

Mansfield Local Assembly

October 24, 2024

4:00 pm

DRAFT FOR APPROVAL

Location: G-1 Retan Center or <https://commonwealthu-edu.zoom.us/j/97737700063?pwd=6CNVPs6lxgohtLgla9xTQublsMCc4b.1&from=addon>

In Attendance (in person): B. Lint, K. Verno, A. Rose, S. Stout, X. Ji, J. Demchak, J. Kagle, L. Pifer, J. Kagle, J. Bosworth, S. Kasperek, X. Zhou, K. Cobb, G. Sechrist, D. Jennings, B. Lawton, D. Donlick, J. Crowley, J. Rothermel, M. Kiec, R. MacNamara, J. Knarr, O. Gorman, G. Dziuba, T. Doerksen, N. Book

(online): N. Delaney, L. Wiest, M. Feeney, E. Kwak, N. Mayo, T. Welch, J. Brayer, E. Evans, B. Hanna, D. Knorr, M. Decker, S. Wagner, C. Jackson, S. Lee, C. Myers, B. Thorne, J. Scott, H. Feldhaus, T. Cummings, A. Swain, J. Evans, C. Lapos

I. Call to order 4:00 PM

II. Announcements

- A. Bob Maris's passing: Family and friends are invited to pay their respects on Sunday, October 27, from 1-3 p.m., at Wilston-Currie Funeral Home, 130 S Main St, Mansfield. Bob's funeral service will immediately follow viewing hours at 3 p.m., led by Stuart Hague, with music provided by Tom Wierbowski.
- B. B. Lawton: Boil water advisory has been lifted. Power lost two weeks ago Friday, when power came back on, a fuse was blown. The same thing happened about the same time the next Friday, and again on Saturday. There will probably be some planned power outages around Thanksgiving break to fix things more permanently. The heat is on. Intent was to turn on the boiler last week, but they had to hold off due to the power issues. Thank you for those who distributed water during the water outage.
- C. Mansfield Open House will be held Nov 2
- D. Veterans Appreciation Luncheon will be held Nov 7 at noon in North Manser
- E. Don Giovanni Nov. 8-10, Mansfield Symphony and String Orchestra Nov. 17, Mansfield Jazz Ensemble Nov. 17, Holiday Choral Concert Dec. 7 & 8
- F. Check the Senate website for information on committees, etc.
- G. RBC: Rothermel: Mountie Chili contest Andy Scolaro and Lee Stocks were the winners, Sat. Nov. 9 family movie- contact Nicolle Mayo with ideas for the movie, Thurs. Dec. 5 Holiday Party

III. Approval of [August 29, 2024 minutes](#) Rothermel, Doerksen 2nd

IV. Committee Reports

- A. Executive Committee

- i. Elections Subcommittee: No Report
 - ii. Space and Facilities Subcommittee: No Report
- B. Academic Policy Committee: Rotella- working in sub-groups to be able to present policies in February
 - i. Enrollment Management Subcommittee: Stout: =Undergraduate Degree and Non-Degree Admissions Policy had first reading in the fall, and suggested changes are being made. Sending to second reading shortly.
 - ii. IT Subcommittee: Ji: updated bylaws and submitted six policies to first reading. If you have feedback, please contact Shelly. Working on technology surveys, working with IT and Marketing to refine the questions. Let them know if there's anything you think they should include.
- C. Advancement Committee: Evans: will be putting forward two policies for reading in February.
- D. DEI Committee: Ji: working on two policies, hoping to submit for first reading in February. Passed their bylaws and are working on making changes. One of the committee members shared that there is a new DEI recruiting plan that was implemented this fall. They are considering adding Belonging to the committee name.
- E. Finance Committee: Zhou: working on policies, they will have an update n early November
- F. Student Success and Campus Life: Jackson submitted a report: name of the committee has been changed to Student Affairs. Three policies are up for first reading. They are working on advising two policies and creating a third.
 - i. First Year Experience Subcommittee: No report

V. Constituency Reports

- A. Student Government: Gorman: they've met with Middle States twice, and are getting recommendations for things to change. There haven't been very many complaints from students. There will be a fall event at the Hut tomorrow night, so encourage students to go. They will be talking about Spring Fling next week. Dr. Dodson-Webster is interested in becoming the student advisor.
 - i. FYE needs a student for their committee

- B. Alumni Association: Jennings: added members to the Alumni Board of Directors. Good turnout at Homecoming. Planning an event at the Villages in Florida and an event in NJ in November. June 21, 2025 will be Alumni Weekend. There is a new alumni legacy scholarship with an October 31 deadline. Apply on the Mansfield Alumni tab on the website, and there should be information on the Legacy Scholarship.
- C. Mansfield Athletics: Evans: Field hockey is #9 in the nation. Fall teams are gearing up for senior days. The football team is playing West Point on Saturday, and will be touring there. Winter sports are gearing up for the winter season.
- D. Mansfield Traditions Task Force: No report
- E. Campus Administrator: Sechrist: A field hockey player was honored in Div. II. Gretchen has been working on relationships in the community. She could use help spreading the word that Mansfield is alive and well and doing great things. Investing in MU: \$4 million to IT Infrastructure, \$25 million to Facility Upgrades, \$2.2 million for Athletic Facility Upgrades. There's also been a big focus on philanthropy recently, including \$500,000 for athletic scholarships and \$300,000 to music. There are a few other large gifts in the works. There is a new Alumni and Professional Engagement office.
 - i. From Stacy Wagner: I travelled today to Harrisburg with Mansfield campus Police Chief Perry to accept our PLEAC accreditation certificate. This is a huge accomplishment and the department should be recognized for their hard work and achievement.
- F. Provost: No Report
- G. President: No Report. Hanna: The Leadership team thanks MU for patience in dealing with the facilities issues.
- H. Budget: Bob Thorn: Since Integration, work has been done toward a sustainable model. He showed some slides (attached). Some funds are encumbered due to the judgement from this summer. The deficit is projected to decrease over the next few years, from last year's deficit of over \$32 million to \$2.8 in '26-'27. In auxiliaries, the almost \$5 million deficit from last year turns positive this year, and continues to increase over the next few years. Phase 2 housing will be paid off. There is still about \$28 million in debt for Phase 1.
 - i. What is Privatized Housing? There is none at Mansfield. Bob Thorn wrote, "Privatized housing are residence hall/apartment projects that were funded with non-state system funds (private financing through lenders) by affiliates of Commonwealth University. The debt for those facilities resides with the private

agencies, not Commonwealth University. All privatized housing projects are done in partnership with the University to make it a seamless process for selecting housing options for students and the facilities typically reside on University property. I will provide more detailed information on the privatized housing options at Bloomsburg and Lock Haven Campuses and how those operations work with our housing/residence life department at the next assembly meeting.”

VI. Policy Review

- A. Withdrawn Policies: Decker: these policies no longer make sense. Senate President reaches out to those involved.

[PRP 3540](#), [PRP 2425](#), [PRP 3224](#), [PRP 3230](#), [PRP 3233](#), [PRP 3234](#)

- B. Consent Agenda: Lint: bundling a bunch of policies that may not need discussion. Questions are still welcome, as is a request for full discussion. No questions were raised.

[Informational Security Policy](#), [Identification Card Policy](#), [Wireless Communications Policy](#), [Storage of Confidential Data Policy](#), [Student Use of Assigned Email Accounts Policy](#), [Printer Paper Policy](#)

- C. [CU Senate Policy Feedback Form](#)

Feel free to use this form to provide feedback on any policy

- D. First Reading: Lint: There will be deliberations during the second reading at Senate in November.

1. [Undergraduate Degree and Non-Degree Admissions Policy](#)

2. [Interim Policy on Emeritus Status Policy](#) and [Procedure](#)

- a. Does it have to be the department the faculty member was a member of that nominates for this? We have some very small departments where the faculty at other campuses may not understand the contributions of faculty here. Could faculty outside of the department nominate?

3. [Non-Academic Grievance Policy](#)

4. [Financial Obligation Policy](#)

5. [Damages in Residence Halls Policy](#)

- a. Is the damage policy for common rooms going to discourage community in the residence halls?

6. [Hazing Policy](#)

VII. Updates

- A. Middle States Update: Myers: the self-study report is being revised and should be out in early November for reading. Andrea Swain is doing a fantastic job with the documents. They are in the process of selecting the additional sites to be visited. The visit is March 23-26.
- B. PASSHE Faculty Council Update: Lint: Met Oct. 9, the new Chancellor search is ongoing. Applications will be coming in in January, round one interviews Feb, round 2 March, offer to follow.

VIII. Open Forum and Remarks for the Good of the Order

- A. The LibQual survey starts Monday and runs for two weeks to evaluate the library
- B. Social media: On Facebook, Bloomsburg is still called Bloomsburg, but the other two are CU-Mansfield and CU-Lock Haven. There is an issue on the Meta side. Sarah Smeltz was recently hired as a social media manager.
- C. On the Hill is a community e-newsletter for Bloomsburg. MU community would like their own.
- D. Lint: hopefully the new shared governance system is working and people are starting to understand how it works.

IX. Adjournment 5:20 PM

Upcoming Fall 2024 Meetings

- CU Senate Meeting @4 pm via Zoom: Thursday, 11/14/24
- Mansfield Local Assembly @4 in-person and via Zoom: Thursday, 1/30/25

FY 2024-25 Comprehensive Planning Process (CPP) Projections Fall 2024 Update				
Commonwealth University of Pennsylvania				
EDUCATIONAL AND GENERAL BUDGET				
	Actual	Projected	Projected	Projected
<u>Revenues</u>	(FY 2023-24)	(FY 2024-25)	(FY 2025-26)	(FY 2026-27)
Tuition	\$95,988,518	\$94,590,379	\$94,809,882	\$95,032,678
Fees	26,372,158	26,948,211	29,854,942	32,634,180
State Appropriation	88,426,567	90,935,307	92,771,688	94,644,898
All Other Revenue	22,160,972	54,260,006	11,271,986	9,395,697
Total Revenues	\$232,948,215	\$266,733,903	\$228,708,498	\$231,707,453
<u>Expenditures</u>				
Compensation	\$182,396,460	\$170,059,585	\$165,354,959	\$163,766,568
Student Financial Aid	25,224,626	24,830,145	24,000,851	22,647,397
Other Services and Supplies	48,793,174	42,983,697	42,953,924	43,003,403
Capital Expenditures	\$5,601,001	\$4,700,000	\$4,700,000	\$4,700,000
Debt Principal Payments	3,303,332	582,763	610,324	368,166
Total Expenditures	\$265,318,593	\$243,156,190	\$237,620,058	\$234,485,534
Revenues Less Expenditures	(\$32,370,378)	\$23,577,713	(\$8,911,559)	(\$2,778,081)
Transfers Out To/(In From) Plant and Other Funds	283,115	37,908,077	0	0
Revenues Less Expenditures and Transfers	(\$32,653,493)	(\$14,330,364)	(\$8,911,559)	(\$2,778,081)

FY 2024-25 Comprehensive Planning Process (CPP) Projections Fall 2024 Update				
Commonwealth University of Pennsylvania				
Auxiliary Summary				
	Actual	Projected	Projected	Projected
Revenues	(FY 2023-24)	(FY 2024-25)	(FY 2025-26)	(FY 2026-27)
Fees	\$4,614,678	\$5,046,179	\$5,441,785	\$5,605,039
Housing Fees (include Privatized Housing)	33,883,622	34,610,230	35,648,537	36,667,993
Food Service Sales	17,427,124	18,396,059	18,947,941	19,326,900
All Other Revenue	2,085,458	1,650,000	1,610,000	1,570,000
Total Revenues	\$58,010,882	\$59,702,468	\$61,648,263	\$63,169,932
Expenditures				
Compensation	\$15,440,520	\$16,396,555	\$16,928,056	\$17,276,780
Student Financial Aid	3,087,676	3,650,000	3,650,000	3,800,000
Other Services and Supplies	30,018,653	30,300,632	31,046,302	31,465,878
Capital Expenditures	\$200,096	\$357,500	\$300,000	\$300,000
Debt Principal Payments	9,779,541	46,151,454	8,541,702	8,479,598
Total Expenditures	\$58,526,486	\$96,856,141	\$60,466,060	\$61,322,256
Revenues Less Expenditures	(\$515,604)	(\$37,153,673)	\$1,182,203	\$1,847,676
Transfers Out To/(In From) Plant and Other Funds	4,394,041	(37,516,077)	408,000	415,000
Revenues Less Expenditures and Transfers	(\$4,909,645)	\$362,404	\$774,203	\$1,432,676

MANSFIELD 

COMMONWEALTH UNIVERSITY



Investing in Mansfield

IT Infrastructure

- **\$4 Million** investment at Mansfield
 - Installed immersive WeConnect video room and 17 zoom-ready rooms
 - Replaced all Wi-Fi routers
 - Upgraded campus phone system to integrate cross-campus communications
 - Replaced data/network operations center

Facility Upgrades

- **\$24 Million** committed from PA Department of General Services to decentralize Steam Plant
 - Install smaller, high-efficiency boilers in each building
 - Save energy and increase reliability
 - More cost and energy efficient than centralized infrastructure
- **\$1.6 Million** of additional investments:
 - Replaced roof of Manser Dining Hall (\$850,000)
 - Replaced HVAC components in North Hall, Doane, and Kelchner (\$750,000)
 - Installed PA Law Enforcement Accreditation Commission compliant phone system in Police Department (\$10,000)

Athletic Facility Upgrades

- **\$2.2 Million** for Karl Van Norman Field complex
 - Replace artificial turf field
 - Replace stadium seating



Focus on Philanthropy

- Established the Mansfield University Mountaineer Foundation, May 2024
 - Enhance fundraising capabilities and support students, faculty, and programs at the Mansfield campus
- Hired Kate Billmeyer as the Senior Director of Philanthropy
 - Build corporate and donor relationships to increase philanthropy
- **\$615,000 in gifts** at Mansfield in 2023-24



Alumni & Professional Engagement

- Created the **Alumni and Professional Engagement** office to expand alumni engagement with students through Professional U
- Professional U integrates alumni and employers in the student experience to ensure our graduates are well-positioned for their careers after graduation
- Hired Dave Donlick as Mansfield Director of Alumni Engagement
- Reintroduced Alumni Weekend

