

**BLOOMSBURG UNIVERSITY**  
**Bloomsburg Pennsylvania**

CONSTITUTION

of

**BLOOMSBURG UNIVERSITY**  
**CLUB FASTPITCH SOFTBALL**

**ARTICLE I - Name**

The name of this organization should be the Club Fastpitch Softball team of Bloomsburg University.

**ARTICLE II - Purpose**

The purposes for a club fast-pitch team are to establish a competitive team for students wanting to play fast-pitch at a competitive level, to allow athletes to compete against other colleges, to allow students the ability to pursue a sport they enjoy at a lesser level than the school varsity team, to provide progressive developmental opportunities for interested beginners, to enhance students social experiences, to build leadership and sportsmanship qualities in students, and to allow students the opportunity to meet new people and cooperate together to achieve a common goal.

**ARTICLE III - Membership**

**Section 1:** Any female student enrolled in Bloomsburg University.

**Section 2:** Members must attend meetings, practices, and games. In order to participate in games, members must attend any practice before a game. Members must participate in 50 percent of scheduled games in order to maintain membership. Members must demonstrate good sportsmanship on and off the field.

**Section 3:** Members must have a current health insurance policy, and submit a participation release form.

**Section 4:** To be considered a member you must pay your fees.

**Section 5:** Members must be in good academic and social standings.

#### **ARTICLE IV - Advisor**

**Section 1:** The club's executive board will select a Bloomsburg Staff of Faculty member.

**Section 2:** Meetings with the advisor will be as needed. The advisor will sign off on paperwork, specifically the budget. The advisor will approve the budget and ensure it is used appropriately.

#### **ARTICLE V - Executive Board**

The Executive Board of the Club Softball Team will include a President, Vice President, Treasurer, and a Bloomsburg University Faculty Advisor.

#### **ARTICLE VI - Duties of the Executive Board**

**Section 1:** The duties of the president include the following:

1. Serve as a liaison between the University and the club members.
2. Operates the club in compliance with the policies outlined in the Club Sports Manual, the policies of the CGA, the University, and the NCSA.
3. Informs club members of the policies and guidelines above.
4. Submits a current roster of members, officers, and updates as needed.
5. Obtains a Code of Conduct and an Assumption of Risk and Release of Liability Form from each participant and files them appropriately.
6. Meets all deadlines.
7. Ensures an annual budget proposal is submitted if appropriate.
8. Ensures all financial obligations incurred as a club are met.
9. Runs practices on a weekly basis.
10. Advertises the club at Involvement Fairs.
11. Schedules facility practice/game space.

12. Completes and submits an Incident Report for all injuries requiring medical attention
13. Plans fundraising activities with the members.
14. Collects dues each year.
15. Record attendance of members.
16. Obtains approval from the Community Government Association (CGA) before entering into any contract with another club.
17. Completes and turns in an Eligibility Form every semester.
18. Conducts officer elections for the following academic year.
19. Prepares the next club president of the officer responsibilities and assists her in understanding the policies and procedures governing the program.

**Section 2:** The duties of the vice president include the following:

1. Assists the president with their assigned duties.
2. Encourages participation of all club related decisions.
3. Assumes the role of the president in the event of their absence.

**Section 3:** The duties of the treasurer include the following:

1. Collects dues from the members and ensures prompt transmittal of dues to the Husky Fund.
2. Maintains records of receipt expenditures.
3. Is familiar with the Treasurer's Manual and follows appropriate policies.
4. Submits bills for payment to Husky Fund.
5. Ensures that club monies are used properly.
6. Prepares a budget request with the President and submits it in a timely manner.
7. Knows and monitors the rules and regulations governing the financing of student organizations.
8. Is responsible for preparing the next club treasurer, and ensuring they understand their responsibilities, policies, and procedures.

## **ARTICLE VII - Elections**

Self nominations will be taken from the general membership. The nominee that receives the majority number of votes from the club members will be the winner.

## **ARTICLE VIII - Dues and Fees**

Dues will be required each year. The amount of the dues will be left to the discretion of the executive board depending on what the national dues are, what is able to be made from fundraising, and what is given to the club by the CGA. Dues must be paid by the due date given by the board members. Failure to pay dues will prohibit you from participating in practice and league play until the amount is paid. Dues assist in funding equipment, uniforms, and miscellaneous items as needed.

## **ARTICLE IX - Meetings**

Club meetings will occur throughout the academic year as needed. Any punishment regarding absences will be left to the discretion of the executive board. Robert's Rules of Order, Revised will be assumed to be the parliamentary procedure used unless stated otherwise. Committee on Student Organization motion 02/19/97.

## **ARTICLE X - Quorum**

A minimum of eight members of the club shall constitute a quorum in order for regular business to be conducted. It will be assumed that a simple majority will be required to pass a motion, unless stated otherwise. (Note: Committee on Student Organizations motion 03/05/97.)

## **ARTICLE XI - Amendments**

**Section 1:** Any member of the board shall be able to propose an amendment.

**Section 2:** All amendments shall be presented to the membership in writing.

**Section 3:** All amendments shall be voted upon at the ensuing meeting after which they are presented.

**Section 4:** Amendments shall be passed by a  $\frac{3}{4}$  vote of the quorum present at the meeting. All amendments are subject to the approval of the CGA.