

Graduate Master of Education-Business Education Student Teacher Packet
COMMONWEALTH UNIVERSITY-ZEIGLER COLLEGE OF BUSINESS

DEPARTMENT OF TECHNOLOGY, BUSINESS, AND MARKETING
PA, PK-12 Certification in Business, Computer & Information Technology

The following are requirements for student teaching for graduate Masters of Education-Business Education students at Commonwealth University who are completing the student teaching track. In setting these requirements, attention was given to all standards and criteria for teacher candidates as mandated by the State Board of Education of Pennsylvania, the Pennsylvania Department of Education, and the National Council for Accreditation of Teacher Education.

All business education majors must have the following submitted prior to scheduling student teaching. *All business education majors must meet the required GPA of a 3.0. Students will be required to maintain the GPA for graduation.*

STUDENT CHECKLIST

The following are requirements for student teaching for all Business Education graduate students:

Task	Details	Completed?
Application for Student Teaching	<p>Commonwealth University Student Teaching Application</p> <p>Application Deadlines: To be considered for a student teaching placement students must adhere to the following deadlines:</p> <p><u>Fall Application Deadline</u> - on or before September 30, of the prior academic year.</p> <p><u>Spring Application Deadline</u> - on or before January 30, of the prior academic year.</p> <p>This is completed on the ongoing Brightspace "Teacher Candidacy" course.</p>	
3.0 GPA or higher	Maintenance of an overall cumulative grade point average of 3.0 GPA or higher and "B" in all graduate courses	
Passed Praxis Business Education	<p>Qualifying Score</p> <p>0101 Business Education Specialty Area Test</p> <p>Qualifying score with 3.0-3.009 GPA= 154</p> <p>Qualifying score with 3.010-3.259 GPA= 153</p> <p>Qualifying score with 3.26-3.509 GPA= 152</p> <p>Qualifying score with 3.51-3.759 GPA= 150</p> <p>The scores are sent to CU; however, you <u>must also submit an</u></p>	154

	<p><u>original to your advisor.</u> <i>Registration information can be obtained through their website: www.ets.org/praxis</i></p>	
Passed Content Knowledge Exams	<p>Qualifying Score 0511 Praxis II: Fundamental Subjects-Content Knowledge 150 The scores are sent to CU; however, you <u>must also submit an original to your advisor.</u> <i>Praxis registration information can be obtained through their website: www.ets.org/praxis</i></p>	
500 hours of business work experience approved by advisor	Completion due prior to graduation . This is submitted to your advisor.	
30 hours elementary/middle school observation hours	Completed in BSED 501.	
30 hours high school field experience	Completed in BSED 503	
<u>CLEARANCES & TB test</u>	<p>A negative Tuberculosis result Act 24 Arrest/Conviction Report and Certification Form Act 34 Criminal Record Check Act 114 PA Department of Education Fingerprint Clearance Act 126 Child Abuse Recognition Reporting and Training Act 151 Child Abuse Clearance Professional Liability Insurance</p> <p>These are uploaded to the "CU Clearance Database." Instructions on how to do this and how to obtain the clearances can be found on the ongoing Brightspace "Teacher Candidacy" course. Check the course for required dates.</p>	