



COMMONWEALTH UNIVERSITY OF PENNSYLVANIA

Midsemester Grades Policy

Policy Number 1-03

Commonwealth University of Pennsylvania

Approved by University Senate, 4/10/2025

Issued by President Bashar W. Hanna as Policy 1-03 on 4/21/2025

Responsible Office: Academic Affairs

Previous Policy: IAP 35

1. Purpose

This policy defines the reporting of midterm grades.

2. Scope

Commonwealth University of Pennsylvania students, faculty, and staff.

3. Definitions, Roles and Responsibilities

3.1. **Definitions** [Define any terms used in the policy that have a specialized meaning, with the Term in bold, followed by a colon and the definition in plain text]

3.1.1. **[Term:]** [definition of term]

3.2. **Roles and Responsibilities**

3.2.1. [Name Division or Office as the holder of the role and a short summary of the responsibility to be carried out in association with that role]

4. Policy

Faculty are encouraged to report midsemester grades in the student information system to assist with informing students of progress and support student success. A separate policy for early alerts and interventions has been developed as a recommended Course Progress, Early Alerts and Interventions Policy.



COMMONWEALTH UNIVERSITY OF PENNSYLVANIA

5. Compliance and Enforcement

- 5.1. Every University policy will undergo a regular review on a five-year cycle, with approximately 20% of the total policies inventory being reviewed each year.
- 5.2. All policy reviews will be conducted by the responsible division/office to assure that the policy remains relevant and aligns with applicable federal and state laws and regulations, PASSHE Board of Governors policies, and other University policies, procedures, standards, or guidelines.

6. Additional Information

6.1. Supporting Documents

- 6.1.1. n/a

6.2. History

- 6.2.1. This request is to update a current Interim Academic Policy. The updated text appears in **red**.
- 6.2.2. These interim academic policies grew out of the Academic Policies and Procedures Subgroup, which completed its work on January 22, 2021. They were edited into their current form on August 19, 2022, approved by Secretariat in August 2022, and renewed in February 2023. Since the Commonwealth University (CU) Senate Constitution took effect April 15, 2023, these interim academic policies are in force pending CU Senate review.
- 6.2.3. Revised – October 19, 2024
- 6.2.4. Updated with amended language voted upon at CU Senate meeting 4/10/25.

6.3. Related Policies -

6.4. Contacts for Additional Information and Reporting

Responsible Office: Academic Affairs