

Lock Haven Local Assembly Agenda

October 23, 2025

4:00 pm

Draft for Approval

Location: 105 Greenburg Auditorium, Willis Health Science Center

or Zoom: <https://commonwealthu-edu.zoom.us/j/93752884853?pwd=OguoVXUDbXaXi2Hy9EijjIVX5MM52.1&from=addon>

Participants: Bo Miller, Heidi Warner, Bernadette Heiney, Bob Sandow, Sherry Moore, Robin Rockey, Kenneth Hall, William Barnes, Curtis Grenoble, Jennifer Demchak, Peter Campbell, Valerie Jean Dixon, Angela Boswell, Tracey Cummings, Brad Lint, Matt McKeague, Stacy Wagner, Stephen Gitonga, Heather Feldhaus, Elizabeth Dickinson, Dain TePoel, Kim Harris, Kellie Forziat Pytel, Gretchen Sechrist, Emily Powell Hodges, Rebecca Baker, Hunter Hartford, Taylor Tyczka, Carina Howell, Doug Spatafore, Bryson Purcell, Jaquelyn Borst, Rasana Campbell, Darwin Kysor, Jacinth Maynard, Brooke Harlowe, Ashley Koser, Philip Burlingame, Albert Jones, Stephen Lee, Rick Goulet, Jeff Osgood.

I. Call to Order: Called to order at 4:02pm by Senate president, Rick Goulet, (Associate Professor History, CU).

II. Approval of Minutes for September 25, 2025, <https://www.commonwealthu.edu/documents/draft-92525-lhla-minutes> : Approval by acclamation.

III. Announcements

A. CU / Lock Haven Town Hall meetings:

- i. **Lock Haven In-Person Town Hall:** Wednesday, Oct. 29 at 11 a.m.- Price Auditorium
- ii. **Virtual Town Hall:** Wednesday, Nov. 12 at 3:00 p.m.

IV. Committee Reports

A. Executive Committee – Rick Goulet reported that there is one interim policy under review with the committee.

- i. Elections Subcommittee – N/A
- ii. Space and Facilities Subcommittee – Stacy Wagner, (Chief Facilities & Safety Officer, CU) stated that they are working through setting up sub working groups. Will be a bylaw change.

B. Academic Policy Committee – Brooke Harlowe, (Professor Political Science, CU) said that several drafts will be going to the Executive Committee for review to be put through the as interim.

- i. Enrollment Management Subcommittee – Bryson Purcell, (Director of Admissions LH, CU) reported that they have the Transfer Policy up for 1st read.
- ii. IT Subcommittee – Matthew McKeague, (Associate Professor Media & Journalism, CU) met to update the Acceptable Use Policy with minor changes.

C. Advancement Committee – Ashley Koser, (Director of Alumni Foundation, LH) commented on a great Homecoming weekend and a great win for the football team.

- D. DEI Committee – Dain TePoel, (Associate Professor, CU) working on some feedback on the Preferred Name policy and ADA policy. Looking for a SCUPA rep.
- E. Finance Committee – Stephen Gitonga, (Associate Professor MS MH Counseling LO) provided state of enrollment.
- F. Student Affairs Committee – Emily Powell-Hodges, (Instructor, Counseling Services, LO) said that they are working on a Drug policy and Alcoholic beverage policy.
 - i. First Year Experience Subcommittee – Kellie Forziat, (Assistant Professor MS MH Counseling LO) they have divided into smaller subcommittees to have a stronger structure in Fall 2026.

V. Constituency Reports

- A. Student Government – Hunter Hartford, (Student Government President, LO) stated that November 6th will be Bingo. Planning end of semester bash.
- B. Alumni and Professional Engagement – Darwin Kysor, (Director Emp Engagement Career Prof Dev, LO) talked about the career expos on all campuses.
- C. Alumni Association – Philip Burlingame, (President of the Lock Haven Alumni Association) reported that the golf tournament raised over \$12k. They held the 50th anniversary for the class of 1975. Success in 90 had 55 students and 17 alumni participated.
- D. Athletics – Albert Jones, (Athletic Director, LO) stated that they won the homecoming game for football, beating West Chester for the first time in 34 years. Volleyball won against Kutztown University. Women's golf was 2nd out of 13 teams. Megan Miller awarded with all-time saves leader for soccer. Haven at the Hanger coaches show on Thursday night before every home football game.
- E. Center for Teaching and Learning – Jennifer Demchak, (Professor Environmental Sciences, CU) said that they have 8 events remaining this semester.
- F. Campus Administrator – Stephen Lee, (VP of Enrollment and Campus Administrator, LO) Thank you to President Jeff Osgood for bringing back fall graduation. All kiosks across campus have been updated with fresh paint and signage. Facilities have done a great job on cleaning the commons. Honors college is now located on the 3rd floor of Ulmer. Hunger Bowl to support the Haven Cupboard. Adopt a family will be coming out for Christmas.
- G. Provost – No Report.
- H. President – Jeff Osgood, (Interim President, CU) Participated in the golf cart parade. Lock Haven Beat West Chester. Working on next budget, around a 3.6% tuition appropriation. Restoration of allocation formula that would cover the 33% reduction. We could balance budget by 2027-28. Students advocating for less online classes. Will have more flexibility for fall. Thanks for all the participation in fall events on campus.

VI. CU Senate Business

- A. First Reading:
 - i. [Leave of Absence Policy](#) – No Comment
 - ii. [Time Place and Manner Policy](#) – Kenny Hall, (Chief DEIB officer, CU) emphasized that we will be doing additional education.
 - iii. [Acceptable Use of Technology Policy](#) – Matthew McKeague explained that they cleaned up two issues and defined “Acceptable”.
 - iv. [Grade Change Policy](#) – Brooke Harlowe said that this policy deals with appealing a grade.

- v. [Preferred Name Policy](#) – Brooke Harlowe explained that she sent this policy to DEI committee to review.
- vi. [Incompletes Policy](#) – Brooke Harlowe explained that this policy is really filling a void.
- vii. [Withdrawal from University Policy](#) – No Comment
- viii. [Transfer Policy](#) – Bryson Purcell stated that this is an update of how students get classified to transfer.

B. [Feedback Form](#) – Please provide all feedback by the end of October.

- C. Consent Agenda Items – N/A
- D. Withdrawn Policies – N/A

VII. Updates – N/A

VIII. Open Forum and Remarks for the Good of the Order – Kim Harris, (Director of Student Involvement, LO) expressed that the timing of Senate meetings are after working hours. Not as many people can participate. Brooke Harlowe added that a common meeting hour could help.

IX. Adjournment – at 5:30pm by acclamation.

Upcoming Fall 2025 Meetings

- Mansfield Assembly Meeting @4 pm: Thursday, 10/30/25 (**G1 Retan Center**)
- CU Senate Executive Committee Meeting @4 pm via Zoom: Thursday, 11/6/25
- CU Senate Meeting @4 pm via Zoom: Thursday, 11/13/25