

COMMONWEALTH UNIVERSITY OF PENNSYLVANIA  
Bloomsburg, Pennsylvania 17815

**COUNCIL OF TRUSTEES QUARTERLY MEETING MINUTES**  
**Friday, December 9, 2022**

The Commonwealth University of Pennsylvania Council of Trustees held their Quarterly meeting on December 9, 2022, at 2:30 p.m. The trustees met in North Manser Hall on the Mansfield campus. The public participated via the Zoom Webinar link provided. Those in attendance:

**Trustees Present – Voting Members:**

Honorable John E. Wetzel - Chairperson  
Ms. Karen Russell – Vice Chairperson  
Mr. Michael K. Hanna, Jr. – Secretary  
Mr. Daniel P. Elby – At Large Officer  
Dr. Brian O'Donnell  
Ms. Susan Kefover  
Mr. Krystjan K Callahan  
Mr. Patrick Henderson  
Ms. Angela C. Smith  
Mr. Raymond Zaborney  
Ms. Julia Burcin  
Ms. Jenna Nila  
Mr. Justin White

**Trustees Absent:**

Ms. Amy Brayford  
Mr. Steve Crawford

**University Personnel**

Dr. Bashar Hanna, President  
Dr. Diana Rogers-Adkinson, Provost and Senior Vice President for Academic Affairs,  
Bloomsburg Campus Administrator  
Dr. Marty Wygmans, Vice President for Student Success and Campus Life  
Mr. Erik Evans, Vice President for University Advancement  
Dr. Stephen Lee, Vice President for Enrollment Management  
Dr. John Ulrich, Special Assistant to the President, Mansfield Campus Administrator  
Ms. Suzanne Williamson, Chief of Staff and Vice President for University Affairs  
Dr. Ron Darbeau, Vice President of Faculty Affairs and Academic Operations, Lock Haven  
Campus Administrator  
Mr. Albert Jones, Chief Diversity, Equity, and Inclusion Officer  
Dr. Cori Myers, Associate Vice President of Institutional Effectiveness  
Ms. Jennifer Umberger, Associate Vice President of Marketing and Communications  
Dr. Ed Keller, Interim Associate Vice President for Technology  
Mr. Eric Ness, Special Assistant to the President for Facilities and Capital Planning  
Mr. Tim Shuey, Vice President for Fiscal Affairs  
Ms. Amy Dicello Associate Vice President for Finance  
Mr. Dan Knorr, Director of External & Government Relations  
Ms. Mary Vezendy, Coordinator of Operations

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**Student Guests**

Ms. Lauren Griffith, Cell and Molecular Biology Major, Mansfield.

**Pledge of Allegiance**

In accordance with House Resolution Number 32 of 1989, Trustee Wetzel requested everyone to stand for the Pledge of Allegiance to the American Flag.

**Call to Order**

Trustee Wetzel called the meeting to order and welcomed all those in attendance. He reported that the Council of Trustees for Commonwealth University of Pennsylvania met in executive session earlier today to discuss litigation and personnel issues.

**Roll Call**

Trustee Wetzel asked Mary Vezendy to conduct a roll call. Ms. Vezendy conducted a roll call of those in attendance and acknowledged a quorum was present.

**Public Comments**

Trustee Wetzel opened the meeting for public comment. There were no individuals wishing to make comments.

**Minutes of the Council of Trustees**

A motion was made by Trustee O'Donnell to approve the meeting minutes of the October 5, 2023 Council of Trustees meeting, seconded by Trustee Zaborney; the motion was unanimously approved.

**Introductions**

President Hanna acknowledged the following individuals as being nominated and granted Faculty Emeritus status and retirement recognition:

**Bloomsburg Campus**

Dr. Mindi Miller, Professor, Department of Nursing

**Lock Haven Campus**

Dr. Elizabeth Manlove, Professor, Department of Early Childhood Education

Dr. Elsa Winch, Associate Professor, Department of Library Services

**Mansfield Campus**

Dr. Andrea Harris, Professor, Department of English

Mr. Roger Maisner, Associate Professor, Department of Health & Exercise Science

Dr. Sheryl Monkeliën, Professor, Department of Music, Theatre & Dance

Dr. Joseph Murphy, Professor, Department of Music, Theatre & Dance

Dr. Ira Newman, Professor, Department of History, Political Science & Philosophy

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A motion was made by Trustee O'Donnell to approve these individuals for Emeritus. Trustee Smith seconded the motion; the motion passed unanimously.

**NEW BUSINESS**

**Informational Items:**

Trustee Wetzel introduced Dr. Bashar Hanna, President, to provide the President's Report.

**President's Report (Dr. Bashar Hanna)**

President Hanna reviewed his President's Report with the Trustees. He presented the following:

- University Highlights
  - CommonwealthU and 50 school districts in northeastern and central Pennsylvania, have signed agreements guaranteeing admission, eligibility for merit-based scholarships, and on-campus housing at any of its locations. Scholarships range up to \$7,000 per year or \$28,000 over four years.
  - The University Sales Center Alliance (USCA) named Dr. Todd Shawver, Dean of the Zeigler College of Business, as its 2022 Outstanding Dean. The USCA Outstanding Dean Award recognizes a dean who has made significant contributions and demonstrated unwavering support of a USCA member's sales program.
  - Lock Haven's Community Service Office hosted its annual Hunger Bowl to benefit the Haven Cupboard campus food pantry. A total of 3,715 food items were donated by 16 clubs and organizations and 810 faculty and staff groups - more than 1,330 items over last year's donation total.
  - The Army ROTC program at Lock Haven in conjunction with the Languages and Cultures Department, received a \$375,000 Project Global Officer (Project GO) grant for programming in the Russian language for ROTC cadets. CU is one of only 12 institutions nationwide to receive the grant which will help promote critical language education, offer domestic and overseas language and cultural immersion, and intercultural exposure to its ROTC cadets through Project GO.
  - Mansfield recently received a donation of four incubators from Corning Incorporated. The incubators were distributed between two labs with Drs. Maegen Borzok, Kristen Long, and Elaine Farkas.
  - The Spirit and the Pride of Pennsylvania -- the Mansfield Marching Band and the Concert Wind Ensemble have been invited to perform in the 2024 London New Year's Day Parade.
  - A grand opening for the Robert and Dolores Lynch Multicultural Resource Center was part of Lock Haven's homecoming festivities in September. The MRC aims to foster healthy relationships and community building on campus by focusing on student success, leadership, and engagement. The Center is open to all students and will serve as an inclusive place where students can feel welcome, safe, and respected.
  - Lock Haven biology faculty member Dr. Heather Bechtold, along with biology faculty from two other PASSHE universities, Cem Akin from the Fruit Tree Planting Foundation, and 46 volunteers from across the Lock Haven campus, planted 40 fruit trees to help combat food insecurity on the Lock Haven campus.

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Each orchard contains varieties of apples, plums, sour cherries, and peaches that are all disease and pest resistant.

- Students from Lock Haven's Sport Management Club recently attended the Pittsburgh Pirates Careers in Sport Night held at PNC Park. During the event, the 11 students attended a panel, a resume workshop, and a networking session where they received advice on how to start careers within the industry.
  - The Mansfield University Public Safety Training Institute (MUPSTI) have entered into a training agreement with the Pennsylvania Fish and Boat Commission (PFBC). The trainees receive approximately six months of Law Enforcement training as required by the Pennsylvania Municipal Police Training Act, Act 120. The WCO trainees will stay on-campus housing during the duration of their training.
  - The Zeigler College of Business held its 12th annual Zeigler Institute for Professional Development (ZIPD) Conference in November. The theme of the 2022 conference was "Get a Pulse on Professionalism."
  - Lock Haven, Bloomsburg, and Mansfield have been named as "PNGAS Guard-Friendly School" by the Pennsylvania National Guard Associations (PNGAS). Bloomsburg also received the 2022 PNGAS College/University of the Year designation.
- Student Success
    - The Bloomsburg Forensics team won the First Place Sweepstakes trophy at the Collegiate Forensic Association Fall Tournament in Bloomsburg as well as the Collegiate Forensic Association Tournament held in Ottawa, Canada. This marks the seventh consecutive tournament where BU has won the first-place team award.
    - The Lock Haven women's cross country team placed third at the 2022 NCAA Division II Atlantic Region Championship, hosted by Mansfield, and earned a trip to the NCAA Division II Championship meet.
    - The Bloomsburg men's soccer team hosted the Pennsylvania State Athletic Conference final four for the first time in school history. The Huskies earned the No. 1 East seed after finishing the regular season 13-4-1 and 8-3-1 in conference play.
    - Four CU students presented their work at the Council of Public Liberal Arts Colleges Northeast Regional Undergraduate Research, Scholarly and Creative Activity Conference. The students, two from Bloomsburg and two from Mansfield, representing four departments (art, biology, chemistry, and English), presented their scholarly and creative activity.
    - The Mansfield Student Dietetic Association recently held a taco night with a local Girl Scout Troop to teach them about the five food groups, as well as safe knife and kitchen skills.

### **Student Spotlight**

Trustee Wetzell introduced Ms. Lauren Griffith, Mansfield Senior Biology Major, Cell and Molecular Biology Concentration and Graphic Design Minor. Ms. Griffith gave remarks.

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***ACTION ITEMS:***

**Order of Succession Planning**

Trustee Wetzel read the Order of Succession-Planning Resolution that approves and certifies the following Order of Succession Plan and directs the President of Commonwealth University of Pennsylvania to deliver the Plan to the Chancellor.

1. Dr. Diana Rogers-Adkinson, Provost and Senior Vice President of Academic Affairs
2. Ms. Suzanne Williamson, Chief of Staff and Vice President for University Affairs
3. Dr. Martha Wygmans, Vice President for Student Success and Campus Life
4. Dr. Stephen Lee, Vice President for Enrollment Management

A motion was made by Trustee Wetzel to approve the Order of Succession. Trustee O'Donnell seconded the motion; the motion passed unanimously.

**Bylaws for Commonwealth University Trustees**

Trustee Wetzel read the Bylaws for Commonwealth University Trustees Resolution.

A motion was made by Trustee Wetzel to approve the Bylaws for Commonwealth University Trustees. Trustee Zaborney seconded the motion; the motion passed unanimously.

**Non-Instructional Emeritus**

A motion was made by Trustee Callahan to approve Ms. Lyndee Tyson and Ms. Deby Krum for non-instructional emeritus according to Policy 8761. Trustee O'Donnell seconded the motion; the motion passed unanimously.

**Manager Emeritus**

A motion was made by Trustee Hanna to approve Ms. Frances Donahoe for Manager Emeritus, according to Policy 8760. Trustee Burcin seconded the motion; the motion passed unanimously.

**General Administration**

**FY 2021-2022 Audit Approval**

Trustee Wetzel introduced Mr. Andy Lee, Principal, CliftonLarsonAllen LLP. Mr. Lee presented the FY 2021-2022 Audit.

A motion was made by Trustee O'Donnell to accept the presented report on the FY 2021-2022 Audit. Trustee Zaborney seconded the motion; the motion passed unanimously.

**Compliance Certification with Board of Governors Policy 1985-04-A**

Trustee Wetzel read the Certifying Resolution for Certification of Compliance with Board of Governors Policy 1985-04-A, University External Financial Support for Commonwealth University.

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Motion was made by Trustee Wetzel to approve the resolution, seconded by Trustee Russell, the resolution was approved unanimously.

**Annual Delegation of Authority for Review of Purchases Less than the Public Bidding Threshold**

Trustee Wetzel read the motion that the Council of Trustees of Commonwealth University of Pennsylvania, in accordance with Act 50, section 7(a)(9), reviews negotiated or awarded contracts/purchases in excess of the public bidding threshold. The Council of Trustees of Commonwealth University delegates the review of negotiated or awarded contracts/purchases in amounts less than the public bidding threshold to the Vice President for Fiscal Affairs. This delegation will be renewed annually. A motion was made by Trustee Zaborney to approve the resolution, seconded by Trustee Hanna and unanimously approved.

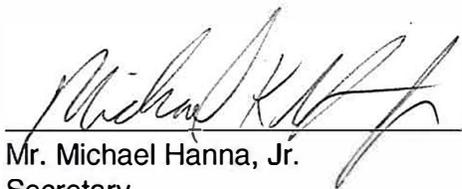
**Authority of Commonwealth University Police**

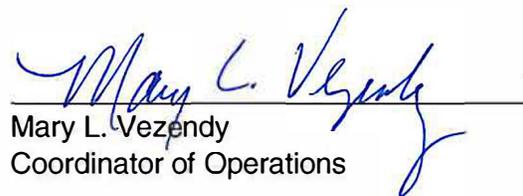
Vice President Williamson gave briefing. Trustee Wetzel read the resolution to approve the resolution affirming authority of Commonwealth University Police to carry firearms in the course of duty in accordance with Chapter 21 of the General Local Government Code. A motion was made by Trustee Smith to approve the resolution, seconded by Trustee Kefover and approved unanimously.

**Other Business**

**Adjournment**

With no other items to be presented to the Council, Trustee Wetzel made a motion to adjourn the meeting 3:40 p.m.

  
Mr. Michael Hanna, Jr.  
Secretary

  
Mary L. Vezendy  
Coordinator of Operations