



Bloomsburg University Men's Club Soccer

Constitution and By-Laws

ARTICLE I: NAME & PURPOSE

Section A: Name – Bloomsburg University Men's Club Soccer

Section B: Purpose – The purpose of Men's Club Soccer is to allow individuals with a passion for the game of soccer to continue to play at a competitive level, while having the opportunity to network and gain valuable friendships.

ARTICLE II: MEMBERSHIP & DUES

Section A: Eligibility - Membership shall be open to everyone upon payment of the dues as outlined in Section B.

Section B: Dues – Dues shall be paid each year by all members. Dues cover the following:

- Jersey
- Shorts
- Socks
- Other related expenses (covered in Section C)

Section C: Other Related Expenses – Dues will cover the related items in Section B, if for some reason there is left over dues the Executive Board reserves the right to decide what the left-over dues will be used for. Common examples of what left over dues can go towards:

- Team apparel
- Husky Fund
- Equipment

ARTICLE III: OFFICERS

Section A: Officers – The officers shall be a President, Vice-President, Secretary, and Treasurer.

Section B: Eligibility – Officers must be students of Bloomsburg University. Officers must also be an active member of the club. An active member is a member who regularly attends practices and games.

Section C: Election – The officers shall be elected by ballot at the last meeting of the spring semester by a majority of the vote cast for that office.

Section D: Term – The officers shall serve for one year and their term of office shall begin at the commencement of the fall semester.

Section E: Vacancy – If a vacancy occurs in the office of President, the Vice-President shall assume the office for the remainder of the term and vacancies in any other office shall be filled by appointment by the president.

ARTICLE IV: DUTIES OF OFFICERS

Section A: President – Is the COACH of the team. It shall be the duty of the President to:

- Establish connections with the Rec Center staff, club advisor, and CGA
- Submit budget packet to the CGA. Budget packet will be due during the spring semester for the following fall semester.
- Submit league dues in the spring semester for the following fall semester
- Schedule games for the fall semester by getting in touch with other club teams
- Organize and run team practices
- Hold team meeting (At least 2 meetings a semester)
- Update HuskySync page
- Coach team during games in the fall semester

Section B: Vice-President – It shall be the duty of the Vice-President to:

- Preside in the absence of the President
- Aid the President in their duties
- Plan fundraisers

- Coach during games when the President is on the field

Section C: Secretary – It shall be the duty of the Secretary to:

- Record the minutes of all meetings
- Maintain a current roster of membership
- Presides in the absence of the President and Vice President

Section D: Treasurer – It shall be the duty of the Treasurer to:

- Collect all dues
- Keep a spreadsheet of dues paid
- Collecting travel expense receipts
- Filling out required forms of the CGA
 - Forms for travel, referees, and other purchases
 - After forms are filled out, give them to the president to submit them to CGA
- Presides in the absence of the President, Vice President, and Secretary

ARTICLE V: MEETINGS

Section A: Meetings – Meetings shall be held at least twice a semester

Section B: Special Meeting – Special meetings may be called by the President.

ARTICLE VI: EXECUTIVE BOARD

Section A: Responsibility – Officers of this club shall be vested in an Executive Board responsible to the entire membership to uphold these bylaws.

Section B: Membership – This board shall consist of the officers as listed in Article III and the faculty advisor.

Section C: Meetings – This committee shall meet at least once between regular meetings of the club to organize and plan future activities.

ARTICLE VII: ADVISOR

Section A: Duties – The responsibilities of the faculty advisor shall be to:

- Maintain an awareness of the activities and programs sponsored by the student club.
- Meet on a regular basis with the Executive Board of to discuss upcoming meetings, long range plans, goals, and problems of the club.
- Attend regular meetings, executive board meetings as often as schedule allows.
- Assist in the orientation of new officers.
- Explain and clarify campus policy and procedures that apply to the club.
- Maintain contact with the CGA
- Assist the club treasurer in monitoring expenditures

ARTICLE IX: AMENDMENTS

Section A: Selection – these bylaws may be amended by a two-thirds (2/3) majority vote of the club members

Section B: Notice – All members shall receive advance notice of the proposed amendment at least five days before the meeting.