



Bloomsburg Club Field Hockey Constitution

Bloomsburg University, PA

Article I: Organization Name and Affiliations

Section 1: This organization shall be named Bloomsburg Club Field Hockey.

Section 2: The acronym of this organization is, and shall be BUCFH.

Article II: Purpose of Organization

Section 1: The purpose of this organization is to:

- a) Provide Bloomsburg University students the opportunity to play field hockey competitively.
- b) Provide Bloomsburg University students the opportunity to prolong their field hockey careers.
- c) Provide Bloomsburg University students the opportunity to play a new sport, if never experienced prior to college.
- d) Provide Bloomsburg University students the opportunity to create connections.
- e) The development of leadership skills
- f) The enhancement of social and educational learning experiences
- g) The chance to meet new people and cooperate to achieve a goal
- h) Help Bloomsburg University students be Healthy Huskies.
 - a. Healthy Husky suggests that students should partake in 150 minutes of physical activity per week (Bloomu.edu). This club will be a resource for students to reach that goal. Participants of this club will be given that opportunity to partake in physical activity by doing something they enjoy at practices and games.
 - b. Bloomsburg Club Field Hockey can also help students be Healthy Huskies by using this organization as a stress reliever by partaking in an activity that they enjoy and by surrounding themselves with people of the same interests.
 - c. Students participating in this organization will have the opportunity to practice healthy life habits such as exercising by attending practices and games.

Article III: Membership

Section 1: Bloomsburg University Students are able to join Bloomsburg Club Field Hockey by:

- a) Attending the general information/interest meeting held once a semester
- b) Signing up at the Bloomsburg Club Field Hockey table during the Activities and Involvement Fair during the fall and spring semester
- c) Signing up through our organization on Husky Sync
- d) Contacting any executive board member and/or advisor stating they would like to join

Section 2: In order for Bloomsburg University Students to maintain membership on **A Team** in this organization they must:

- a) Maintain a cumulative 2.0 G.P.A.
- b) Register through Husky Sync
- c) Complete the Code of Conduct form on Husky Sync
- d) Complete the Assumption of Risk and Liability Form on Husky Sync
- e) Pay dues within the first two weeks of the season in order to be an active member that participates in games
- f) Participate in at least one community service event with this organization each semester
- g) Members of this organization will lose membership if they attend less than half the practices scheduled for the semester
- h) Practice good sportsmanship
- i) Partake in at least one fundraiser a semester or pay a buy-out fee of fundraiser
- j) Represent Bloomsburg University in a positive manner
- k) Actively participate by attending practices and games
 - a. Attendance requirements are listed in Article IV
 - b. If a member of B team, attendance requirements do not have to be completed

Section 3: In order for Bloomsburg University Students to maintain membership on **B Team** in this organization they must:

- a) Maintain a cumulative 2.0 G.P.A.
- b) Register through Husky Sync
- c) Complete the Code of Conduct form on Husky Sync
- d) Complete the Assumption of Risk and Liability Form on Husky Sync
- e) Practice good sportsmanship
- f) Represent Bloomsburg University in a positive manner

B Team members are not required to pay dues, partake in fundraisers, or community service hours, but will not be permitted to compete in games.

Article IV: Attendance

Section 1: Members will not be faulted for not attending every practice during the week. The organization understands that school comes first. Although, it is highly recommended that members attend weekly practices.

Article V: Advisor

Section 1: Bloomsburg Club Field Hockey's advisor must:

- a) Be a Bloomsburg University faculty or staff member
- b) Have some background experience with the sport of field hockey

Section 2: The job of the advisor will be to:

- a) Attend the interest meeting held every semester
- b) Provide help and advice in any situation needed
- c) Help make sure all the requirements of the club are met each semester in regards to budget reports, Husky Sync requirements, and managing/scheduling games.

Section 3: The advisor will be chosen by the executive board of the organization.

Article VI: Executive Board Expectations

Section 1: Any time the president feels the need to host an executive board meeting, all members must be in attendance. Executive board members are able to be excused for one executive board meeting a semester. If executive members miss more than one meeting, their ability to serve in their executive board position will be reevaluated.

Section 2: There will be a general monthly meeting to go over funds, memberships, and game/practice schedules.

Section 3: The expectations of the Executive Board is to:

- a) Make the organization run smoothly, maintain policies, and memberships
- b) With the help of the advisor will plan all of the events (fundraisers, community service, games, and practices) for the current semester
- c) Have authority over the affairs and business of the club

Section 4: In order to be eligible to serve as an executive board member, individuals must:

- a) Be an active member for at least one semester
- b) Have experience playing field hockey

Article VII: Executive Board Members

Section 1: The President of the organization may determine how many executive board members they want during the semester. The executive board can consist of a minimum of four members and maximum of seven members.

Article VIII: Officers

Section 1: The four positions that must be maintained are:

- a) President
- b) Vice- President
- c) Treasurer
- d) Secretary

Section 2: The additional executive board positions are:

- a) Marketer
- b) Fundraising Chair
- c) Community Service Chair
- d) Captain

Article IX: Officer Duties

Section1: The President of the organization must:

- a) Lead all interest meetings
- b) Schedule tournaments/games with other universities with the support of the club's advisor.
- c) Reach out to Bloomsburg Faculty to find a new advisor if the club needs a new advisor
- d) Decide if they choose to be captain of the team or to hold election for captain s another executive board position

Section 2: The Vice President of the organization must:

- a) Assist the President in all of their responsibilities
- b) Take the place of the president if they no longer can fulfill their position
- c) Annually contact local universities to find out which universities are potential opponents for games and tournaments
- d) If any executive board position is unfulfilled, the vice president will take on duties of that position

Section 3: The Secretary of the organization must:

- a) Keep minutes at every executive board meeting
- b) Keep an updated roster for each semester
- c) Provide information to all club members
- d) Be responsible for all of the organization's paperwork and files
- e) Maintain Husky Sync account

Section 4: The Treasurer of the organization must:

- a) Keep track of which members have paid dues
- b) Collect all dues
- c) Handle all club funds
- d) Maintain the organization's budget
- e) Approve of all organization related purchases
- f) Maintain Husky Fund

Section 5: The Marketer of the organization must:

- a) Maintain the organization's social media
- b) Post frequently on social media to help all Bloomsburg Students become aware of the opportunity to join this organization
- c) Create flyers to promote this organization
- d) Sign up for the activities and involvement fair every semester and manage the table

Section 6: The Fundraising Chair of the organization must:

- a) Plan, schedule, and organize at least one fundraiser per semester
 - a. Depending on what the organization needs from one semester to another, the number of fundraisers may vary depending on costs of the equipment/uniforms needed to help this organization run successfully
- b) The Fundraising Chair will work with the Treasurer to figure out how many fundraisers the club should host during each semester to make the semester a success
- c) Determine buy out fee to give members the option to not participate in the fundraiser, but pay a flat rate of what they would have made if doing so

Section 7: The Community Service Chair of the organization must:

- a) Plan, schedule, and organize at least two community service events per semester for this organization to partake in

Section 8: The Captain of the organization must:

- a) Manage the team
- b) Notify team members of date, place and time of events
- c) Be knowledgeable of all playing rules governing the sport
- d) Demonstrate leadership
- e) Organize practices

Article X: Elections

Section 1: Elections will be held at the end of every semester. Any member that has completed all requirements to maintain membership for at least one full semester, (refer to Article III Section 2) may run for any position, although, someone who has participated in the organization for at least one full semester, must second their nomination.

Section 2: If two members run for the same position, they will be required to get in front of the entire organization and give a speech as to why they should be chosen for the desired position.

Section 3: Executive board positions will be chosen through a confidential ballot. All members of the organization who have maintained membership for one full semester will have the opportunity to vote. Any members of the organization who will not be an active member of the organization the following semester.

Section 4: At any point throughout the semester, if any club member feels as though an executive board member is not fulfilling their position, they may report this to the advisor. The report should include two or more examples of how the individual feels the executive board member is not fulfilling their role. The advisor and the executive board will then must host an executive board meeting addressing the issue, and then take a vote as to whether or not the person should continue to fulfill their position or if they should vacancy the position.

Section 5: If at any time during the semester an executive board position is not satisfied then:

- a) The president will announce to the club that the position is open, and anyone interested can state their interests to them
- b) The president and vice president will then meet with each individual interested in the position and ask them why they are qualified for the position
- c) The president and vice president then can appoint the position to the most qualified interested individual
- d) If no members of the organization are interested, a current executive board member will then take on the duties of the vacant executive board position

Section 6: In the situation that the club is brand new or being restarted after several years of no activity, then the executive board will be chosen by the individual who is restarting the club by however they choose to do so.

Article XI: Dues

Section 1: All members of A Team are expected to pay the set due amount to maintain active membership.

Section 2: All dues will be paid directly to the Treasurer within two weeks (14 days).

Section 3: There will be no refund of monetary funds after two weeks (14 days) of payment.

Section 4: The set due amount will vary from year to year depending on the organizations needs for equipment, transportation, uniforms, etc.

Section 5: All accounts of this organization are subject to audit by the Comptroller of Community Activities every year or at any other time deemed necessary by Bloomsburg University Personnel.

Article XII: Meetings

Section 1: During the fall and spring semester, one general information/interest meeting will be held during each.

Section 2: Additional meetings may be called by any officer for any reason.

Section 3: In order to conduct any official business, 4 active members, must be present, in addition to the President and/or Vice President.

Section 4: At the end of every semester there will be one elections meeting held to elect the executive board for the next semester. In case active members are unable to make it, additional meetings will be held.

Article XIII: Disciplinary Rules

Section 1: Any member who fails to uphold good sportsmanship will have a meeting with the executive board to discuss their continuation of being in the organization.

Article XIV: Amendments

Section 1: Amendments to the Constitution must be presented two weeks prior to the ratification vote and may be initiated by any officers or active members of the organization.

Section 2: Amendments must be approved by three-fourths (3/4) vote of the Executive Committee and ratified by a simple majority vote of the member students. Amendments to any article or section of the Constitution shall render each and every previously recognized corresponding article or section null and void.

Section 3: All amendments are subject to the approval of the Committee on Student Organizations (COSO), Center for Leadership and Engagement (CLE), and Community Government Association (CGA) of Bloomsburg University.

Section 4: All submissions of amendments must be provided through HuskySync (unless otherwise instructed by COSO or CLE) for review.

Article XV: Liability

Section 1: All members must sign liability waivers, releasing this university, this organization, officers and its advisors of any and all liability.