

# Mansfield Local Assembly Agenda

Thursday, January 29, 2026 @ 3:00 pm

Retan G-1 and Zoom

*DRAFT FOR APPROVAL*

In Attendance (in person): K. Billmeyer, M. Borzok, N. Book, J. Crowley, J. Demchak, D. Donlick, G. Dziuba, X. Ji, J. Kagle, M. Kiec, J. Knarr, D. Knorr, N. Lefelhoc, B. Lint, R. McNamara, A. McEvoy, J. Osgood, L. Pifer, B. Rossi, A. Rose, J. Rothermel, A. Sanko, G. Sechrist, K. Verno, S. Wagner, N. Werner-Burke, J. White, L. Wiest, T. Welch

(online): P. Carl, M. Chilson, Z. Davenport, T. Doerksen, E. Evans, H. Feldhaus, K. Force, R. Goulet, S. Holler, P. Kathcart, C. Lapos, T. Maurer, N. Mayo, C. Myers, D. Neill, C. Paddick, A. Petko, S. Moore, B. Thorn, D. Thomas, S. Yamashita, A. Swain, H. Warner, G. Zechman, X. Zhou

## I. Call to Order, 3:02 PM

## II. Approval of Minutes ([October 30, 2025 Mansfield Local Assembly Draft Minutes](#)) Motion Rothermel, Pifer 2nd

## III. Announcements, Issues, and Updates

### A. Presidential Search (D. Knorr):

- i. There will be a campus-wide email with details of the search. The committee met this morning to finalize the timeline. Website link for Presidential Search page, contact info, link to working draft of the leadership profile of what we are looking for. There will be a feedback form for that. Single candidate search to begin with, but the leadership profile is being developed aside from Jeff's candidacy. There will be a full day of campus interviews with Jeff on each campus. Wed. Feb. 18 at Mansfield. At the end of this process, the search committee will report to the Board of Trustees if they want to keep Jeff or open up a national search. The plan is to make that recommendation in time for the March 6 Board of Trustees meeting. The system gave us a waiver to do the single candidate process first.

### B. Senate Constitution Amendments (M. Decker):

- i. Several constitutional amendments are being proposed, they should be up on the Share Point for comment soon.

### C. Facilities Progress (S. Wagner)

- i. North Hall: insurance denied the roof proposal, came back with an insurance settlement claim of ~\$235k, as opposed to the estimate of almost \$3 million. Brought in four more companies, only one bid, still over \$2 million. Further meeting with PASSHE, the roofing companies, insurance company, etc. The insurance company did not include any scaffolding cost, which is approximately half of the cost. They made a compromise proposal, and the company made another proposal, \$592k. There is another meeting tomorrow morning with insurance to try to come to an agreement. This is still just the emergency repairs from last year. We still need a new roof and other repairs, totaling about \$8 million.

- A. Wouldn't architectural shingles be cheaper? No, because the main cost is the scaffolding, which would have to be done more often for shingles than the slate

- B. Are we applying for grants for historical buildings?
- C. Is there a campaign to try to preserve North Hall? Not currently. The Foundation does not decide what the priorities should be for a capital campaign, that comes from the administration.
- D. We are in the process of identifying funding to begin the process of a facilities master plan.
  - ii. Lower Manser: there are lots of ideas for Lower. An ad hoc subgroup of the Space & Facilities committee is working on this. The external work is almost complete, but there have been issues with customs, etc. The elevator lobby is the only piece still incomplete, which is being held up by supply chain issues.
  - iii. Facilities Fees: they stopped charging for academic use of vehicles. They are collecting data on space usage for external and co-sponsored events. Once they know how much it costs, they can work with administration to figure out appropriate use of our facilities. For the first five months, these events cost about \$100k, which is currently being covered by the Facilities budget
  - iv. Stadium renovation: it is going nowhere right now with the budget issues. There is a potential donor, but the timing of that is not feasible for the renovation at this time.
- D. Strat Comm & Marketing (R. McNamara): If you're hosting any events or doing anything visually unique in the classroom, please let them know (you can just email Ryan) so they can send a photographer to get pictures. Take a look at your areas of the website and make sure it's accurate, notify them if not.
- E. Red & Black Committee (J. Rothermel)
  - i. RBC Souper Bowl Luncheon, Friday, February 6 from 11:30-12:45 in 307 Alumni Hall - This is an RBC classic! To celebrate the NFL Super Bowl - bring in your favorite soup to pass (or soup side). Volunteers will bring in raffle prizes - the theme is anything related to preparing for the Big Game - and all attendees will be eligible to win (even if your team did not make it to the Super Bowl).
  - ii. Professor and Staff Appreciation Night at the CU-Mansfield Women's and Men's Basketball Games on Wednesday, February 18 versus CU-Bloomsburg (5:30 pm/7:30 pm). FREE Admission to CU Professors and Staff (w/ID). Prior to the game, Athletics will host a reception with light refreshments from 4-5:30 pm for professors and staff.
  - iii. RBC Hockey Night at LECOM Event Center to watch the Elmira Aviators on Friday, March 6 (tentative). Like last year, we are planning to offer discount tickets to watch our favorite regional hockey team. Stay tuned for details!
  - iv. RBC BINGO and Lunch, Wednesday, March 11 from 11:30-12:45 in 307 Alumni Hall. Come join us for continuous opportunities to win fun prizes over the lunch hour. Volunteers will bring BINGO prizes (books, plants, fun items, etc.) and their favorite dishes-to-pass.
  - v. RBC Around the World & Book Exchange Luncheon, Tuesday, April 21 from 11:30-12:45 in 307 Alumni Hall. Join us on a culinary journey around the world! Volunteers will bring in international dishes to share. In addition, if you "bring-a-book," you can "take-a-book" in our first ever RBC Book Exchange!
- F. Mansfield Local Assembly Scholarship (B. Lint): The scholarship form has been newly revised and is now available. Please see attached.
- G. Announcements
  - Peggy Dettwiler committed a portion of her estate to support choral music at CU Mansfield
  - 2026 Alumni Legacy Scholarship recipients: Paige Gumaer, Rachel Sherman, Serena Gassner
  - Woodring Scholarship: \$25k MUMF scholarship for track & field and cross-country athletes

- “Organizational Unity Without Harm” Hazing Prevention (Wed, Feb 18 @7pm in Alumni 307)
- ¡Cantar! Songs of Spain and Latin America concert (Sat, Feb 7 @4pm in Steadman)
- Mansfield Piano Festival (Sun, Mar 1)
- Career Intensive Bootcamp (Fri-Sat, Mar 6-7)
- Showcase of Student Scholarship (Fri, May 1, 10am – 5pm)
- Commonwealth University Bookstore logo issue resolved
- Mansfield musical March 6-8, Man of LaMancha (see attached poster)
- Common Ground community hour Wednesdays at 3 at the MLK Center
- MLK Center for Belonging Grand Re-Opening Feb. 26, 3-5 PM
- Movie Night, *Selma*, Feb. 6 @8 at the Hut

#### IV. Committee Reports

- A. Executive Committee (R. Goulet): In the fall, there were three interim policies reviewed and signed. There is a new procedure for policy writing and review, using Course Dog. Submit draft policies to Rob and Heidi as soon as possible. The first Senate meeting is Feb. 19. There is another Course Dog training session tomorrow.
  - i. Elections Subcommittee (N. Delaney):
    - A. Gearing up for elections this semester, look for outreach for nominations in late Feb.
  - ii. Space and Facilities Subcommittee (S. Wagner):
    - A. Next meeting is Feb. 12, shifting to ad hoc sub-committees
    - B. They finally have a good working document in the inclement weather policy
- B. Academic Policy Committee (J. Kagle): Here is the list of policies from APC anticipates to be headed to first read at next Senate meeting. **Green** is almost definite, **orange** is maybe.
  - **Academic Distinction Policy**
  - **Academic Exam Policy**: there may be some changes here to what we have done at MU in the past
  - **Academic Grievance Policy**
  - **Academic Major and Minor Policy**
  - **Add/Drop Policy**
  - **Attendance Policy**
  - **Commencement Participation Policy**
  - **Course Syllabus Policy**
  - **Course Withdrawal Policy**
  - **Credit Hour Calculations Policy**
  - **Grade Appeal Policy**
  - **Grading System Policy**
  - **Pass/Fail Policy**
  - **Student Disruptive Behavior Policy**
  - i. Enrollment Management Subcommittee (C. Lapos, J. White):
    - A. Met several times in fall to incorporate feedback on the transfer policy, which has now been approved.
    - B. Recognize the work of Heidi Warmer and Deborah Thomas that was put into implementing Course Dog
    - C. Transfer applications are up, deposits are running even. For first years, we’re trending down in applications and deposits. Applications are down 95, deposits are down 45. We have a brand new hire in MU admissions, who just graduated from here in Dec., from the Southern Tier, hoping she can help us turn it around. Increasing major showcase days and targeting key high

schools, teachers, principals for increasing student participation in major showcase days. Partnering with athletics to drive enrollment. Increasing social media presence. Every major showcase day will have a photographer. They've revamped the tour guide program, hired 6 new students, updated tour route, etc. Accepted students day April 11, Open House March 2. Admissions has moved to the third floor of Alumni.

- ii. IT Subcommittee (S. Ji): No report
- C. Advancement Committee (K. Billmeyer): Nothing to report for the committee. MUMF: two endowed scholarships gifted to foundation since October: track/field/XC and education.
- D. DEI Committee (A. McEvoy, B. Rossi):
  - We are ready to request our draft of the ADA Policy be added to the Senate agenda for a first reading. It was been vetted through PASSHE legal
  - We have subcommittees working on the Affirmed Gender Policy, the Harassment and Discrimination Policy, and the Sexual Misconduct policy.
  - We have monthly meetings planned for the spring.
  - If preferred names are not showing up, contact the Dean of Students office or Gretchen
- E. Finance Committee (T. Welch): No Report
- F. Student Affairs Committee (H. Jackson): We're gearing up to submit our Drug Policy for first reading this semester and our Alcoholic Beverage Policy is in the works. Karen Stefaniak has been elected as our Chair moving forward after this semester.
  - i. First Year Experience Subcommittee (L. Pifer):
    - A. FYE met after the end of the semester. Revised FYS course proposal was sent on for approval. Themes are not being removed from FYS, but the university content needs to be more consistent. They are recommending having peer leaders for the FYS courses, since the courses are going to be larger again, moving forward. Working on assessment for FYS. Several sub-committees trying to work on a variety of issues within FYE.

## V. Constituency Reports

- A. Alumni and Professional Engagement (D. Donlick, N. Lefelhoc):
  - i. March 6/7 is spring career intensive bootcamp, targeted for juniors and seniors for college/career transition. All speakers are alumni, so it's a good networking activity. Registration deadline for that is Feb. 27, in Handshake
  - ii. Every week on Tuesday at 4:30 on Zoom, there are Linked In labs, and every week Wednesday at 4:30 on Zoom, there are resume labs
  - iii. Utilize your career liaisons
  - iv. List of alumni activities coming up, also on the website
  - v. Mountie Sound Machine alumni coming to perform Feb 14, 1 and 3 PM
  - vi. See attached slides
- B. Athletics (A. Petko):
  - i. We have a new Sprint Football Coach starting next week (Mike Pearson)
  - ii. Feb. 4, National Girls and Women in Sports day, 5:30 and 7:30 PM in Decker
- C. Center for Teaching and Learning (J. Demchak):
  - i. 13 events scheduled this semester so far
  - ii. Advising event in person Feb. 10 @ 2
  - iii. Feb. 5 @1 Multiple Modalities presentation in person
  - iv. AI in teaching event last week at BU was good

- D. Student Government Association (J. Knarr):
  - i. Hosted a Christmas party, about 70 people
  - ii. Planning Spring Fling with the Chamber of Commerce
  - iii. CCSI voted to propose an increase in the Student Activity Fee at MU, which student government agreed to, spread out over two years
  - iv. Justin had comments about online coursework and a problem with a course he is currently taking, which is not meeting for the allotted amount of time, which the administration promised to address.
- E. Campus Administrator (G. Sechrist):
  - i. Good to see everyone again
  - ii. Conference: students need career readiness, this generation needs a sense of belonging. Please continue to do this, and do it more. Reach out to students, both with concerns and congratulations.
- F. Provost (M. Kiec):
  - i. Continuing to look at the program array, trying to offer more in-person classes on the undergrad level, and probably more online classes at the grad level
- G. Budget (B. Thorn):
  - i. Slides (attached) show the current and projected next couple of years.
  - ii. We have significant financial challenges ahead of us
- H. President (J. Osgood):
  - i. Thank you to Bob
  - ii. Tomorrow is also Suzy Williamson's last day, thank you to her
  - iii. Thank you to everyone for this week
  - iv. Very productive meeting with County Commissioners and Representative Owlett
  - v. In regular weeks, he'll be at MU on Wednesdays
  - vi. He's moving into the President's Residence. He's planning to have meals with the community there, etc.

**VI. Policy Review**

- A. This semester, we will transition to CourseDog for policy writing
  - i. CourseDog Training: Fri, Jan 30 @ 1pm via [Zoom](#) (Meeting ID: 956 5516 9533, Passcode: 521379)
- B. Process reminder: spring committee work is for fall, fall for spring
- C. First reading of policy will be at CU Senate on Feb 19

**VII. Open Forum & Remarks for the Good of the Order**

- A. N. Book: taking students to Sankofa Conference, Sat. Feb. 21, send students her way who might be interested. See attached for this and other upcoming offerings.

**VIII. Adjournment, 4:46 PM**

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<b>Spring 2026 CU Senate and Local Assembly Meetings</b>		
See <a href="#">CU Senate website</a> for membership, policies, and meeting links		
Lock Haven Local Assembly	Thursday, February 5	3 pm in-person and via Zoom
CU Senate Executive	Thursday, February 12	3 pm via Zoom

CU Senate	Thursday, February 19	3 pm via Zoom
Bloomsburg Local Assembly	Wednesday, March 4	3 pm in-person and via Zoom
Lock Haven Local Assembly	Thursday, March 5	3 pm in-person and via Zoom
Mansfield Local Assembly	Thursday, March 12	3 pm in-person and via Zoom
CU Senate Executive	Thursday, April 2	3 pm via Zoom
CU Senate	Thursday, April 9	3 pm via Zoom

## Faculty Staff Giving Form

### Donor Information:

Name: \_\_\_\_\_ Employee ID #: \_\_\_\_\_

Preferred Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Preferred Phone: \_\_\_\_\_

Preferred Email: \_\_\_\_\_

I authorize Commonwealth University to deduct from my bi-weekly earnings and deposit within the campus Foundation the amount indicated below beginning \_\_\_\_\_, 20\_\_\_\_.

month/day year

Bi-weekly (per pay) gift of \$ \_\_\_\_\_ totaling \$ \_\_\_\_\_ per year.

One-time gift of \$ \_\_\_\_\_

Deductions will begin within two pay periods after forms are processed.

Recurring Gift Options/Examples	
\$ per pay period	Yearly gift
\$ .96	\$ 25.00
\$ 1.92	\$ 50.00
\$ 3.84	\$ 100.00
\$19.23	\$ 500.00
\$38.46	\$1,000.00

### Designate my support to:

- |   |  |
|---|--|
| <input type="checkbox"/> 50000 - Emergency Scholarships   | <input type="checkbox"/> 50001 - Mountie Up (University's greatest need) |
| <input type="checkbox"/> 50002 - Professional U           | <input type="checkbox"/> 50003 - General Athletics                       |
| <input type="checkbox"/> 50074 - Red & Black Committee    | <input type="checkbox"/> 50083 - Mansfield Concert Choir Alumni group    |
| <input type="checkbox"/> 50091 - North Hall Library Gifts | <input type="checkbox"/> A0014 Mansfield Local Assembly Scholarship      |
| <input type="checkbox"/> Other: _____                     |  |

- I have included Mansfield in my estate plans.
- Please send me information on future giving opportunities.
- I prefer to make this contribution anonymously.

Signature \_\_\_\_\_

Date \_\_\_\_\_

### Thank you for supporting Mounties!

Please return completed form to: Mansfield University Mountaineer Foundation, 71 S. Academy St., South Hall,, Mansfield, PA 16933 or via email to: [philanthropy@cu-mansfield.org](mailto:philanthropy@cu-mansfield.org). For more information, call the MUMF Founda-tion office at 570-662-4775.

Department of Music, Theatre & Dance  
presents

# MANILA OF LA MANICHA

music by  
Mitch Leigh

lyrics by  
Joe Darion

book by  
Dale Wasserman



Adults - \$18  
Seniors/HS Students - \$12  
CU Students - Free

Special pricing for March 5  
performance - all seats \$10

March 5, 2026 -- 7:30pm  
March 6, 2026 - 7:30pm  
March 7, 2026 - 7:30pm  
March 8, 2026 - 2:30pm



STRAUGHN AUDITORIUM

[mansfield.booktix.com](https://mansfield.booktix.com)

# Alumni & Professional Engagement



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COMMONWEALTH UNIVERSITY OF PENNSYLVANIA



**GET COMFORTABLE**

networking with employers

**GET CONFIDENT**

talking about your strengths

**GET READY TO GET HIRED**

**CAREER INTENSIVE BOOT CAMP**

**March 6-7 | Mansfield Campus**

Specifically for 3rd and 4th year students | alumni and employer networking | alumni keynote and panels  
Register on Handshake: [commonwealthu.joinhandshake.com](https://commonwealthu.joinhandshake.com) | Registration Deadline: Friday, Feb. 27

## Registration Includes:

- Etiquette Dinner (fancy food AND how to eat it!)
- Professional Headshots
- Networking Lunch
- Mock Interview w/ an alum
- Resume Review w/ an alum
- Keynote Speaker
- Swag Bag!

## Alumni Will Share Tips On:

- Salary Negotiation
- Student Loan Repayment
- Personal Budgeting & Finance
- Understanding Benefits
- Balance Work & Life
- Interviewing Tips
- Jump Starting the Job Search

**HELP FUTURE  
YOU!**



**Bloomsburg | Lock Haven | Mansfield**  
COMMONWEALTH UNIVERSITY OF PENNSYLVANIA

**Professional U**

# GET READY TO CLIMB

...the professional ladder

(a career coach can help!)

## Weekly Virtual Labs

LinkedIn Labs: Tuesdays @ 4:30PM

Resume Labs: Wednesdays @ 4:30PM

Register on Handshake: search 'lab' under events

**Bloomsburg | Lock Haven | Mansfield**

COMMONWEALTH UNIVERSITY OF PA

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**Professional U**



# Upcoming Alumni Events

## 2026

- February 11 - *Alumni Book Club*
- February 14 - *Mountie Sound Machine Alumni Band*
- February 26 - March 2 - *Florida Events*
- April 8 - *Alumni Book Club*
- April 16-17 - *All-In Day of Giving*
- June 26 - 28 - *Alumni Weekend*
- July 11 - *Zegalia Golf Tournament*
- September 25-27 - *Homecoming*

# Mansfield Local Assembly Meeting

January 29, 2026



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COMMONWEALTH UNIVERSITY OF PENNSYLVANIA

# E&G Budget

## EDUCATIONAL AND GENERAL BUDGET

	Fall CPP FY 2025-26	Revised Dec Update FY 2025-26	Fall CPP FY 2026-27	Fall CPP FY 2027-28
<b>Revenues</b>				
Tuition	\$ 95,551,565	\$ 95,013,427	\$ 92,464,129	\$ 90,606,920
Fees	29,886,425	30,186,425	33,128,851	32,542,075
State Appropriation	93,625,064	93,625,064	95,497,565	97,407,517
All Other Revenue	12,441,359	12,360,310	8,375,061	8,508,532
<b>Total Revenues</b>	<b>\$231,504,413</b>	<b>\$231,185,227</b>	<b>\$229,465,606</b>	<b>\$ 229,065,043</b>
<b>Expenditures</b>				
Compensation	169,204,233	169,204,233	164,297,184	167,967,737
Student Financial Aid	24,344,610	24,344,610	24,209,156	19,913,926
Other Services and Supplies	43,156,944	43,156,944	42,432,103	42,200,786
Interest and Debt Principal Payments	742,655	742,655	499,976	477,837
Capital	4,000,000	4,500,000	4,000,000	4,000,000
Transfers	-	(1,000,000)	-	-
<b>Total Expenditures</b>	<b>\$241,448,442</b>	<b>\$240,948,442</b>	<b>\$235,438,419</b>	<b>\$234,560,285</b>
<b>Revenues Less Expenditures</b>	<b>(\$9,944,029)</b>	<b>(\$9,763,215)</b>	<b>(\$5,972,812)</b>	<b>(\$5,495,242)</b>

# Auxiliary Budget

## AUXILIARY BUDGET

	Fall CPP FY 2025-26	Revised Dec Update FY 2025-26	Fall CPP FY 2026-27	Fall CPP FY 2027-28
<b>Revenues</b>				
Fees	\$ 4,542,757	\$ 4,600,000	\$ 4,377,454	\$ 4,280,652
Housing Fees (including Privatized Housing)	36,053,559	\$ 36,053,559	34,741,635	33,973,363
Food Service Sales	19,822,024	\$ 18,816,689	19,100,736	18,678,345
All Other Revenue	1,173,737	1,050,000	1,173,000	1,173,000
<b>Total Revenues</b>	<b>\$61,592,077</b>	<b>\$60,520,248</b>	<b>\$59,392,825</b>	<b>\$58,105,360</b>
<b>Expenditures</b>				
Compensation	18,154,373	18,154,373	18,391,623	18,656,738
Student Financial Aid	3,652,264	3,652,264	3,802,264	3,802,264
Other Services and Supplies	27,488,158	26,317,588	26,300,000	25,900,000
Interest and Debt Principal Payments	13,291,347	13,291,348	12,855,995	12,859,546
Capital	389,500	389,500	-	-
Transfers	1,560,713	1,560,713	279,000	279,000
<b>Total Expenditures</b>	<b>\$64,536,355</b>	<b>\$63,365,786</b>	<b>\$61,628,882</b>	<b>\$61,497,548</b>
<b>Revenues Less Expenditures</b>	<b>(\$2,944,278)</b>	<b>(\$2,845,538)</b>	<b>(\$2,236,057)</b>	<b>(\$3,392,188)</b>

*The Office of Multicultural Affairs presents*

# 2026 **SANKOFA** **CONFERENCE**



**SATURDAY, FEB. 21, 2026**

11AM - 6PM

KEHR UNION BUILDING

COMMONWEALTH BLOOMSBURG

PERFORMANCE  
BY STEP AFRIKA!



7:30PM

Haas Center

**STEP AFRIKA!**



**Transportation will be provided**

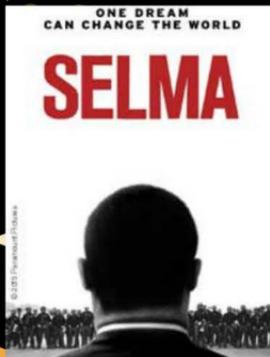
REGISTER HERE



For more information about the Sankofa Conference contact  
Nichole Book [nbook@commonwealthu.edu](mailto:nbook@commonwealthu.edu) or 570-662-4687

**Registration deadline is Friday, February 13, 2026.**





WHAT IT LOOKS LIKE TO PLAN  
SUCCESSFUL COLLECTIVE ACTION,  
STRATEGIC NON-VIOLENCE AND  
COALITION-BUILDING ✨

**FEBRUARY 6<sup>TH</sup>**  
**8PM**

*See you there!*



# GRAND RE-OPENING

## MARTIN LUTHER KING CENTER FOR BELONGING

THURSDAY FEBRUARY 26<sup>TH</sup> 3PM-5PM

GROUND FLOOR SOUTH HALL

BE PART OF CONVERSATIONS  
AND ACTIVITIES THAT  
INSPIRE CHANGE.



LIGHT REFRESHMENTS WILL BE PROVIDED

OFFICE OF DIVERSITY, EQUITY, INCLUSION, AND BELONGING

COMMONWEALTH UNIVERSITY MANSFIELD