting Minutes attached)
- F. Student Affairs Committee: H. Jackson: working on policies
  - i. First Year Experience Subcommittee: L. Pifer: FYE courses have been submitted but are not yet up on Banner. Question about online offering of FYE. Primarily trying to get new students live in person. There is a PASSHE FYS conference tomorrow.

#### V. Constituency Reports

- A. Alumni and Professional Engagement: N. Lefelhoc and D. Donlick: Paper report submitted
  - i. **Career Intensive Boot Camp:** 23 students registered, 13 participated, with 20 alumni volunteering throughout the weekend

- a. **Career Expos:**
    - **On-Campus Expos:** Hosted two Expos with 32 employers meeting approximately 51 students.
    - **CATCH – Student Teacher Conference:** 91 employers connected with 222 students, with 25 alumni serving on various panels. This required event for all CU student teachers was hosted at CU-Bloomsburg.
    - **Upcoming Event: April 23, 2025: DICE: “Discussing Inclusive Career Event”** – A special event featuring alumni panels focused on career inclusivity. Working closely with our Mansfield’s DEI Team. More details to come!
  - ii. **Ongoing Events & Resources:**
    - a. **1:1 Career Coaching Appointments:** Available by appointment through Handshake.
    - b. **Virtual Resume Labs:** Every Tuesday @ 4:30PM (RSVP via Handshake).
    - c. **Virtual LinkedIn Labs:** Every Wednesday @ 4:30PM (RSVP via Handshake).
  - iii. **Call for Student Stories:** We are collecting success stories from students who have actively engaged in career and professional development activities. These stories may be featured in student spotlights, admissions materials, and social media promotions. If you know of a student with a compelling career development experience, please share their name and story with Nichole Lefelhoc ([nlefelhoc@commonwealthu.edu](mailto:nlefelhoc@commonwealthu.edu)).
  - iv. Nominations were received for the awards from the Society of Honors and will be announced mid-April
  - v. **Upcoming Alumni Events:**
    - **April 10-11, 2025 All-In Day of Giving**
    - **April 26, 2025: Butsko Breakfast Award Ceremony:** Mansfield’s campus from 10:00 am -12:00 pm
      - **Award Recipients:**
        - **Frank Butsko Award:** Kellen Herman
        - **Austin Snyder Alumni Appreciation Award:** Rod Kelchner
        - **John “Jay” Atkins Mountie Award:** The Radel Family
        - **Tom Elsasser Award for Character:** Steve Boyce ’95, M ’03
    - **June 20 – 22, 2025: Alumni Weekend:** including Society of Honors Ceremony (June 21)
    - **July 12, 2025: Zegalia Golf Tournament** (Corey Creek Golf Course, Mansfield, PA)
    - **July 20, 2025: Lehigh Valley IronPigs Alumni Networking Event** (Allentown, PA): Baseball game: IronPigs vs. Rochester Red Wings (1:35PM)
    - **September 26-28, 2025: Homecoming**
- B. Athletics: J. Evans: Shared an athletics update
- C. Center for Teaching and Learning: J. Demchak: March Teaching Innovation awards announced, April nominations are being accepted. Faculty development money is still available- earn those final points. ACUE celebration is coming up. There will be some summer events, as well.
- D. Middle States: A. Way: Self Study process completed this week. Preliminary results were meeting all seven standards. Final determination will happen in June. Thank you to C. Myers and A. Way.
- E. Student Government Association: O. Gorman and J. Knarr:
  - i. Spring Fling May 3 - Spring Fling is underway. It is a concert vibe happening up by the water tower across from Butler in that green space. This will be occurring from about 7-

11ish. We will have a variety of food trucks that are mostly going to be free for student before and during the concert.

- ii. Parking Passes - SGA will meet with the Council of Trustees regarding parking pass details. Mostly dealing with pricing.
  - iii. Student Activity Fee/ Budget - The billing method has changed somehow somehow from what it was previously. President Hanna is going through the process, and double-checking people were charged and if they were charged the correct amount. Regardless CCSI and SGA will be making a proposal that all students (not online program students) pay a flat fee. G. Sechrist says there are ongoing discussions about the Student Activity Fees
  - iv. Full-time temporary faculty were approved for the band and choral positions
- F. Campus Administrator: G. Sechrist:
- i. Midterm grades were due yesterday at noon, 8k grades are still missing from 150 faculty. Please submit grades.
  - ii. Stadium project information came out Monday. This is a win for the campus. We will continue to fight for other things we need
  - iii. Campus meeting a couple of weeks ago, hoping to have another meeting in late April
- G. Provost: M. Kiec: The deadline for starting the retrenchment process is April 1. No letters are going to be issued that will lead to retrenchment. She hopes we will never come to a point where we need to issue letters of retrenchment.
- H. Budget Update: S. Williamson: No significant updates from the town hall, other than the increase in health premiums, which also means there are higher costs for the system, because the system is self-insured. PASSHE has to make up the difference. There are reserves, but the universities are going to have to make up their portions, which is \$2.39 million for CU. And we will need to budget for further increases for next year. PASSHE has proposed an extension of the deadline for the Employee Sick Leave incentive to the end of April, if people want to retire before the health insurance premiums go up. Budget Update slides are attached, along with donations and gifts to Mansfield and reminders re: Senate Constitution preamble and Local Assembly purpose and functions.
- I. President: B. Hanna:
- North Hall- the police and facilities teams responded quickly, so thank you to all those involved for their quick work
  - Thank you to everyone for participation in the Middle States Self-Study. We met every standard.
  - Second year retention since integration has gone up significantly. Faculty and staff deserve the credit for that. Our most vulnerable students (Pell-eligible) went from 61% to 75% in two years. Under-represented minority students went from 50% to 59%. The goal is to close this performance gap.
  - Question about what's happening at the federal level. The legal team at PASSHE is reviewing everything. They do not currently believe any of the executive orders will impact our students' loans or aid. The governor is also working with PASSHE, has filed lawsuits against the executive orders, etc. This is a quickly-changing landscape, so please be patient.

**VI. Senate Policy Review:** L. Pifer moved to move the policies to Senate Exec

Updates: M. Decker: policy spreadsheet was given to Middle States, but now it can become an active document again. The Policy Feedback Form is live- please use it.



- A. Naming Policy
- B. Policy Spreadsheet and Crosswalk
- C. Student Use of Assigned Emails Policy Endorsed
- D. [Policy Feedback Form](#) (collecting until April 3)

#### First Reading Notices/Feedback

- A. [Financial Obligations](#)
- B. [Damages in Residence Halls](#): there is an issue with this policy- we thought that it was revised, but this policy appears not to reflect those changes.
- C. [Hazing Policy](#)
- D. [Red Flag Identity Theft](#)
- E. [Midsemester Grades Policy](#)
- F. [Fundraising Policy](#)
- G. [Posting and Chalking Policy](#)
- H. [Tailgating Policy](#)
- I. [Behavioral Intervention Policy](#)
- J. [Accelerated Programs and Pathways](#)
- K. [Graduate Faculty](#)
- L. [Honorary Degree](#)
- M. [Priority Registration](#)
- N. [Dismissal](#)
- O. [Course Load](#)

#### Consent Agenda

- A. [In-Kind University Donations Policy](#): S. Kasperek: If this applies to library materials, faculty make the decisions as to what goes in the collection. Many donations to the library are not accepted. Advancement should not be making those decisions.
- B. [Tuition Waiver Policy](#)
- C. [Third Party Provider Policy](#)
- D. [Third Party Provider Procedure](#)
- E. [IRS Requirement to Report Cash Transactions](#)

#### Withdrawn Policies

- A. [PRP 3612 General Education Policy](#)
- B. [PRP 6211 Compliment Control](#)

#### VII. Open Forum

#### VIII. Remarks for the Good of the Order

#### IX. Adjournment 5:43 PM

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#### Upcoming CU Senate Meetings

- CU Senate Executive Thursday, April 3 at 4:00 pm via Zoom
- CU Senate (second reading of policy) Thursday, April 10 at 4:00 pm via Zoom

**FA25 Mansfield F2F Gen Ed Courses**

GE Attribute (Old GE)	CRN	Course	Course Title	Meeting Times	Instructor
<b>FOUNDATIONS</b>					
First Year Seminar					
Writing	31419	WRIT 101-07	Foundations in Composition	TTH, 9:30-10:45	Guignard
Writing (Lab)	31420	WRIT 102-07	Foundations in Composition Lab (102 is co	W, 9-9:50	Guignard
Writing (Comp I)	31418	WRIT 103-22	Foundations in Composition	MWF, 1-1:50	Doerksen
Writing (Comp I)	31410	WRIT 103-23	Foundations in Composition	MWF, 2-2:50	Doerksen
Writing (Comp I)	31355	WRIT 103-24	Foundations in Composition	MWF, 10-10:50	Pifer
Oral Communication					
History (Global Opt 2)	30891	HIST 112-05	World History II	MWF, 10-10:50	Gaskiewicz
History (Global Opt 2)	33100	HIST 112-06	World History II	MWF, 11-11:50	Gaskiewicz
History (Humanities)	30903	HIST 121-01	US History to 1877	TTH, 9:30-10:45	Guenther
History (Global Opt 2)	33215	HIST 210-01	20 <sup>th</sup> Century History	MWF, 1-1:50	Gaskiewicz
History	30561	MUSI 220-02	History of Western Music Until 1750	TTH, 11-12:15	Dodson-Webster
History	31018	SPAN 211-03	Spanish & Spanish American Hist, Culture,	MWF, 10-10:50	Keeth
Quantitative	31203	MATH 110-02	Concepts of Arith and Number Sys	MWF, 9-9:50	D'Ortona
Quantitative	32334	MATH 110A-02	Concepts of Arith and Number Sys w/ Rec	MWF, 9-10:30	D'Ortona
Quantitative	32362	MATH 118A-06	College Algebra with Recitation (5 credits)	MWF, 1-2:30	D'Ortona
Quantitative (Math)	33395	MATH 140-05	Precalculus	TTH, 12:30-1:45	Haner
Quantitative	32308	STAT 141A-03	Intro to Statistics with Recitation (5	TTH, 9:30-11:45	Haner
<b>INTERCONNECTIONS</b>					
Diversity	33106	POLI 216-02	Race & Politics	MWF, 11-11:50	Bosworth
Diversity	30640	PSYC 211-02	Adolescent Development	MWF, 1-1:50	Verno
Global Perspectives (Global Opt 2)	30145	EGGS 104-01	World Regional Geography	MWF, 9-9:50	Kennedy
Global Perspectives (Global Opt 2)	30605	EGGS 104-04	World Regional Geography	MWF, 11-11:50	Kennedy
Global Perspectives, Advanced, (Global	33202	PHIL 311-01	Eastern Philosophy (Multiclass	TTH, 11:30-12:45	McEvoy
Global Perspectives (Social Sci)	31069	POLI 160-03	International Relations	MWF, 1-1:50	Rothermel
Global Perspectives (Global Opt 1)	30933	SPAN 101-01	Elementary Spanish I	MWF, 11-11:50	Arango-Keeth
Foreign Language					
<b>CITIZENSHIP AND RESPONSIBILITY</b>					
Citizenship & Society	31048	POLI 110-05	US Government	MWF, 9-9:50	Rothermel
Citizenship & Society	31049	POLI 110-06	US Government	MWF, 10-10:50	Rothermel
Citizenship & Society	32197	SOWK 100-01	Intro to Social Work	TTH, 9:30-10:45	Welch
Ethical Reasoning					
Critical Reasoning	30683	FIN 120-98	Personal Finance	TTH, 11-12:15	Kutty
Critical Reasoning	33393	MATH 250-02	Discrete Mathematics	MWF, 11-11:50	D'Ortona
Critical Reasoning (Humanities)	31008	PHIL 102-01	Critical Thinking	TTH, 9:30-10:45	McEvoy
Critical Reasoning (Social Sci)	30882	SOCI 101-05	Intro to Sociology	MWF, 1-1:50	Madigan
<b>NATURAL WORLD AND TECHNOLOGY</b>					

Natural World (Nat/Phy Sci)	31466	BIOL 110-03B	Principles of Biology I	MWF, 11-11:50; Th, 2-4:50 (L)	Kagle, Hensley, Clifford,
Natural World	30892	CHEM 116-03A	Physiological Chemistry I	MWF, 10-10:50; Tu, 3:30-	Kiessling, Borzok
Natural World	30893	CHEM 116-03B	Physiological Chemistry I	MWF, 10-10:50; Th, 3:30-	Kiessling, Borzok
Natural World (Nat/Phy Sci)	31026	CHEM 121-05A	General Chemistry I	MWF, 8-8:50; Tu, 8-10:50 (L)	Carson, Kiessling
Natural World (Nat/Phy Sci)	31026	CHEM 121-05B	General Chemistry I	MWF, 8-8:50; Tu, 2-4::50 (L)	Carson
Natural World (Nat/Phy Sci)	30136	EGGS 101-01	Physical Geography	MW, 1-2:15	Stocks
Natural World (Nat/Phy Sci)	30137	EGGS 101-02	Physical Geography	MW, 3-4:15	Stocks
Natural World (Nat/Phy Sci)	30610	EGGS 120-03A	Physical Geology	MWF, 8-8:50; M, 9-10:50 (L)	Wiest
Natural World	33409	HONR 218-03	Drugs in the Environment	MWF, 9-9:50	Kagle
Natural World (Nat/Phy Sci)	31439	PHYS 208-03A	Introductory Physics I	MWF, 11-11:50; Th, 2-4:50 (L)	Farkas
Natural World (Nat/Phy Sci)	31442	PHYS 211-03A	General Physics I	MWF, 11-11:50; Th, 2-4:50 (L)	Chester
Natural World (Social Sci)	30620	PSYC 100-04	Introduction to Psychology	TTH, 9:30-10:45	Craig
Technology	33398	CMSC 115-06	Python Programming	TTH, 2-3:15	Sim
Technology	33254	EGGS 242-03	Mapping and GIS Fundamentals	TTH, 11-12:15	Stocks
Technology	30562	MUSCI 230-02	Technology in Music Education	MWF, 9-9:50	Rinnert
<b>CREATIVITY AND EXPRESSION</b>					
Literature	31361	ENGL 240-01	British Literature I	MWF, 11-11:50	Doerksen
Literature	33109	ENGL 291-02	Poetry	TTH, 2-3:15	Guignard
Literature, Advanced (Humanities)	33112	ENGL 330-01	American Literature and Culture	MWF, 1-1:50	Lint
Literature	33425	HONR 220-02	Climate Change Literature	MW, 3-4:15	Guignard
Literature	31004	SPAN 212-01	Spanish and Spanish American Lit, Film,	MWF, 1-1:50	Arango-Keeth
Arts					
Creativity (Strand 3)	32854	ART 100-02	2-D Foundations	TTH, 9:30-12:00	Cobb
Creativity	31160	ART 120-01	Drawing Foundations	MW, 9-11:30	Cobb
Creativity	31161	ART 240-03	Painting	XX, 3:45-6:15	Cobb
Creativity	32872	ART 260-01	Printmaking Survey	TTH, 1-3:30	Andrews
Creativity	31194	GRDS 200-03	Intro to Graphic Design	TTH, 9:30-12	Lockwood
Creativity	33481	GRDS 293-01	Experimental Letterform	WF, 1-3:30	Lockwood
Creativity, Advanced (Strand 3)	30483	MUEN 300-02	Concert Choir	MWF 12-12:50, TH 7-9:00	Staff
Creativity, Advanced (Strand 3)	30484	MUEN 301-01	Festival Chorus	TTH, 7-9 pm	Staff
Creativity, Advanced (Strand 3)	30504	MUEN 330-02	Wind Ensemble	TTH, 5-6:55 pm	Staff
Creativity, Advanced (Strand 3)	30506	MUEN 331-03	Marching Band	MWF, 4-5/5:15/5:30	Staff
Creativity, Advanced (Strand 3)	30511	MUEN 335-02	Jazz Band	MWF, 2-2:50	Severn
Creativity, Advanced (Strand 3)	30514	MUEN 350-02	Orchestra	T (4-4:50), W (6:30-9)	Vaida

## **COMMONWEALTH UNIVERSITY FINANCE COMMITTEE MEETING**

**March 3, 2025 – 8:30 a.m., Zoom**

### **CALL TO ORDER – 8:30 a.m.**

**Present:** A. Halye, B. Hower, S. Gitonga, A. Strouse, S. Wagner, J. Bodenman, W. Keeth, B. Thorn, E. Hawrelak, C. Hadesty, L. Widmann, E. Stellfox

The agenda was approved by acclamation, and the minutes from the previous meeting were also approved.

Eric will reach out to elections and ensure the assembly representative listing for Mansfield is corrected for Lou to continue to serve for two more years.

Eric reviewed four policies that were assigned to the committee: green procurement, university fee approval, solicitation, and use of indirect cost funds. He notes that the solicitation policy was missing the reporting office, which he corrected to list campus police. The committee discusses the visibility of police contact information for all three campuses on the university website. Eric asked if there are any concerns about the policies, and hearing none, he plans to send them to Mark for a first reading at the Senate.

In the meeting, William expressed confusion regarding the scope and purpose of the Finance Committee bylaws. He suggested that the scope should include the members and the document itself, while the purpose should outline the scope of duties. Hawrelak acknowledged William's concerns and proposed to make changes to the bylaws for review and possible alterations.

Bob reported that the most recent budget update was provided last week with no significant changes. He mentioned that they are working on their Council Trustee presentation, which will be similar to the one shared last week. They are also preparing for the next big push, which is the CPP May submission. He also mentioned ongoing budgetary reviews, vacancy determinations, and personnel cuts. Hawrelak asked Bob to present the capacity allocation model in the next meeting, and Bob agreed. He also committed to providing a detailed budget cycle overview and an update on the current semester's budget status in the next meeting.

Stacy explained the use of funds for various projects. She clarified that the unrestricted E&G plant capital fund is for new projects, while the contingency reserve is for catastrophic emergencies. She also detailed the use of the K93 fund for deferred maintenance projects, with a focus on Mansfield's legacy projects.

Stacy outlined a new strategy for handling renovations and expansions, which involves moving departments to newly constructed building, rather than temporarily relocating them. This approach aims to avoid the costs of short-term moves and renovations. The next steps involve further planning and budgeting for future projects.

Stacy discussed the development of a facilities master plan, which is a requirement by Middle States. This plan will help prioritize building projects and ensure alignment with goals. The plan is currently in draft form and will be reviewed and approved by the Space and Facilities Subcommittee on March 12th. Stacy also mentioned the need for a study to support project funding, and how the facilities master plan

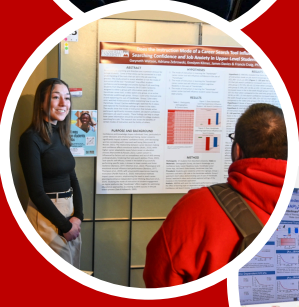
could aid in this process. The plan also includes a recommendation for an equitable funding formula for different campus activities such as athletics.

Stacy presents a comprehensive overview of the facilities master plan for Commonwealth University campuses. She discusses space reduction analysis, building efficiency, and recommendations for rightsizing each campus. The plan includes detailed statistics on space utilization, building conditions, and operational costs. Stacy emphasizes the goal of creating a living, usable document for the Space and Facility subcommittee. The committee acknowledges the importance of this information for the upcoming Middle States accreditation review and encourages faculty participation in related meetings.

Respectfully submitted,

Brandy Hower

Finance Committee Secretary



# 15TH ANNUAL *SHOWCASE OF STUDENT SCHOLARSHIP*

**CELEBRATION OF STUDENT SCHOLARSHIP,  
RESEARCH, AND CREATIVE ACHIEVEMENTS**

- Oral Presentations
- Poster Presentations
- Art and Media Exhibits
- Music Performances
- Poetry Readings
- Advocacy Presentations
- And More!

May 2, 2025  
3rd Floor Alumni Hall,  
Mansfield Campus  
12:00 - 5:00 pm



Register to Present, Perform, or Participate  
Registration Due April 18th

**FOR MORE INFORMATION: MAEGEN BORZOK  
MBORZOK@COMMONWEALTHU.EDU**

# Mansfield Local Assembly

March 27, 2025



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COMMONWEALTH UNIVERSITY OF PENNSYLVANIA

# CU Senate Constitution Preamble

- A system of shared governance delineating **shared authority of faculty, management, students, and all collective bargaining units**
- Assumption faculty, staff, and students wish to work with management in a **collegial environment** for the benefit of CU
- Constitution will **not contradict, interfere with, or supersede agreements** reached between Pennsylvania, PASSHE, and all recognized CBA units or any obligations of CU under state or federal laws or governing policies or procedure/standards of PASSHE



# Local Assembly Purpose and Functions

- Must review **policy** (except Interim Policies)
- May propose **constitutional amendments** by a two-thirds majority. If approved, placed on the next Senate Executive Committee agenda
- May discuss **issues of concern** to their local campus community, such as **brand and identity** issues, relationships with the host **community**, and other aspects of **campus life unique to their location**
- May, but are not required to, create their own **bylaws** (see Constitution for guidelines)

# Financial Update



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COMMONWEALTH UNIVERSITY OF PENNSYLVANIA

# FY 2024-25 E&G Budget Update

Includes Facility Transition Funds - \$37,908,077 (All Other Revenue & Transfers Lines)

## EDUCATIONAL AND GENERAL BUDGET

	Year End Actuals	Current Fall CPP	Revised Jan Update	Actuals 1/31/25	Balance Remaining \$ (Fall CPP)	Balance Remaining % (Fall CPP)
<b>Revenues</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2024-25</b>
Tuition	\$95,988,518	94,590,379	95,170,611	92,538,148	2,052,231	2.2%
Fees	\$26,372,158	26,948,211	27,073,211	26,057,903	890,308	3.3%
State Appropriation	\$88,426,567	90,935,307	90,935,307	53,076,191	37,859,116	41.6%
All Other Revenue	22,160,972	54,260,006	54,260,006	46,379,484	7,880,522	14.5%
<b>Total Revenues</b>	<b>\$232,948,215</b>	<b>\$266,733,903</b>	<b>\$267,439,135</b>	<b>\$218,051,726</b>	<b>\$48,682,177</b>	<b>18.3%</b>
<b>Expenditures</b>						
Compensation	182,396,460	170,059,585	174,151,077	94,493,920	75,565,665	44.4%
Student Financial Aid	25,224,626	24,830,145	24,500,000	13,348,108	11,482,037	46.2%
Other Services and Supplies	48,310,854	42,791,452	40,000,000	25,655,115	17,136,337	40.0%
Interest and Debt Principal Payments	3,785,652	775,008	775,008	85,496	689,512	89.0%
Capital	5,601,001	4,700,000	4,700,000	132,252	4,567,748	97.2%
Transfers	283,115	37,908,077	37,908,077	38,834,562	(926,485)	-2.4%
<b>Total Expenditures</b>	<b>\$265,601,708</b>	<b>\$281,064,267</b>	<b>\$282,034,162</b>	<b>\$172,549,453</b>	<b>\$108,514,814</b>	<b>38.6%</b>
<b>Revenues Less Expenditures</b>	<b>(\$32,653,493)</b>	<b>(\$14,330,364)</b>	<b>(\$14,595,027)</b>	<b>\$45,502,273</b>		

# FY 2024-25 Auxiliary Budget Update

Includes Facility Transition Funds - \$37,908,077 (Interest and Debt Principal Payments & Transfers Lines)

## AUXILIARY BUDGET

	Year End Actuals FY 2023-24	Current Fall CPP FY 2024-25	Revised Jan Update FY 2024-25	Actuals 1/31/25 FY 2024-25	Balance Remaining \$ (Fall CPP) FY 2024-25	Balance Remaining % (Fall CPP) FY 2024-25
<b>Revenues</b>						
Fees	\$4,614,678	\$5,046,179	\$4,742,627	4,580,753	465,426	9.2%
Housing Fees (including Privatized Housing)	\$33,883,622	34,610,230	35,701,765	35,772,420	(1,162,190)	-3.4%
Food Service Sales	\$17,427,124	18,396,059	18,821,196	18,651,409	(255,350)	-1.4%
All Other Revenue	2,085,458	1,650,000	1,449,233	601,172	1,048,828	63.6%
<b>Total Revenues</b>	<b>\$58,010,882</b>	<b>\$59,702,468</b>	<b>\$60,714,821</b>	<b>\$59,605,754</b>	<b>\$96,714</b>	<b>0.2%</b>
<b>Expenditures</b>						
Compensation	15,440,520	\$16,396,555	\$16,396,555	7,231,866	9,164,689	55.9%
Student Financial Aid	3,087,676	3,650,000	3,650,000	1,632,045	2,017,955	55.3%
Other Services and Supplies	22,925,107	25,091,219	25,150,000	12,185,410	12,905,809	51.4%
Interest and Debt Principal Payments	16,873,087	51,360,867	51,360,867	2,662,101	48,698,766	94.8%
Capital Expenditures	200,096	357,500	\$357,500	190,351	167,149	46.8%
Transfers	4,394,041	(37,516,077)	(\$37,516,077)	(362,835)	(37,153,242)	99.0%
<b>Total Expenditures</b>	<b>\$62,920,527</b>	<b>\$59,340,064</b>	<b>\$59,398,845</b>	<b>\$23,538,938</b>	<b>\$35,801,126</b>	<b>60.3%</b>
<b>Revenues Less Expenditures</b>	<b>(\$4,909,645)</b>	<b>\$362,404</b>	<b>\$1,315,976</b>	<b>\$36,066,816</b>		

# FY 2024-25 Combined Budget Update

Includes Facility Transition Funds - \$37,908,077 (All Other Revenue, Interest and Debt Principal Payments and Transfers Lines)

## UNRESTRICTED BUDGET

	Year End Actuals FY 2023-24	Current Fall CPP FY 2024-25	Revised Jan Update FY 2024-25	Actuals 1/31/25 FY 2024-25	Balance Remaining \$ (Fall CPP) FY 2024-25	Balance Remaining % (Fall CPP) FY 2024-25
<b>Revenues</b>						
Tuition	\$95,988,518	\$94,590,379	\$95,170,611	92,538,148	2,052,231	2.2%
Fees	\$30,986,836	\$31,994,390	\$31,815,838	30,638,656	1,355,734	4.2%
Appropriation	\$88,426,567	\$90,935,307	\$90,935,307	53,076,191	37,859,116	41.6%
Housing Fees and Food Service Sales	51,310,746	53,006,289	\$54,522,961	54,423,829	(1,417,540)	-2.7%
All Other Revenue	24,246,430	55,910,006	\$55,709,239	46,980,656	8,929,350	16.0%
<b>Total Revenues</b>	<b>\$290,959,097</b>	<b>\$326,436,371</b>	<b>\$328,153,956</b>	<b>\$277,657,480</b>	<b>\$48,778,891</b>	<b>14.9%</b>
<b>Expenditures</b>						
Compensation	197,836,980	186,456,140	190,547,632	101,725,786	84,730,354	45.4%
Student Financial Aid	28,312,302	28,480,145	28,150,000	14,980,153	13,499,992	47.4%
Other Services and Supplies	71,235,961	67,882,671	65,150,000	37,840,525	30,042,146	44.3%
Interest and Debt Principal Payments	20,658,739	52,135,875	52,135,875	2,747,597	49,388,278	94.7%
Capital Expenditures	5,801,097	5,057,500	5,057,500	322,603	4,734,897	93.6%
Transfers	4,677,156	392,000	392,000	38,471,727	(38,079,727)	-9714.2%
<b>Total Expenditures</b>	<b>\$328,522,235</b>	<b>\$340,404,331</b>	<b>\$341,433,007</b>	<b>\$196,088,391</b>	<b>\$144,315,940</b>	<b>42.4%</b>
<b>Revenues Less Expenditures</b>	<b>(\$37,563,138)</b>	<b>(\$13,967,960)</b>	<b>(\$13,279,051)</b>	<b>\$81,569,089</b>		

# Donations and Investments



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COMMONWEALTH UNIVERSITY OF PENNSYLVANIA

# Significant Gifts to Mansfield

- **\$4 Million** Donor gift for Van Norman Field and Maxson Track Complex
- **\$500,000** Dick Horton '68 unrestricted gift to support Mansfield students
- **\$1 Million** Roger Maisner gift for athletic scholarships
- **\$500,000** Mark Doherty '95 gift for athletic scholarships
- **\$300,000** Edith Johnson '50 estate gift to support music scholarships
- **\$50,000** Robert Strohecker '91 gift for health and science scholarship
- **\$27,000** Janice M. Kennedy/George W. Cass Scholarship for study abroad