

Draft for Approval

Bloomsburg Local Assembly Meeting Minutes for October 9, 2025

Attendance:

Rick Goulet, Mark Decker, Sarah Dudick, Chaz Kaszuba, Kerrie DeVries, Rebecca Willoughby, Maramonne Houseknecht, Chris Lapos, Laurie Green, Gretchen Osterman, Stacey Wagner, Jason Genovese, Heidi Warner, Brett Comstack, Julie Kontos, Bill Barnes, Lisa Lister, Doreen Jowi, Toman, Karinne Force, Christian Grandzol, Kevin Lally, Stephen Lee, Dina Clark, Matt Slotkin, Stephanie Bissinger, Lynda, Andrea Schwartz, Tess Fosse, Dan Knorr, Hakeem Thomas's Notetaker, Suzanne Williamson, Michael McFarland, Brad Lint, Amanda Stutzman, Belinda Sauers, Craig Young, Scott Duncan, Mike Collins, Asa Kelley, Sara Barchik, Tena Maurer, Bob Thorn, George Agbango, Melissa Buck, Suzanne Swartz, Dina Clark, Cori Myers, Meredith Grimsley, Kara Workmsn, Chris Whisner, Michelle Kiec, Debra Minzola

Announcements:

- Can login and look at policies at CU Senate

President's Office Report:

- Trustees met early last week to approve a preliminary budget. Waiting on the state budget. Requested a 6.5% increase in funding, but are expecting to get flat funding in the state budget.
- Looking forward to homecoming.
- Leadership searches:
 - CIO search is closed. Provost is hiring
 - CFO search is in process. Application review will start tomorrow through next week.

Standing Committee Reports:

Academic Policy Committee:

- Academic Dismissal Policy: Making changes after the first read.
- Final Exam and Academic Grievance Policies: Working towards being ready for the first read.
- 9 more policies in the pipeline

Enrollment Management Subcommittee:

- Have met three times.
- Transfer Policy: Went for first read at Senate meeting and second read will be at second Senate meeting.

First Year Experience Subcommittee:

- Met for a 2-day retreat with leadership and chairs. Want to cap enrollments in these courses at 50. Creating a plan to help faculty succeed and feel supported, that they hope to have it in place by fall of 2026.

IT Subcommittee:

- Met last month but nothing new to report.
- IT Use Policy: Going through the Senate now.

Advancement Committee:

- Got PRP through last spring.
- Working on advancement of faculty and how they can be more involved.

Diversity, Equity, and Inclusion Committee:

- ADA Policy: Finishing changes and plan to bring forward in the spring.
- Preferred Name Policy: Currently under review.

Elections Subcommittee (of Executive Committee):

- No report.

Space and Facilities Subcommittee:

- Met today. Top topics were Inclement Weather Policy, working on bylaws, and determining key projects.
- Inclement Weather Policy: Almost done, having received feedback from SCUPA and APSCUF.
- Finalizing committee bylaws.

Finance Committee:

- Have met once. Enrollment numbers were discussed.

Student Affairs:

- No report.

Alumni Report:

- No report.

Student Government Report:

- Donated laminating sheets to Student Life.
- Had Senate Elections.
- Discussed plans for Big Event being held this spring.
- Revised late night shuttle schedule.

Bloomsburg Athletics:

- Student athletes doing well academically with an overall average GPA of the 700+ athletes being 3.25. 85 of these students have a 4.0.
- Hosting Division II Field Hockey Championship
- Kelly Leszcynski went to Nationals for Javelin
- Softball and either individuals or teams from men and women's swimming and tennis made it to states

Budget Report:

- Prior fiscal projected deficit was 14.35 million and was later raised to 18 million. The actual was 13.2 million.
- For the current fiscal year, the preliminary projected deficit was 8 million and has been raised to 10 million. Some factors contributing to these projections are expected flat funding from the state and student enrollment is down.
- Trustees approved a budget requesting a 6.5% increase in funding, but no state budget at this time.
- The budget will be reviewed further in future meetings.

Commonwealth University Senate Business:

Note: For the following policies, click on the CU Senate Policy Feedback Form. Feedback deadline is November 12th.

Feedback discussed in meeting:

- Leave of Absence Policy: In 5.1.1, students are told to contact department chairs, but no instructions are given.
- Time, Place and Manner Policy: no comments
- Acceptable Use of Technology Policy: no comments
- Grade Change Policy: no comments
- Preferred Name Policy: no comments
- Incompletes Policy: no comments
- Withdrawal from University Policy: no comments
- Transfer Policy: Several questions on shared courses were raised and will be taken back to the committee. It may need to go to the Provost.
 - How will shared courses be handled?
 - Do we need transcripts sent on shared courses or do grades automatically come over?
 - Are shared courses native or do they need to be transcribed?
 - Will shared courses be specified on Banner?
 - Are shared courses part of the transfer policy or not?

Updates:

Proposed CU Constitution Changes:

- Article 2: Clerical can make factual and editorial changes
- Article 3: 2 Senators will be standard. Add liaison duties for Senate VP and Senate Associated VP. Each VP will be given a committee.
- Article 4: Encourage union leadership to take items rejected at Executive Committee for conflicts with CBA to Meet and Discuss or similar.
- Article 5: Clarify process for election.
- Article 6: Allow first reading to take place during the second meeting of the semester. Codify the Consent Agenda and Withdraw Policy processes. Clarify Interim Policy processes.
- Article 9: Clarify amending processes.
- Add Article 10: Create Office of Past Senate President and give that office assessment responsibilities and outline other functions of that office. Authorize Committee of Past Presidents to assist during accreditation visits. Note: This article is in direct response to guidance on Middle States.
- Bylaw 2: Immediate past Senate president to serve on any committee reviewing the Senate Constitution.
- Basic editorial changes throughout.

Open Forum: None

Meeting Adjourned