

COMMONWEALTH UNIVERSITY OF PENNSYLVANIA

COUNCIL OF TRUSTEES QUARTERLY MEETING MINUTES
Tuesday, October 7, 2025

The Commonwealth University of Pennsylvania Council of Trustees held their Quarterly meeting on October 7, 2025, at 2:00 p.m. The trustees met in the Monty's Assembly Room on the Bloomsburg campus. The public participated via the Zoom Webinar link provided. Those in attendance:

Trustees Present – Voting Members:

Ms. Karen Russell – Vice Chairperson
Mr. Michael K. Hanna, Jr. – Secretary (via zoom)
Mr. Patrick Henderson
Mr. Steve Crawford
Ms. Angela C. Smith
Dr. Brian O'Donnell (via zoom)
Mr. Raymond Zaborney
Ms. Jessica Dodge
Ms. Susan Kefover
Mr. Marvens Ravix (via zoom)
Ms. Amy Brayford

University Personnel

Dr. Jeffery Osgood, Interim President
Dr. Michelle Kiec, Provost and Senior Vice President for Academic Affairs
Mr. Dan Knorr, Chief of Staff
Dr. Stephen Lee, Vice President for Enrollment Management, LH Campus Administrator
Mr. Erik Evans, Vice President for University Advancement
Mr. Bob Thorn, Interim Chief Financial Officer
Ms. Suzanne Williamson, Vice President for Administration
Ms. Christa Lamoreaux, Executive Associate
Ms. Heidi Warner, Executive Associate

Student Guests

Mr. Chaz Kaszuba, Bloomsburg Sophomore, International Business and Business Administration.

Call to Order

Vice Chair Russell called the meeting to order at 1:58pm and welcomed all those in attendance. She reported the Council of Trustees met earlier today, twice, in Executive Session to discuss personnel issues, legal matters, information related to collective bargaining agreements, and public safety issues.

Roll Call

Vice Chair Russell asked Christa Lamoreaux to conduct a roll call. Ms. Lamoreaux conducted a roll call of those in attendance and acknowledged a quorum was present.

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Pledge of Allegiance

In accordance with House Resolution Number 32 of 1989, Vice Chair Russell requested everyone to stand for the Pledge of Allegiance to the American Flag.

Minutes of the Council of Trustees

A motion was made by Trustee Kefover to approve the meeting minutes of the May 2, 2025 Council of Trustees meetings, seconded by Trustee Zaborney; the motion was unanimously approved.

Public Comments

Vice Chair Russell opened the meeting for public comment. There were no individuals wishing to make comments.

APSCUF Remarks

Vice Chair Russell introduced Dr. Karen Hamman, Associate Professor and Learning Center Director at Commonwealth University – Bloomsburg, to provide those remarks. Dr. Hamman gave remarks on behalf of APSCUF. Wanted to extend their gratitude of Interim President Osgood for the notable positive shift on campus. Stated that 1 year is not enough time to put Commonwealth University on a stable path and requested another year appointment.

SCUPA Remarks

Vice Chair Russell introduced Gretchen Osterman, Exploratory Studies Specialist at Commonwealth University – Bloomsburg, to provide those remarks. Ms. Osterman gave remarks on behalf of SCUPA. Reported that the last few years have been difficult working under constant constraints. Asking the Council of Trustees to advocate in Harrisburg on behalf of Commonwealth University.

AFSCME Remarks

Vice Chair Russell introduced Kristi Getty, Event Services Coordinator at Commonwealth University – Bloomsburg, to provide those remarks. Ms. Getty gave remarks on behalf of AFSCME. Commented that AFSCME members are the invisible back bone of this institution. Budget cuts are threatening all around safety, staff are doubled with work and are able to get less done, and experiencing mental and physical stress. High quality work does not come with reduced resources. They want to be part of the solution to support the workforce that supports the institution.

President's Report (Dr. Jeff Osgood)

Interim President Osgood thanked the union leaders for their comments. He remarked on the events that he has been able to partake in on each campus. Noted that the students are struggling, but the commitment from faculty and staff is recognizable to make a change. Need to make the budget match the mission. Thanked everyone for the warm welcome to the university.

Student Spotlight

Dan Knorr introduced Mr. Chaz Kaszuba, CGA President and Bloomsburg Sophomore, International Business and Business Administration. Mr. Kaszuba gave remarks and a brief presentation noting his second year on CGA and that all student seats are filled for Senate.

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Commented that the food on campus is amazing and he would like to see everyone find a home here.

INFORMATIONAL UPDATES

Fall 2025 Enrollment update:

Dr. Stephen Lee, VP for Enrollment Management provided the council with an update on Commonwealth University's Fall Enrollment data. Down overall 2.5%. Transfer numbers are down 3.5%. Graduate numbers are up 3.2%.

Capital Projects Prioritization update:

Suzanne Williamson, VP for Administration provided the council with an update on Commonwealth University's Capital Projects Prioritization list. Stating there is an extensive deferred maintenance project list. Repurpose capital money towards Fairview suites which are experiencing premature failures. Need to keep some money in a deferred account for emergencies.

Year-End Giving Reports:

Erik Evans, VP for Advancement provided the council with an update on donor support for the fiscal year ending June 30, 2025. Mr. Evans noted that all three foundations are in their own evolution. Bloomsburg is \$93M towards it's \$100M goal. This will be the largest campaign in PASSHE. Lock Haven has hit the \$3M mark. Mansfield has raised \$3.2M with newly created MUMF foundation.

NEW BUSINESS

2025/26 Budget update:

Bob Thorn, Interim Vice President and Fiscal Affairs CFO provided the council an update on the 2025/26 budget prior to our formal approval. Mr. Thorn remarked that we do not have a state budget approved. Asking for Educational and General budget approval. Commonwealth University has a deficit of \$9.9M. All detailed budgets can be found in the Fall 2025 CPP.

ACTION ITEMS:

2025/26 Budget Approval Resolution

Vice Chair Russell moved to approve the resolution of the 2025-2026 Educational & General budget as proposed. Trustee Smith made a motion. Trustee Kefover seconded the motion; the motion passed unanimously.

Order of Succession Planning Resolution

Vice Chair Russell read the Order of Succession following the recent leadership transition. A motion was made by Vice Chair Russell to approve the Order of Succession Plan as required by the Board of Governors' Policy 1983-14-A: Appointing Interim and acting Chief Executive Officers. Trustee Zaborney seconded the motion; the motion passed unanimously.

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Trustee Comments

Trustee Crawford encouraged all local communities to meet with their state Senators. Trustee Zaborney commented that everyone was put into an unprecedented situation without adequate support, it will take time. Trustee Henderson remarked that he appreciates all the positive momentum from advancement. Asked to observe the limitations imposed by the system is beyond the council's control.

Adjournment

With no other items to be presented to the Council, Vice Chair Russell made a motion to adjourn the meeting at 2:55 p.m.

Signed by:

Michael K. Hanna Jr.
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Mr. Michael Hanna, Jr.
Secretary

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Heidi Warner
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Heidi Warner
Executive Associate