**Bloomsburg Local Assembly**

**AGENDA**

**October 18, 2023**

**3PM**

**HSC Classroom G42** OR Zoom: [https://commonwealthu-edu.zoom.us/j/99724661354?pwd=TjJTUzRpNzd5ME1uQUlRMnpqRVAxdz09](https://commonwealthu-edu.zoom.us/j/99724661354?pwd=TjJTUzRpNzd5ME1uQUlRMnpqRVAxdz09" \o "https://commonwealthu-edu.zoom.us/j/99724661354?pwd=TjJTUzRpNzd5ME1uQUlRMnpqRVAxdz09)

Attendance: *(In-person)-* Mark Decker, Albert Jones, Christopher Lapos, Maramonne Houseknecht, Bill Calhoun, Robert Green, Doreen Joiwi, Terina Oman, Lauri Green, Ann Larson, Amy Osbourne, Diana Rogers-Adkinson, Dan Knorr, Stephen Lee, Heidi Warner, Dina Clark, Meghan Pontz, Ingrid Everett   
*(on zoom)- Dr. Marty Wygmans, David A. Miller, Andrea Schwartz, Jerome Dvorak, Genovese, Jason, Williamson, Suzanne, William Walker, Kevin Lally, Thomas Starmack, Betley, Luke, Qing Yue, Zilz, Walter*

*Rebecca Willoughby, Shuey, Timothy, Rogowsky, Beth, Genovese, Jason, Michael Collins, Hilary DeBardeleben, Maurer, Tena, Wagner, Stacy, Debra Minzola, Michaels, Lynda, Buck, Melissa*

1. Call to order – (Mark Decker) called meeting to order at 3:01pm
2. (Ed Keller)- How to access class lists and advisee lists. Trainings that are available in Brightspace. Ferrilli team working on critical issues. Backscribing 5 years. (Q. M. Decker) What is the easiest way to get of all students in programs/departments? (A. Keller) Argo’s Report.
3. (Bill Walker)- Web consolidation project, includes 3 legacy sites, design of new site, launch June of 2024. Identifying high profile information that is outdated on legacy sites. Posted link in chat to use to help identify high priority changes. (Q. Mark Decker) If some materials are incorrect, should we use this link? (A. Bill Walker) Yes.
   1. Link: <https://form.asana.com/?hash=735bd7f1a05ff431baa47902f1fe16c41104539d9c8b3eddef9c5647c385018d&id=1130235121502361>
4. Announcements
   1. CU Senate / Local Assembly Vacancies: Seeking volunteers for Interim Positions – (Mark D). talked through open positions.
   2. Bloomsburg LA Temporary Faculty Representative – (Mark D). to send out call.
   3. CU Policy Process Update – Discuss policies that need immediate review/approval. Top 50 to be delegated among the committees by executive committee. All policies will be linked on website.
5. Committee Reports
   1. Academic Policy Committee – (Diana Rogers-Adkinson) – Assigned co-chairs, starting to go through policies.
      1. Enrollment Management Subcommittee- (Chris Lapos) Met twice this summer, established guidelines. Started working through some admissions policies
      2. IT Subcommittee- (Jason Genovese) – Elected chair and secretary, reviewed by-laws and policies. Creating surveys for faculty and students
   2. Advancement Committee- (Jason Genovese) – Met this summer, elected Chair (Jason G.). Reviewd 1 of 2 polocies. Meeting in November.
   3. DEI Committee – (Lori Green) – Elected chair Chris Cummings. Committee getting depth and scope of all tasks.
   4. Finance Committee- (Dina Clark) – Working on bylaws, establishing committee, working on policy
   5. Student Success and Campus Life- (David Miller) Chair Holly Jackson. Will start to review policies.
      1. First Year Experience Subcommittee- (Rebecca Willouby)- Chair – Full membership established. Working on FYS policies. Meeting on a bi-weekly schedule.
6. Campus Administrator Report- (Diana Rogers-Adkinson)- Mens Soccer ranked 7th, Womens Field Hockey ranked 5th, Cross Country hosting PSACC this Sat.
7. Frequency of Meetings / Meeting Pattern- (Mark D.) – Proposed meeting once a semester
8. How to Identifying Problems and Seek Solutions (Mark D.) – Open to local Bloomsburg concerns like parking, safety, etc.
9. Remarks for the Good of the Order
10. Adjournment – Meeting adjourned at 3:57pm

**Upcoming Fall 2023 Meetings:** CU Senate Meetings @4 pm via Zoom: Thursdays, 11/9