

Constitution
Of
Bloomsburg University Women's Rugby Football Club

PREAMBLE:

The Bloomsburg University Women's Rugby Football Club exist to encourage camaraderie, sportsmanship, integrity, conservation, and development of the skills and knowledge needed to be successful players by competing with other Universities women's teams in college rugby tournaments on a local, regional, and national basis.

ARTICLE I: NAME AND AFFILIATION STATUS OF ORGANIZATION

Section 1.) The name of this organization is, and shall be, Bloomsburg University Women's Rugby Football Club

Section 2.) The acronym of this organization is, and shall be, Bloomsburg Women's Rugby Football Club

Section 3.) There is no affiliation beyond Bloomsburg University

ARTICLE II: GOALS/MISSION OF ORGANIZATION

Section 1.) The mission of Bloomsburg Women's Rugby Football Club is to unite students through the common bond of playing rugby by promoting sportsmanship, encouraging stewardship of resources, and strengthening institutional spirit.

Section 2.) The goals of Bloomsburg University Women's Rugby Football Club are:

- a) To stimulate interest in the sport of rugby for Bloomsburg University Women
- b) To promote sportsmanship and good conduct while competing against other clubs and/or universities.
- c) To support regulations and standards of Bloomsburg University and the Eastern Pennsylvania Rugby Union (EPRU)

ARTICLE III: MEMBERSHIP/ADMINISTRATION OF ORGANIZATION

Section 1.) Current female Bloomsburg University students are eligible to express interest in joining Bloomsburg University Women's Rugby Football Club. Bloomsburg University does not discriminate on the basis of race, color, religion, national origin, ancestry, disability, or veteran status in its programs and activities as required by Title IX of the Educational Amendments of 1972, the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964, and other applicable statutes and University policies

Section 2.) The Bloomsburg Women's Rugby Football Club shall be administered by members elected to the following offices:

1. President
2. Two Captains
3. Treasurer
4. Match Secretary

Section 3.) A- Candidates shall be selected by nomination and approved by a majority vote of the club

B- Officers will be voted on at the end of the spring semester

C- The officers will then preside over the office, returning for the spring semester

Section 4.) Duties of the officers shall be set forth in the by-laws of the Constitution of the Bloomsburg Women's Rugby Football Club

ARTICLE IV:

Section 1.) There shall be an advisor chosen by the members of the club. This advisor shall be informed of club business and shall help advise the officers, committees and members of the Bloomsburg Women's Rugby Football Club

ARTICLE V: Executive Committee

Section 1.) There shall be an executive committee that consists of all the officers and two elected members of the organization

Section 2.) The duties of the executive committee shall be as follows

- A- To take care of emergency business that does not require a unanimous vote of the members, in which the membership shall be informed of at the next regular meeting
- B- To establish a budget and dues for approval by the members of the organization
- C- TO act on disciplinary cases and to invoke a penalty if necessary

ARTICLE VI: MEETINGS

Section 1.) Regular meetings of this club shall be at a time and place designated by the by-laws of the constitution

Section 2.) The executive committee shall have the power to call a special meeting at the request of the advisor or executive committee. Only the matters for which the special meeting was called will be discussed.

ARTICLE VII: QUORUM

Section 1.) 51% of the members shall constitute a quorum for the transaction of business

ARTICLE VIII: VOTING

Section 1.) Business matters must be approved by a majority vote of all members of the club attending the meeting

Section 2.) Any matter may be determined, if approved by a majority vote of the members present at the meeting

ARTICLE IX: MEMBERSHIP QUALIFICATION AND PRIVILEGES

Section 1.) Membership

- A- Applicant must be a female student, faculty, staff, administrator, or alumni member of Bloomsburg University
- B- Applicant must be willing to pay dues as stipulated in the constitution
- C- Applicant must be eligible for membership according to the rules and policies of Bloomsburg University

Section 2.) Privileges

The privileges of the members of the BU Women's Rugby Football Club are as follows:

- A- Right to vote on Women's Rugby Club business
- B- Right to hold an office
- C- Right to vote in election of officers
- D- Right to be a committee chairperson
- E- Right to serve on a committee
- F- Right to participate in organized events (i. e. games, tournaments, etc.)

ARTICLE X: VIOLATION AND DISPUTES

Section 1.) Any member violating the provisions of the constitution or the by-laws or other approved policies of this club shall be subjected to penalties as decreased by the executive committee

Section 2.) The by-laws of the constitution shall define all rules and policies concerning procedures for handling of disputes within this club

ARTICLE XI: AMENDMENTS OF THE CONSTITUTION

Section 1.) Amendments to the constitution must be approved by two thirds of the members of the club attending the meeting in which these amendments are brought up. The procedure shall be as follows:

- A- Any member may propose an amendment
- B- The president shall appoint a committee to consider and evaluate the amendment
- C- The proposal shall be submitted by the committee to the members for approval

Section 2.) Committee on Student Organization shall approve any revisions of the Constitution

ARTICLE XII: AUDITING OF THE BOOKS

Section 1.) Financial records of the club shall be submitted to the Comptroller of Community Activities, for audit and approval, when requested

BLOOMSBURG UNIVERSITY WOMEN'S RUGBY FOOTBALL BY-LAWS

I. Meetings

Regular meetings of the club shall be held at the discretion of the executive committee.

II. Parliamentary Procedures

A. Members must be informed of the meeting at least 24 hours in advance.

B. The parliamentary procedures that will be followed by this organization shall be according to Roberts Role of Order.

III. Order of Business

A. Attendance recorded. B. Summary of minutes.

C. Report of committee. D. Old business.

E. New business.

IV. Duties of Officers.

A. President

1. Shall preside at all meetings

2. Shall plan all meetings

3. Shall enforce the constitution and its laws at all times

4. Shall perform such other duties as the office demands 5. shall act as co-signer with the Treasurer on all financial matters

6. Shall file the constitution and the by-laws thereof

B. 2 co-captains

1. Shall assume the duties of the President in case of the

President's absence

2. Shall assign duties and appoint committees as needed
3. Shall perform such other duties as directed by the President
4. Shall keep an accurate record of the minutes at all meetings
5. Shall keep a file on all correspondence
6. Shall provide documents as needed by the club

D. Treasurer

1. Shall provide documents as needed by the club
2. Shall secure and hold all money of the club
3. Shall pay all bills as directed by the club
4. Shall act as co-signer with the President on all financial matters
5. Shall handle financial records of the club

E. Match Secretary

1. Shall organize matches with other clubs and/or
universities
2. Shall handle correspondence with other clubs and/or universities

V. Dues and Fees

- A. Dues to the club must be paid by the due date as stipulated by the executive committee for each semester.

VI. Procedure for Settling a Dispute and Violations

- A. Any proven breach of the club's constitution and/or by-laws shall be classified as a violation.
- B. Handling violations shall be left up to the executive committee.

C. Procedure

1. The President shall arrange for a meeting of the disputing party with the executive committee.
2. At the meeting the President shall preside; if the President is involved, the next ranking officer who is not involved shall preside.

VII. Amendments of By-Laws

A. Amendments to the by-laws must be approved by 51% of the members of the club attending the meeting. The procedures shall be as follows:

1. Any member may propose an amendment
2. The President shall appoint a committee to consider and evaluate the amendment
3. The proposal shall be submitted by the committee to the members for approval
4. Amendments shall be approved by the Committee on Student Organization

VIII. Waiver of Injury

A. All members are required to sign an insurance waiver releasing any liabilities from the university, the club, or its officers.

